

## WIED Teleconference Minutes, August 26, 2011

1. Approval of minutes from the May 23<sup>rd</sup> teleconference (see <http://wied.asee.org/images/images/MeetingMinutesMay11.pdf>).
  - a. Minutes approved without changes.
2. Treasurer's Report – Adrienne
  - a. Adrienne sent the Treasurer's Report to the Executive Committee. Total expenses since June 2011 were \$3,751.80, though the total balance is unknown until July & August membership is determined.
3. Webmasters' Report – Mary & Sandra
  - a. WIED had to create a new account to separate it from Adrienne's personal account, so the web traffic history will have to be re-entered. The jobs page is still the highest traffic page on the site.
  - b. Policy on postings to the listserv? (Donna)
    - i. Question of whether additional postings (e.g. survey participation) should be included in the bi-weekly email updates or sent individually. Executive Committee agrees to include them in the bi-weekly updates unless they have urgent timing.
4. Request for endorsement from ASEE LEES
  - a. This topic addresses ideas like a chair-elect structure for the PICs, a committee for interdisciplinary topics at conferences, realignment of the PICs, and other items. Jenna will draft a response to the proposal and circulate it to the Executive Committee for comments. Donna will forward the final response from WIED to the LEES group.
5. Nominating Committee – Susan
  - a. Susan will coordinate the constituency of the committee and forward the participants to ASEE.
6. Annual Conference 2011 Wrap-up – Donna
  - a. Attendance was strong for recruitment/retention of women, though there was poor participation at the 7AM sessions. Most were well-attended.
  - b. Wednesdays are typically the days with more paper sessions due to business meetings and plenaries being completed. Some tweaks to sessions are being considered by ASEE.
7. Annual Conference 2012 – Kristen
  - a. Panel topics – Mentoring, Recruitment/Retention, Leadership, Professional Development, Innovative Programs, Policies, ADVANCE

- b. Call for Paper status – the call for papers went out. A suggestion was made for a dual-sponsored panel (with ERM division) on Journal Editors. Work/Life Balance is also a popular topic. A third suggestion dealt with understanding administrative positions in academia.

8. Distinguished Lecturer Nominations

- a. Sheryl Sandberg was suggested by Adrienne; Donna will follow up with Sheryl to gauge her interest. The deadline for this is October 14<sup>th</sup>.
- b. Others?

9. Update on status of naming of AEG award

- a. Proposal was submitted, but it will be September/October before we hear back due to the formation of the review committee still being in progress.

10. Days/times for future meetings

- a. Brian will query the Executive Committee about the 4<sup>th</sup> Friday of each month at 3PM as a fall semester regular meeting time.

11. Meeting was adjourned at 1:53PM Eastern Time.