

WIED Teleconference Minutes, January 18, 2012

Present: Jenna Carpenter, Kristen Constant, Sandra Eksioglu, Beth Holloway, Brian Kirkmeyer, Susan Lantz, Susan Metz, Adrienne Minerick, Mary Phelps, Donna Reese, Beena Sukumaran

Absent: None

1. Approval of minutes from the December teleconference
 - a. Approved with no corrections.
2. Awards Schedule – Susan Metz
 - a. AEG process moving along (thanks to Laura Pauley) with a deadline of February 10th. Three student applications have been received so far, with no faculty applicants to date. A reminder will be sent on February 1st.
 - b. Approximately 20 reviewers have volunteered to help with the selection process.
3. Treasurer’s Report – Adrienne
 - a. Revenue and expenses were presented, and suggestions made for better utilizing WIED funds.
 - b. Followed up on email discussion about WIED luncheon cost to attendees being raised to \$20 per person, resulting in less WIED subsidy.
 - c. Discussion of how to increase membership in WIED from its recent downturn, including contacting past members and students.
4. Webmasters’ Report – Mary & Sandra
 - a. Postings are being made of the Minutes and the job openings, which appears to be increasing the web traffic.
 - b. Data suggest that web traffic is increasing, seemingly due to the job postings.
 - c. A new section for undergraduate research opportunities (e.g. REUs) will be created alongside News and Jobs, with discussion of how to implement.
5. Annual Conference 2012 – Kristen
 - a. Forty-eight (48) total abstracts were submitted.
 - b. Thirty (30) papers have been submitted (1 panel is not submitting papers, while the other 2 panels are).
 - i. Two papers were withdrawn prior to review, one rejected at review stage, seven confirmed as “not submitting”
 - ii. Have not heard from five submitters, and two say they are almost done.
 - c. Reviewers have been assigned for all of the received papers.
 - d. All session times have been approved, except for the late Wednesday afternoon session that is not expected to be needed.

- e. Reception information has been submitted to ASEE and approved by K-12 and MIND. Beth will liaise with these two divisions for planning.
6. Officer Call for Nominations – Susan Lantz
- a. Call went out in early January, and will allow 2-3 weeks for responses.
 - b. A reminder will go out during the week of January 23rd.
 - c. Susan L. and Adrienne will collaborate to set up the election website.
7. Days/times for future meetings (all at 3PM EDT)
- a. February 15
 - b. March 21
 - c. April 18
 - d. May 16

Meeting was adjourned at 3:48PM Eastern time.