

ASEE WIED Teleconference Minutes

May 18, 2021

1:00-2:00 pm EST

Meeting URL: <https://ufl.zoom.us/j/94073871822?pwd=Z3dLcFptR2NKNFARRXViMDUreW5vZz09&from=addon>

Meeting ID: 940 7387 1822

Passcode: 854563

Attendees: Claire McCullough, Kristi Shryock, Jessica Perez, Sandra Eskioglu, Idalis Villanueva, Brian Kirkmeyer, Janet Callahan, Lily Gossage (quorum)

Excused: Bethany Brinkman, Krystel Castillo, Angela Leuking

1) Approval of minutes from past teleconference –

- *(March 2021 minutes approved on 4/15/2021)*

2) Bylaws Update- Janet

• **Talking Points:**

- Janet will circulate the awardees and elections and number of session and other details on the PowerPoint during the business meeting to share to members via Google Slides.
- It was discussed that for the 2022 ASEE meeting conference, a WIED panel aimed to bring up BIPOC scholars with the intent to generate a ASEE conference would be done to spearhead an initiative
- It was discussed that during the 2021-2022 period, ASEE would have a primary focus on women and gender minorities. It was suggested that one of the members of the Best Diversity Paper could be invited as part of a rolling position (non-voting) as Diversity Advisor-in-Residence to increase the diversity of leadership. ASEE WIED would define the expectations for this role. It is anticipated that this individual will also help review at a large scale the ASEE Best Diversity Paper Award.
- On June 23, 2021, ASEE was tasked to assemble a taskforce for developing strategies to boost Board composition and diversity, including best practices for accumulating a pool of diverse candidates for ASEE higher office positions.
- It was discussed that the Wasburn Awards and Best Diversity Award (past or current winners) should include a blog highlighting the awardees along with a small interview to accompany it.
- Lily needs additional support for reviewers for the awards

• **Actions to Take:**

- Janet will develop and circulate the 2021 ASEE WIED Business meeting slides with the officers for comments
- Discuss the topic for the WIED panel to bring more BIPOC scholars for the 2022 ASEE Meeting conference

- The advisor in residence position, was paired along with the taskforce to develop strategies to boost Board composition. Idalis Villanueva was appointed as this representative.
- Janet will contact the officers to provide additional support for reviewing award applications.

3) Awards Update– Lily

- **Talking Points:** There were a total of 32 applications for the Wasburn awards and she began to assemble the packets for the award committee. Lily is assembling the packets (32 applications). The conference swag will be postponed until next year's conference. It was asked if the awards would be of equal amounts for both faculty and graduate students for the amount of \$600 and it was deemed that this should only be done during virtual conferences and not in-person conferences.
- **Action to Take:** Lily will send the packets to the awards committee for review and will help announce the awards and issue the amounts with the treasurer's help.

4) Update about ASEE Conference- Kristi

- **Talking Points: Action to Take:** There are 39 total papers that have been or are being finalized and 2 panel papers. We had 14 papers that were withdrawn or did not meet the deadline. Kristi emailed these to extend the deadline and as an update 4 papers will be rejected. The 2021 ASEE conference will be live/synchronous. They will allow handouts to be shared only via chat. Everyone needs to have at least one author that is registered but if you can have a publish-to-present paper, but you are not required to present the work (they want one author registered at least). There are two options: webinar (live presenter with virtual audience through chat OR live presenter in meeting style where no mediation in chat is done). Kristi will submit the selected 7 papers for the Best Diversity Paper award.
- **Actions to Take:** Kristi will need to pre-assess who will present beforehand. She will reach out to all the authors about the deadline for a May 31 registration deadline and to let them know who will present. All sessions will be 90-minutes long (6 per session). She will contact Lily and share with her the 7 papers for the Best Diversity Paper Award.

5) Treasurer's Report – Angela

- **Talking Points:** There was an increasing amount of ASEE WIED non-member co-authors. Kristi will send Brian an email with all the co-authors and with the help of Angela, will pay a free one-year membership to WIED membership. The total cost is \$100 (\$7 for WIED membership)
- **Actions to Take:** Follow up on payment for ASEE WIED non-member co-authors.

6) Webmasters' Report – Bethany and Krystel

- **Talking Points:** The list of the ASEE WIED Election Results needs to be placed on the ASEE WIED website.

- **Actions to Take:** Post this list on the website.

7) Diversity, Equity, and Inclusion- Claire

- **Talking Points:** Claire will send details on announcements: survey and ways to get involved on Year of Impact on Racial Equity. ASEE is asking for donations for LGBTQ+ students and mixers and a meeting is scheduled for June 10, 2021 to clarify more details. There will be a social before the conference will be July 22 at 3pm PT; some links to some interesting articles of Black engineering students and barriers across 16 states will be shared via email.
- **Actions to Take:** N/A

8) Other items – Idalis

- **Talking Points:** The 2021 ASEE WIED Business Meeting will be open to non-registrants and a Zoom link will be sent 15 minutes before the meeting. We need a way to verify that attendees are members. Janet said about the matter of the business meeting. The business meeting is on July 28, 2021 from 3:30pm to 5:00pm PT.
- **Actions to Take:** Idalis will try and check the Zoom report and see who an actual member of ASEE is WIED. Kristi will provide a reminder for the business meeting.