

## WIED Teleconference Minutes

Feb. 11<sup>th</sup>, 2019

2:00-3:00 pm EST

Join from PC, Mac, Linux, iOS or Android: <https://csulb.zoom.us/j/618156678>

Minutes to be taken by Pitiporn Asvathanagul

Present: Janet Callahan, Sandra Eksioglu, Lily Gossage, Claire McCullough, Jenahvive Morgan, Rachele Reisberg, Kristi Shryock, Beena Sukumaran, Pitiporn Asvathanagul

Absent: n/a

Excused: Bethany Brinkman, Brian Kirkmeyer, Panadda Marayong, Jodi Prosisie

- Chair Call to Order at 2:04pm
- Approval of minutes from January 2019 teleconference call. The minutes is in Dropbox.

January 2019 Minutes is approved.

- 1) Annual Conference 2019 – Janet
  - a. There is a total of 56 submissions to our division. 46 drafts were sent out to all reviewers yesterday (Feb 10, 2019). There are 9 drafts withdrawn and 8 draft papers not submitted by the deadline. Janet reached out 4 out of these 8 paper authors. A couple of them responded, and Janet allowed them to directly email their draft to her.
  - b. There are no panel papers received for the panel session. Patty emailed Sandra informing the authors needed one more day to finalize the panel paper. Sandra will be the moderator of this panel. Patty has just recently uploaded the panel paper this morning, so Janet should be able to see it now. Unfortunately, the panel paper has not yet been in the system. Sandra will try to help upload the panel paper as well as Janet is emailing Patty.
- 2) MIND/PCEE/WIED Reception for the Annual Conference - Kristi
  - a. Meal ordering can be ordered by April 2019. Janet is in charge of meal placing.
- 3) Diversity Conference – Beena
  - a. The Program of Diversity Conference is being finalized. Currently, it is under review, which is ahead of the schedule. The Diversity Conference Committee does not require any assistances from WIED at this moment.
- 4) Treasurer's Report – Brian (excused)
  - a. No updated. Sandra did not receive any updates from Brian for this meeting.
- 5) Webmasters' Report – Claire (present) and Bethany (excused)

- a. Everything is all updated.
- 6) Awards Committee – Lily
- a. Currently, there is no packages received. The deadline is March 4, 2019. A large number of applications are expected on the date of the deadline. The committee will have one week to review all application.
  - b. Mid April is the timeline to send out the award winner announcement. This will allow people to arrange their travels.
  - c. This also includes best paper award and best diversity paper award.
- 7) Nominating Committee – Jenahvive
- a. The deadline for nomination is March 15. Currently, there is no nomination. Jenahvive suggests the WIED committee members nominating any colleagues.
  - b. Men can also participate in the WIED committee (Lily's question).
  - c. Janet will send a paper displaying the accomplishment of our former WIED committee member after serving the WIED committee. The email will send to Sandra and Jenahvive.
- 8) Delegate to Diversity Committee – Rachelle
- a. No update because the next monthly Diversity Committee Meeting is scheduled in the next two weeks.
- 9) Other items?
- a. WIED committee members should receive drafts for review yesterday.

Next Meeting Monday March 5, 2019 at 12:15-1:15PM (EST)