

WIED Teleconference Minutes, April 18, 2012

Present: Jenna Carpenter, Kristen Constant, Sandra Eksioglu, Beth Holloway, Brian Kirkmeyer, Susan Lantz, Susan Metz, Adrienne Minerick, Mary Phelps, Donna Reese, Beena Sukumaran

Absent: None

1. Approval of minutes from the March teleconference
 - a. Approved with no additional corrections.
2. Treasurer's Report – Adrienne
 - a. Additional memberships will be pulled on 4/27 for updated numbers.
 - b. There were no other changes.
3. Webmasters' Report – Mary & Sandra
 - a. Web traffic has slowed slightly compared to last month, likely due to summer internship (research related posts) deadlines passing.
 - b. New data including the % of new visitors was added to the report.
 - c. News and job postings are being added to the site with less frequency due to deadlines passing.
4. Annual Conference 2012
 - a. Paper/session status (Kristen)
 - i. Session descriptions were provided by Kristen.
 - ii. Moderators have been assigned and Kristen will work with them to ensure that there are no time conflicts with other conference sessions.
 - iii. The bookmarks listing all of the WIED sessions will be made by Beena, based on prior year's template.
 - b. Reception (Beth)
 - i. Susan Walden (K-12) has been working to get the order placed directly with the hotel. The menu is primarily hors d'oeuvres.
 - ii. All else appears to be set for the reception.
 - iii. Susan Walden (K-12), Andrea Ogilvie (MIND) and Beth have discussed making the reception a ticketed event in the future, possibly with a nominal fee, so that the number of attendees can be better monitored. WIED and K-12 are in favor of this change.
 - c. Pin update (Donna)
 - i. Pins have been ordered. They have the prior logo along with the year and location of the conference. Donna sent the proofs of the pin for review.
 - d. Reception/Division Mixer plans
 - i. The annual picnic (Sunday 4-5:30PM) has been replaced by a mixer, and WIED will participate. Representatives to staff a WIED table have been identified for this event.
 - e. Donna provided an agenda for the WIED Business Meeting.

5. Awards – Susan Metz
 - a. Best Paper status
 - i. Three papers were nominated, and the Best Paper was chosen. The recipients will be notified prior to the meeting.
 - ii. The Best Paper and session will be noted on the WIED bookmark.
 - b. It was proposed to discuss the criteria for the AEG award due to the development of doctoral programs in Engineering Education and the skewing of the applicants/recipients toward those programs.
 - i. Susan M. will identify a committee to review the focus and criteria of the AEG award.
6. Election Status – Susan Lantz
 - a. Thirty-six (36) votes have been cast so far..
 - b. A final email reminder will be sent to the WIED membership prior to the voting deadline of April 30th.
7. Membership Survey Results – Donna
 - a. Four (4) responses were received from this survey, which is not statistically significant for drawing definitive conclusions.
 - b. The cost increase to \$7 for membership appeared to be a deterrent to continuing membership.
8. Review of Bylaws
 - a. Clarifications were suggested for the responsibilities of Webmaster, Assistant Webmaster and Secretary in Sections IV, VII and XI.
 - b. Mara Wasburn's name was added to the AEG award in Section XIV.
9. Days/times for future meetings (all at 3PM EDT)
 - a. May 16

Meeting was adjourned at 3:58PM Eastern time.