WIED Teleconference Minutes, April 18, 2012

Present: Jenna Carpenter, Kristen Constant, Sandra Eksioglu, Beth Holloway, Brian Kirkmeyer, Susan Lantz, Susan Metz, Adrienne Minerick, Mary Phelps, Donna Reese, Beena Sukumaran
Absent: None

1. Approval of minutes from the March teleconference
   a. Approved with no additional corrections.

2. Treasurer’s Report – Adrienne
   a. Additional memberships will be pulled on 4/27 for updated numbers.
   b. There were no other changes.

3. Webmasters’ Report – Mary & Sandra
   a. Web traffic has slowed slightly compared to last month, likely due to summer internship (research related posts) deadlines passing.
   b. New data including the % of new visitors was added to the report.
   c. News and job postings are being added to the site with less frequency due to deadlines passing.

4. Annual Conference 2012
   a. Paper/session status (Kristen)
      i. Session descriptions were provided by Kristen.
      ii. Moderators have been assigned and Kristen will work with them to ensure that there are no time conflicts with other conference sessions.
      iii. The bookmarks listing all of the WIED sessions will be made by Beena, based on prior year’s template.
   b. Reception (Beth)
      i. Susan Walden (K-12) has been working to get the order placed directly with the hotel. The menu is primarily hors d’oeuvres.
      ii. All else appears to be set for the reception.
      iii. Susan Walden (K-12), Andrea Ogilvie (MIND) and Beth have discussed making the reception a ticketed event in the future, possibly with a nominal fee, so that the number of attendees can be better monitored. WIED and K-12 are in favor of this change.
   c. Pin update (Donna)
      i. Pins have been ordered. They have the prior logo along with the year and location of the conference. Donna sent the proofs of the pin for review.
   d. Reception/Division Mixer plans
      i. The annual picnic (Sunday 4-5:30PM) has been replaced by a mixer, and WIED will participate. Representatives to staff a WIED table have been identified for this event.
   e. Donna provided an agenda for the WIED Business Meeting.
5. Awards – Susan Metz  
   a. Best Paper status  
      i. Three papers were nominated, and the Best Paper was chosen. The recipients will be notified prior to the meeting.  
      ii. The Best Paper and session will be noted on the WIED bookmark.  
   b. It was proposed to discuss the criteria for the AEG award due to the development of doctoral programs in Engineering Education and the skewing of the applicants/recipients toward those programs.  
      i. Susan M. will identify a committee to review the focus and criteria of the AEG award.

6. Election Status – Susan Lantz  
   a. Thirty-six (36) votes have been cast so far.  
   b. A final email reminder will be sent to the WIED membership prior to the voting deadline of April 30th.

7. Membership Survey Results – Donna  
   a. Four (4) responses were received from this survey, which is not statistically significant for drawing definitive conclusions.  
   b. The cost increase to $7 for membership appeared to be a deterrent to continuing membership.

8. Review of Bylaws  
   a. Clarifications were suggested for the responsibilities of Webmaster, Assistant Webmaster and Secretary in Sections IV, VII and XI.  
   b. Mara Wasburn’s name was added to the AEG award in Section XIV.

9. Days/times for future meetings (all at 3PM EDT)  
   a. May 16

Meeting was adjourned at 3:58PM Eastern time.