

WIED meeting – Minutes of 10/6/09

Present: Bev Watford, Mara Wasburn., Beena Sukumaran, Jacqueline El-Sayed , Laura Pauley, Pat Backer, Susan Lantz, Mara Knott, Adrienne Minerick,

Absent: Donna Reese, Susan Burkett

1. Website Update (Adrienne)

a. Summary

- i. 260 visits since last report, average 2 pages / visit, 61% bounce rate
- ii. Favorite pages: Jobs, Main page, Honor Role, News
- iii. Current visitors from: US, Canada, India

b. How to keep people on site longer

- i. Google provides advice, but their suggestions may not work for us.
- ii. Add photos from conference and link to last year's program with comment: Don't you have something to contribute this year. Adrienne
  - Send PHOTOS to Adrienne –Mara K.
  - Send last year's program to Adrienne –Mara W.

c. Suggestion for next cycle – elect two people as web master

- i. One does jobs
- ii. Other does rest

2. Treasurers Report ( Jackie)

a. Funds

- i. Only two changes to report
  - \$21 reimbursement
  - ?

- ii. \$1000 from Eaton expected (support for MIND/WIED reception at 2009 conference)

b. Teleconferences

- i. Roughly eight calls / year
  - On ASEE system Bev thinks it is about \$35/month
  - Free teleconferencing – less expensive from campus
- ii. If everyone will be at work we'll try to go with the free-teleconference to save the division money

3. Conference Update

a. Pictures from 2009 conference

- i. Send photos from conference to Bev and Adrienne – Mara K

b. Abstracts Submitted

- i. Only 8 to date
- ii. Generally people do submit at last minute
- iii. Send another reminder – Mara W

c. Journal Editor Panel Abstract

- i. Bev submitted abstract
- ii. Larry Shuman (AEE) is thrilled to be on
- iii. Other possibilities: Jack Lohman (JEE); Gary Downey( ? ), Carol Burger (J of Women and Minorities in Science and Engineering); Alice Agogino (Design Engineering Education and the Green Design and Sustainable Engineering Education communities on the Engineering Pathway digital library); Ann McKenna (CASEE? ), Linda Ruecket (Council of Undergraduate Research); Carol Mullen ( ? )

- iv. Plan for 4-5 editors – 105 minutes
      - v. **Bev will research names,**
      - vi. **feel free to send more suggestions to Bev - ALL**
    - d. Funding Panel – Beena
      - i. Possible panel members from: NSF (international programs, engineering education), NIH, DOE (energy and education), SLOAN
      - ii. **Send additional items to Beena – ALL**
  - 4. Apprentice Educator Grant
    - a. 100 members voted! only 4 negative votes
    - b. Comments – how should we incorporate?
      - i. Tenure and tenure-track should not be excluded
        - Add that we will consider applicants within 3 years of an initial faculty appointment
      - ii. Reducing number of recommendations
        - Is one sufficient – Yes
      - iii. Ignore comments on ERM
      - iv. Plans for Mentoring
        - Assign two WEID members to each grantee as mentor (in the award letter)
        - Long term mentoring: Can we incorporate a mentoring plan for 6 months out?
          - a. **Check if ERM discusses the mentoring – Laurie**
        - Recruit mentors for next year at the general meeting
        - In general we need to do more for all new members who attend
          - a. make all feel important
          - b. Sunday evening event?
          - c. Informal meeting?
    - c. Application reviewers – Pat Backer suggested using those on list of reviewers for Best Paper.
    - d. **Laurie will work with BEV to identify next steps.**
5. Strategic Plan Update (SPU) - Jackie
  - a. No comment has been received on content - Appears that content is
  - b. Committee feels document is ready to go to membership for review
    - i. **Exec Agreed that it should be sent to membership now for feedback**
    - ii. **SPU Committee will incorporate feedback**
    - iii. **Put on agenda for approval annual meeting next year – the then current draft to be sent to membership one month before annual meeting**
6. Elections – Susan L.
  - a. Four positions to be elected this spring
    - i. Program chair elect
    - ii. Secretary
    - iii. Web Master(2) – Stagger
      - **Ask Adrienne to stay on for one year to get things started.**
    - iv. Director @ large
  - b. Timeline – Bev was looking for timeline- Susan will check minutes from last year
  - c. Nominations welcomed and encouraged
  - d. Mara W reminded board that Program Chair is the critical position and suggests that a current board member should be nominated.
7. Other business:
  - a. Shadowing University Professors

- i. How would WEID support this?
    - Encourage member to do this?
    - Develop packet for PR?
  - ii. Individual campuses would have to determine if they would provide any kind of monetary support
  - iii. Would it be better to have HS girls shadow students than faculty?
  - iv. There appears to be interest but ... Beena and Jackie will discuss options and strategies and report at next conf. call
- b. Question: Would a panel on Survival techniques for new faculty be welcome? Mara asked proposer to check to make sure that this won't be covered by ASEE in their information for new faculty.

Meeting Adjourned at 4:30