

WIED Teleconference Minutes

May 18, 2020

1:00-2:00 pm EST

Join from PC, Mac, Linux, iOS or Android: <https://csulb.zoom.us/j/434786753>

Present: Bethany Brinkman, Janet Callahan, Sandra Eksioglu, Angela Lueking, Lily Gossage, Panadda Marayong, Claire McCullough, Jenahvive Morgan, Malini Natarajarathinam, Rachele Reisberg, Kristi Shryock, Beena Sukumaran, Pitiporn Asvathanagul

Absent: n/a

Excused: n/a

- 1) Approval of minutes from April 2020 teleconference. Minutes is in Dropbox.
 - a. https://www.dropbox.com/s/m58cn89s3yfxw3l/WIED%20Teleconference%20Minutes%20Apr_2020.docx?dl=0
April 2020 minutes is moved/seconded and approved.
- 2) Annual Conference 2020 – Janet
 - a. The virtual conference is on June 22-26 (Monday to Friday)
 - b. Sandra and Rachele kindly share the presentation guideline. The presenter will provide 20 mins recording prior to uploading on the ASEE conference server. Hence, audiences can access the talk prior to the session. During the session, each presentation will provide a brief details of their paper, which only one slide is allowed. The remaining time will be used for Q&A.



Presenter_Guide.pdf

- c. WIED activities during the annual conference include
 - i. Technical Session 7: Monday June 22 at 11-11:20am
 - ii. Panel: Managing Dual Careers: Monday June 22 at 1-1:30pm
 - iii. Technical Session 8: Tuesday June 23 at 10:40-11am
 - iv. Technical Session 10: Tuesday June 23 at 11:40am-12pm
 - v. Panel: Busting a Career Move? When and Why or Why not: Tuesday June 23 at 1-1:30pm
 - vi. Technical Session 2: Wednesday June 24 at 10:40-11am
 - vii. Technical Session 3: Wednesday June 24 at 11:20-11:40am
 - viii. Technical Session 4: Thursday June 25 at 11-11:20am
 - ix. Panel: Computing-Increasing Participation of Women and Underrepresented Minorities: Tuesday June 25 at 1-1:30pm
 - x. Business meeting: Thursday June 25 at 2-3pm
 - xi. PCEE/MIND/WIED mixer: Thursday June 25 at 7-9PM
 - xii. Technical Session 5: Friday June 26 at 10:40-11 am
 - xiii. Technical Session 6: Friday June 26 at 11:20-11:40am

- d. There are 1-2 paper withdrawal because the authors would like to submit to as journal papers instead.
- e. Mixer fee will be removed.
- f. Business meeting: The layout and style of business meeting are discussed.
 - i. This year the WIED business meeting will be more interactive.
 - ii. The presentation from the WIED officers for the year-end review will be only 10-15 mins.
 - iii. Award winners will be announced during the business meeting.
 - iv. Approximately 6 mins will be allowed for the best paper and the best diversity paper author to present their study.
 - v. PIC leader will join and provide updates during WIED business meeting.
 - vi. New and outgoing officers will be acknowledged.
 - vii. WIED leadership committee brainstorms how to increase our visibility of the WIED business meeting to current and future members.
 - viii. The alternative platform to join the business meeting is also planned.
 - ix. Upfront business meeting is also introduced.
- g. Division mixer will be on Jun 22 at 4-5:30pm. Virtual materials will be prepared. We have to come up with a strategy to obtain the contact information of the members that join this mixer.

3) MIND/PCEE/WIED Reception for the Annual Conference - Kristi

4) CoNECD - Beena

- a. In person CoNECD conference in Jan 2020 is expected. CoNECD committee is planning.

5) Awards – Lily

- a. Lily has contacted all Wasburn awardees. Angela reimbursed each awardee that paid a registration fee of \$500 (based on the reduced 2020 ASEE National Conference registration). A \$100 stipend was given to the awardees. Each awardee must register for the conference; I told them to register during the Early Bird. The "Best" and "Best Diversity" papers authors have also been notified; Author names and full PDF papers were submitted to national ASEE.

6) Treasurer's Report – Angela

- a. No update. See Awards section.

7) Webmasters' Report – Claire and Bethany

- a. Head shot photograph of new officers will be requested.

8) Elections – Jenahvive

- a. The election result winners were informed, and all members are informed.

- b. The newly elected members will be contacted by the present members to provide brief details of responsibilities of each position in order to make the transition smoothly.
- c. New WIED leadership members will also be invited to the business meeting.

9) Delegate to Diversity Committee – Rachelle

- a. Materials will be available on the website.
- b. Virtual Pavilion for LBGTQ+ and Allies Virtual Reception will be arranged during ASEE happy hours at 6-7:30pm on Friday June 19, 2020.
- c. Group workshop will be distributed using mailing list.

10) Other items: