

## WIE (PIC IV) Teleconference Minutes

February 18, 2021

1:00-2:00 pm EST

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**Meeting URL:** <https://ufl.zoom.us/j/92305941353?pwd=MnJ5MkxrUFNFTmxtWGk0TUcrMkoxZz09&from=addon>

**Meeting ID:** 923 0594 1353

**Passcode:** 082579

**Attendees:** Janet Callahan, Krystel Castillo, Lily Gossage, Brian Kirkmeyer, Angela Lueking, Jenahvive Morgan, Jessica Perez, Idalis Villanueva

**Excused:** Claire McCullough, Bethany Brinkman, Kristi Shyrock

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### 1) Approval of minutes from past teleconference –

- (January 2021 minutes approved on 2/18/2021)

### 2) Bylaws Update- Janet

- **Talking Points:**
  - (Bylaws): The PIC approved the DEI bylaws statement on their January 2021 meeting. In addition, WIED developed and approved their own DEI bylaws, as part of the purpose of the division (Article III). The later was approved on the January 19, 2021 monthly meeting by unanimous vote. The WIED committee discussed where to place this revised WIED purpose statement within the General Structure provided by the PIC committee. Also, it was deemed necessary to share this purpose statement with the ASEE PIC commission for comments/approvals before embedding this revised purpose statement into the General Structure. Finally, from the survey, it was deemed that the name of the division should remain the same (Women in Engineering) but that a tag line would need to be included to reflect the large percentage of survey participants showing a favor for the term “alliance”. The proposed name with tag line is: *Women in Engineering: Alliance for Diversity, Equity, and Inclusion*.
  - (WIED Panels): There are two panels that were submitted to the annual ASEE conference (one on intersectionality and one in advocacy). For the panels, potential speakers have been identified although there is concern if the panel will be done in person or online. This may affect who could attend or not.
  - (Membership Numbers): It was noted that the number of WIED members has not changed since about 2006 (~9-10%). As a strategy to increase membership, it was discussed that a one-time membership fee would be covered for all co-authors who have submitted papers or panels to the ASEE WIED group for the annual ASEE conference.
- **Actions to Take:**

- (Bylaws): Assemble the original and WIED-approved purpose statements along with a rationale for the survey and proposed name change with tag line. Share these items with the ASEE PIC Committee for comments/approval before the WIED March 2021 meeting.
- (WIED Panels): Continue discussing with the co-authors and potential panelists about the dual possibility of presenting in person and online.
- (Membership Numbers): Discuss with Brian Kirkmeyer, ASEE Program Chair elect, about the possibility of paying one-time membership fees to the co-authors of submitted work to ASEE WIED for the annual conference.

### 3) Awards Update– Lily

- **Talking Points:** A request has been made to send a separate announcement about the Wasburn award to increase potential applicant pool. Lily will assemble the judges for the Best Diversity Paper Award. Swag will be ordered for the conference with the possibility that the annual ASEE conference may go online and alternate venues for sharing (or storing) items would need to be discussed in the future. It was pointed out that the ASEE Hub has designated a conference documents hyperlink and asked what we could use it for. Finally, there was concern for the need to reach out to members who may have questions for ASEE WIED and monitor those communications.
- **Action to Take:**
  - Janet will submit a separate announcement for the Wasburn award to ASEE WIED members
  - Lily will begin organizing the judges and contacting them for the Best Diversity Paper Award
  - It was deemed that a conference bookmark along with the approved WIED bylaws, a small blurb, and the name with the tag line be included in ASEE Hub; this will be assembled by Idalis and coordinated with Janet and Kristi beforehand.
  - Swag will be ordered in preparation for the ASEE annual conference
  - Bethany and Krystal were assigned the task to monitor future communications by ASEE Members in the website and AEE Hub.

### 4) Diversity, Equity, and Inclusion- Claire

- **Talking Points:** There was overall concern expressed by ASEE WIED officers that in the year of “impact” for DEI that Women in Engineering and other minority-serving and cross-cutting divisions will not be provided equitable opportunities to share their contributions given that the division titles are placed in alphabetical order and not by order of impact.
- **Actions to Take:** Janet will reach out to other ASEE division that are minority serving (e.g., MIND) and assemble a formal request sent to Patti

Greenawalt about the proposal to highlight and/or organize the divisions this year by DEI impact and reach.

**5) Update about ASEE Conference- Kristi**

- **Talking Points:** N/A
- **Action to Take:** N/A

**6) Treasurer's Report – Angela**

- **Talking Points:** ASEE WIED has approximately \$30,000 available for this year, 10% higher compared to last year.
- **Actions to Take:** N/A

**7) Webmasters' Report – Bethany and Krystal**

- **Talking Points:** N/A
- **Actions to Take:** N/A

**8) Other items – Idalis**

- **Talking Points:** N/A
- **Actions to Take:** N/A