

WIED Teleconference Minutes

Mar 17, 2020

3:00-4:00 pm EST

Join from PC, Mac, Linux, iOS or Android: <https://csulb.zoom.us/j/981566506>

Present: Janet Callahan, Sandra Eksioglu, Angela Lueking, Claire McCullough, Jenahvive Morgan, Rachelle Reisberg, Kristi Shryock, Pitiporn Asvathanagul

Absent: n/a

Excused: Bethany Brinkman, Lily Gossage, Panadda Marayong, Malini Natarajarathinam, Beena Sukumaran

- Chair call to order at 3:05PM
- 1) Approval of minutes from February 2020 teleconference. Minutes is in Dropbox. https://www.dropbox.com/s/bi68tcvxgqkd5gw/WIED%20Teleconference%20Minutes%20Feb_2020.docx?dl=0
February 2020 minutes is moved/seconded and approved.
- 2) Annual Conference 2020 – Janet
 - a. The committee has a concern about ASEE annual conference will get cancelled. The ASEE National sent out an email early this morning stating the decision of conference cancellation will be determined on May 22, 2020, which is 2 weeks before the conference.
 - b. Unfortunately, there is now few authors registering for the conference, and many schools froze their travel budgets. All indicate evidences of conference attending restriction.
 - c. The committee urges Sandra to reach ASEE national and to provide WIED inputs regarding cancelling ASEE national conference in June 2020 or an alternative of virtual conference instead.
 - d. The final papers will be published and presented via Zoom with reduced fee.
 - e. No one withdraws their paper. Janet is waiting for the final drafts.
 - f. Final draft submission deadline is Apr 6, the final draft review will be sent by Apr 20, and the final submission is May 1.
- 3) MIND/PCEE/WIED Reception for the Annual Conference - Kristi
 - a. The activities were paused because of possibility of conference cancellation.
 - b. No foods ordered.
- 4) CoNECD - Beena (excused)
 - a. Bev informed ConECD being postponed to September. The program for ConECD was being finalized and should maintain a similar format to what was planned.

- b. WEID sponsors CoNECD. We are also not incurring any cancellation fee that Marriott wanted to charge us. WIED will get the money back (\$38k).
- 5) Awards – Lily (excused)
 - a. 2020 Wasburn candidate nominations (for both students and faculty) were distributed to the award committee on March 11, 2020. The deadline submitting the rubric back to Lily is March 22, 2020.
 - b. Janet will forward the finalists for best papers and best diversity papers to Lily after the final manuscripts are received.
 - c. Our tentative date that Janet provides Lily 10 best papers by Apr 1, and the award committee identifies the winning papers to Lily on Apr 27. The committee agrees with these dates although they do not align with the draft and final paper submission deadlines because the award committee needs significant time to review the package.
- 6) Treasurer's Report – Angela
 - a. No updates. The balance is maintained unchanged.
- 7) Webmasters' Report – Claire (present) and Bethany (excused)
 - a. There is not a lot of job posting now.
 - b. Bethany will set up the election. Jenahvive emailed all information to Bethany.
- 8) Elections – Jenahvive
 - a. The nomination was closed on March 15, 2020.
 - b. Program Chair Elected – 1 candidate
Secretary – 2 candidates
Director at Large – 6 candidates
Assistant webmaster – 1 candidate
 - c. One nominee with short bio was asked to provide more information on the nominee's bio.
 - d. All information is posted on the website already.
- 9) Delegate to Diversity Committee – Rachelle
 - a. The plan for Diversity Pavilion is ready. However, there is no further actions because the possibility of conference cancellation.
- 10) Other items:
 - a. Business meeting can be arranged other time using Zoom conference call if the ASEE annual conference is cancelled. The business meeting can be separated from the Virtual ASEE annual conference. This item is tabled for our next meeting.