

WIED Executive Committee Conference Call  
September 17, 2008

Present:

Pat Backer  
Donna Reese  
Mara Knott  
Bev Watford  
Paige Smith  
Mara Wasburn  
Adrienne Minerick

Not Present:

Elaine Cooney  
Jennifer vanAntwerp  
Maria Larrondo-Petrie  
Susan Burkett

1. We reviewed the 2008 Annual Business Meeting minutes for any additional action items that we had overlooked. None were found.
2. While unable to review a treasurer's report, based on the last report provided in June, we should have plenty of funds. It was determined that Jennifer would be in charge of fund-raising for the MIND-WIED Joint Reception in Austin. Tricia Berry offered to be a contact point for companies in Austin and to assist with the fundraising. **Action Item:** Jennifer should contact Tricia Berry at UT-Austin; she should also consider sending a message out to the WIED listserv asking for volunteers to assist with fundraising.
3. Mara discussed the business meeting for 2009. It was decided to continue the practice of holding the meeting during the noon session on Monday. It was agreed to subsidize the lunch cost so that attendees pay not more than \$15 for the box lunch. **Action Item: Mara will inquire as to the possibility of ordering extra lunches for those that show up to the meeting without registering.**
4. WIED/WEPAN Conference Collaboration. Based on conference calls with WIED and WEPAN attendees, it was decided that Wednesday would represent a joint conference day, being the last day of the ASEE conference, and with the WEPAN conference beginning that evening with a reception. There will be two ½ day workshops/sessions separated by a luncheon with a designated speaker. One session will focus on professional development/career advancement and will be coordinated by WIED. The other will have more of a systems perspective on women in engineering and will be coordinated by WEPAN. Donna Reese volunteered to be the point person for the WIED session. The idea is that these ½ day sessions will be submitted through the regular ASEE submission process (Tricia Berry will be the point person on the WEPAN coordinated session) and be assigned regular session slots, sponsored by WIED, perhaps jointly sponsored. **Action Item: Donna will create an email request for committee members to assist with putting this session together to send to the WIED listserv.**
5. All executive committee members, particularly those whose term of service is up in 2009, were urged to begin the process of seeking new nominees for the 2009 elections. **Action Item Bev will contact Elaine Cooney to discuss advertising available positions early on the WIED listserv.**
6. It was noted that Maria had agreed to take up the action item of investigating social networking software to determine if one could be suitable for developing the women in engineering database.
7. **Action Item: the executive board is actively seeking names of those who can be nominated to be distinguished speakers at the 2009 annual conference.** If you wish to make a nomination, please send the name and contact information to Mara Wasburn ([mwasburn@purdue.edu](mailto:mwasburn@purdue.edu)).
8. The next conference call is October 15, 2:00 PM.