

ASEE WIED Teleconference Minutes

September 23, 2021

2:00-3:00 pm EST

Meeting URL: <https://ufl.zoom.us/j/92358331426?pwd=VTBTVDC2T0d2VUdWVa2Qwa3JVS0JBQT09&from=addon>

Meeting ID: 923 5833 1426

Attendees: Janet Callahan, Brian Kirkmeyer, Kristi Shryock, Jessica Perez, Lily Wang, Krystal Castillo, Rachelle Reisberg, Idalis Villanueva (quorum)

Excused: Lily Gossage

1) Approval of minutes–

- August 2021 minutes on September 23, 2021

2) Bylaws Update- Janet

• **Talking Points:**

- PIC is looking to move things forward to formalize an Interdivisional Town Hall committee, as ABET changed the criteria in the past. However, currently we don't have a sense of what delegates from WIED would do in the meetings. The Interdivisional Town Hall committee will need to define their mission but they are looking to include big division, cross-division topics and will be open to everyone's input.
- The discussion about the request to consider showcasing ASEE WIED, MIND, ECSJ, LESS, Community Engagement, and Engineering Literacy Divisions in the Year of Impact for Racial Equity (YIRE) was moved as a talking point for the next meeting.
- **ROLLING TALKING POINT:** *What should WIED's role be in supporting BIPOC scholars, particularly people of different gender identities?*

• **Actions to Take:**

- No action to take on the Interdivisional Town Hall committee announcement yet.
- Jenahvive proposed that we could combine activities with MIND and the board members to ensure synergy with WIED; for example, a panel at the intersection of gender and ethnicity could be explored.
- Kristi will also send an announcement to new WIED members to get involved in creating new panels or proposing new ideas to WIED. Jenahvive will create a Google Doc to share with all WIED committee members for comments.

3) Awards Update– Lily/Jessica

- **Talking Points:** No updates.
- **Action to Take:** N/A

4) Update about ASEE Conference- Kristi/Brian

- **Talking Points: Action to Take:** The name of the new Monolith system is called Slayte. The deadlines have been pushed and the call for abstracts will open October 11, 2021 and will extend until November 8, 2021. Kristi will send out a form request for reviewers before the submission window closes.
- **Actions to Take:** N/A

5) Treasurer's Report – Angela/Lily

- **Talking Points:** The disbursement of payments to awardees will need to be paid by the new treasurer. In the case, there may be delays another board member may be asked to disburse payments.
- **Actions to Take:** This talking point will be put on next month's agenda.

6) Webmasters' Report – Bethany and Krystel

- **Talking Points:** There was concern about how often the website has to be changed for announcement such as awards. It was proposed that a rolling date and a centralized email address was used instead of a member's name within WIED to streamline the process in the future.
- **Actions to Take:** It was decided that the awards announcements for WIED would take place the first week of March every year. An email address with the name "AwardDirector" would be used instead of an individual member's name for the awards initiatives within WIED.

7) Diversity, Equity, and Inclusion- Claire

Talking Points:

- It was discussed that WIED should head up some panels to attend to YIRE. Lily Wang proposed leading a panel along with Jenahvive, Brian, and Idalis. Potential topics could include, "How to sponsor women faculty for awards?", "Big Ten: Women's Workshop for Junior Female Faculty in Engineering", "What Women do in the Shadows?", "How to get Promotions and Raises", etc.
- Claire reached out to Liz regarding the WIED bylaws for diversity, equity, and inclusion and Liz shared the following:
<https://www.asee.org/documents/member-resources/model-division-bylaws.pdf>. CDEI contributed the text in section C. It was revised from what used to be there (although I can't find a copy of what that was). Originally it was in the bylaws in section "L" but we advocated for it to be upfront. We also advocated for this language to be included in the PIC bylaws, but that is separate from the division bylaws. Here's the revised language (I can't find a copy of what it was before):

STATEMENT ON DIVERSITY, EQUITY, AND INCLUSION

The <Insert Name of Unit> (Division /Section/Zone) is committed to fostering collaborative and inclusive environments that value equity and celebrate

diversity. The <Insert Name of Unit> (Division/Section/Zone) commits to ensuring that we continually challenge ourselves to deepen and broaden our understanding of inequities, so that we are prepared to take action to transform our (Division/Section/Zone), ASEE, our institutions, universities, and the whole of the engineering community. More information can be found on [ASEE's Statement on Diversity and Inclusiveness](https://diversity.asee.org/about/) at <https://diversity.asee.org/about/> and the [ASEE SEFI Joint Statement on Diversity, Equity, and Inclusion](https://diversity.asee.org/wp-content/uploads/2020/05/ASEE-SEFI_DEIStatement.pdf). (https://diversity.asee.org/wp-content/uploads/2020/05/ASEE-SEFI_DEIStatement.pdf)

- Claire wanted WIED to discuss what we meant by the need to “include in their future agenda a talking point about including language about the role of DEI representatives”—once we do, she will reach out to Liz again.

Actions to Take:

- A Google Doc will be created to share and input ideas for the panel. In this document is the announcement sent to WIED members for this coming year's conference call. The conference call notes can be found at: <https://docs.google.com/document/d/17MwBT9VyJbwEVS5EcKmY7zkcmiUei7xiH5XK8tMnu2o/edit>
- WIED needs to discuss what we would like included in the bylaws regarding the role of DEI representatives and the language we want included.

8) Other items

- N/A

9) Adjourn