

WIED Teleconference Agenda

April 13, 2018

2:30 pm | Eastern Daylight Time (New York, GMT-04:00) | 1 hr

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Present: Beena Sukumaran; Malini Natarajarathinam, Jenahvive Morgan, Janet Callahan, Brian Kirkmeyer, Beth Holloway, Rachelle Reisberg, Sandra Eksioglu, Claire McCullough, Jodi Prosis, Debra Friedrichsen

Absent: Barbara Bernal, Lily Gossage

Minutes to be taken by Malini

The group congratulated Janet Callahan on her new appointment as Dean of Michigan Teach and Malini's selection to the ASEE Prism's 20 under 40.

1) Approval of minutes from March teleconference. Minutes are in Dropbox.
Minutes approved

- 2) Annual Conference 2018 – Sandra
 - a. Session assignments
 - b. Papers and Panels
 - c. Business Meeting and Joint Reception
 - d. Joint sessions with other divisions

Sandra:

58 papers submitted

4 rejected

34 in final draft.

41 of the papers were diversity related.

A k-12 teacher has her paper accepted. She will be only attending the K-12 workshop, and pay \$250 for registration.

Email exchange between: Monique Ayala, Patti Greenawalt, Sandra. Teri mentioned that K-12 teachers might be able to attend free. She can contact the K-12 division or the Pre-college

Lily was not on the phone call. The EEG awards and diversity award decisions need to be finalized very soon.

Deadline for submissions: April 30th, Deadline to finalize sessions: May 7th.

Jenahvive volunteered to help Sandra with finalizing the papers for the awards.

- 3) Diversity Conference update – Beena
 - a. Number of registrants
 - b. Sponsorships
 - c. Who is attending?

Beena:

270 registrants (as of last week). No information on sponsors.

Rachelle, Janet and Beena will attend the conference. WEPAN town hall on Monday night from 5-7. It includes the awards ceremony. It is free for CONECD attendees.

- 4) Treasurer's Report – Brian
 - a. Memberships (Beena)

Brian: No updates from ASEE since the last meeting. Current 830 -840 members in WIED.

Sandra to check with Paati about the number of WIED authors are male and how many of them are members of our decision?

Offer free membership for the first year to the new WIED submitters. Sandra and Beena will check with Patti to see how to get consent from submitters to be added as members.

- 5) Webmasters' Report – Barbara and Claire
 - a. Updates on website
 - b. Google analytics
 - c. Election site

Claire: Website is in good shape. ASEE did not respond to her comments about finding alternative easy ways to set up the voting website. But she never heard back. Claire is not aware of the Google analytics.

Debbi has tried to make the instructions clearer. Debbi to send Claire information about accessing and posting Google analytics.

- 6) Awards Committee - Lily
 - a. Review process

Lily: Not in attendance

- 7) Nominating Committee – Jenahvive
 - a. Elections

Jenahvive would like remind everyone to vote. Debbi set up the website. The voting website is working well.

- 8) Diversity Committee – Debbi

Debbie is waiting for the Diversity paper awards from the division to be submitted to the committee. The award is due May 4th.

Beena asked Sandra to see if we can have a shortlist based on the scores from the reviewers.

9) Other topics of discussion

Malini will not be at the meeting next week. Jenahvive to take notes on Malini's behalf.
Malini also encouraged everyone to attend the [community engagement event in SLC](#).