

WIED Teleconference Minutes

Nov 18th, 2019

2:00-3:00 pm EST

Join from PC, Mac, Linux, iOS or Android: <https://csulb.zoom.us/j/623067273>

Minutes to be taken by Pitiporn Asvathanagul

Present: Janet Callahan, Sandra Eksioglu, Lily Gossage, Angela Lueking, Panadda Marayong, Claire McCullough, Jenahvive Morgan, Malini Natarajarathinam, Rachelle Reisberg, Kristi Shryock, Beena Sukumaran, Pitiporn Asvathanagul

Absent: n/a

Excused: Bethany Brinkman

- Chair (Sandra) – Call to Order at 2:04PM
- 1) Approval of minutes from Oct. teleconference. Minutes are in Dropbox.
October 2019 Minutes is moved/seconded and approved.
- 2) Annual Conference 2020 – Janet
 - a. Abstract submissions completed.
 - i. A total of 74 drafts are received, which includes 5 poster drafts. Three drafts were rejected. Tentatively, 65 presentations will be in WIED technical sessions. 15 mins will be limited for each talk (12 mins for presentation and 3 mins for Q&A). A total of 6 presentations is arranged in one session. There have some WIED talks and WIED panel session overlapping.
 - ii. The number of paper submission and accepted is higher than last year.
 - iii. Since there are many talks (~65), only 15 mins for each talk might be too restricted.
 - Sandra suggests moving some of podium presentations to the poster session.
 - However, WIED has to inform the presenters whose paper will be switched to poster session asap, so the authors may want to withdraw the paper and submit to another conference if they do not want to be placed in the poster session (Claire).
 - Malini: Travel funding, some departments/schools may not support poster presentation.
 - Lily: Lily's colleague is now claiming for plagiarism. The paper was published in CoNECD conference a few years ago, and this paper is now submitted to WIED. WIED must aware of the copyright. Lily and Janet will follow up on this issue.

- Janet is trying her best to accept all qualified papers and have them in the technical sessions (podium presentation). In 2019 ASEE annual conference, Janet moved the Wednesday afternoon session to other earlier sessions, and all talks went well (12 mins presenting and 3 mins Q&A).

b. Panels organized

- i. There is a total of 5 panels, which are “Managing Dual Careers,” “Becoming an Alli and Adequate in Engineering,” “Busting a Career Move, When, Why and Why not?,” “Share Admission Practices that Promote Diversity,” “Increasing Participations of Women in Computing”
- ii. There is a special session that WIED was asked to co-organize. The title is “Public Spanning Resources that Connect Diversity, Equity, Access and Inclusion with Ethics Educations. WIED co-sponsored with Diversity, Equity and Inclusion.

c. Annual Conference: WIED

- i. WIED has the Business Meeting during the ASEE Annual Conference at 7am on Tuesday.
- ii. The mixer is scheduled on Tuesday night from 7-9pm.
- iii. Distingue Lecture, “Creating Inclusive and Diversity P12 Learning Environment” on Wednesday afternoon.

3) MIND/PCEE/WIED Reception for the Annual Conference - Kristi

- i. Kristi reached out to other two groups (MIND and PCEE), and Patty at ASEE National. They are going to put food choices on the system. However, there is no update about foods on the system yet. They also informed Kristi that the food choices will be provided and updated on the system shortly.

4) CoNECD - Beena

- i. CoNECD had a conference call last week. The deadline for draft submission is Dec 4. Currently, there are now 168 abstracts received and 2 confirmed keynote lectures. Other 2 lectures are still debating.
- ii. Funding raising event is being started.
- iii. Reviewers will receive drafts to review soon.
- iv. Beena sent an email to Sandra about the discounts (ASEE code) for fund raising. Only ASEE members are eligible for the discount. WIED must distribute to WIED members. Sandra will send information to Janet. Janet will incorporate the ASEE discount code in the next email. Beena will email the discount code information to Sandra again.

5) Treasurer’s Report – Angela

- i. Angela has just got her first email from ASEE. Angela will be getting trained soon.
- ii. 4 Awards were reimbursed for a total of \$6,685 for 2019.

- iii. \$25,326 balance as Sep 30, 2019. In FY 2019, the revenue is \$11,265, the expense is \$11,031. Hence, \$234 profit gains.
- 6) Webmasters' Report – Claire and Bethany
- i. This time, there are a lot of job posting on WIED website.
 - ii. Claire informs the committee about some issues on her emails, which causes her not to receive all emails properly.
 - iii. Claire updated her email address on WIED website. Claire's new email address is cmccullo@highpoint.edu.
- 7) Delegate to Diversity Committee – Rachelle
- i. Diversity Committee has just started. The committee is organizing for 2020 conference.
- 8) Awards Committee – Lily
- i. Request for volunteers to review Mara H. Wasburn Early Engineering Educator Grant, best papers and best diversity papers. Last cycles, WIED had 20 papers to be reviewed for these awards with 9 reviewers. Lily needs more volunteers. Currently, there are 4 volunteers (Sandra, Bethany, Nim, Pitiporn). Jenahvive volunteers during the call.
 - ii. 2020 Mara H. Wasburn Early Engineering Educator Grant information must be updated on the website. March 2, 2020 is the deadline. Lily will also send the information to Janet, so Janet can email to WIED members.
 - iii. The committee reviews the fund balance (\$25,326) and WIED board agrees to give 2 of each award (2 for best papers and 2 for best diversity papers). Lily will update the information and send to Claire and Bethany to update on the website as well as Janet to send by email.
 - iv. In the past, the reviewers of each paper ranked/scored the paper. However, each reviewer scores differently. The top-rated papers were then forwarded to the award committee to evaluate for the awards. Last year, Kristi and Janet led to select the top-rated papers then sent them to Lily. Sandra suggests for this year, incorporating the ranking that volunteers rate the papers to subset the number of paper for the awards. Then, Kristi and Janet can review them prior to forwarding to the WIED award committee and Lily.
 - v. 5 panel papers are not research, so these papers are not eligible for the awards. Posters will also be eliminated for the awards because of the work quality.
 - vi. Janet will send the top-ranked papers (final version) to Lily on April 1, 2020.
- 9) Other items:
- a. Janet acknowledges Kristi for her help on paper reviews last cycle. Kristi helped review one-third of WIED papers.

- b. WIED dominates Beena as ASEE fellow. Christine is leading the nomination. Christine has identified all letter writers.
- c. The WIED committee agrees to have the twitter account. Pitiporn will take care of the twitter account.