

WIED Teleconference Call
Minutes
February 18, 2009

Attending

Jennifer van Antwerp
Susan Burkett
Mara Knott
Adrienne Minerick
Donna Reese
Paige Smith
Mara Wasburn

Not Attending

Pat Backer
Elaine Cooney
Maria Petrie
Bev Watford

1. Conference Update: Mara reported 34 papers with reviews coming in and requested assistance with reviewing. **Action Item**: Jennifer and Susan agreed to review one more paper each.
2. WIED/WEPAN Joint Conference Update: Donna reported that the papers on the two panels have been submitted although may need some revisions once panelists have time to give feedback (for Bev's panel). Lunch on Wednesday is a ticketed item that needs to be signed up for when registering. Information on the joint activities is posted on both ASEE and WEPAN web sites.
3. Treasurer's report: Jennifer indicated that she gets quarterly updates so there are no new numbers to report. She did send a report today and a quick glance shows a balance of about \$15-16K. If you look at the last three years: FY06 showed a \$1900 gain, FY07 showed an \$1100 loss and FY08 showed a \$1500 loss. The reason for the losses posted the last two years comes from hosting the reception. There was discussion about raising the dues again and discussion about raising the value of the monetary award for Best Paper. **Action Item**: Bev will bring up the question of raising the dues at the Business Meeting in Austin.
4. Elections Status: Elaine contacted Mara and indicated she will have this done by 2/24/09. **Action Item**: Elaine will put the election information together.
5. Other Business. Best Paper Process. This was reported by Mara and follows below.
 - a. March 1 (or thereabouts) the Director of Awards will request volunteers for the Awards Committee.
 - b. Once paper reviews have all been submitted, the Program Chair will send the top papers to the Director of Awards.
 - c. The Director of Awards will finalize the Awards Committee (based on papers being considered) and will select the Denice D. Denton Best Paper and notify the Program Chair and the WIED Chair – sending a copy of the paper.
 - d. The WIED Chair will notify the authors (with a copy to the Treasurer and the Webmaster), and will
 - i. Request that the authors provide SSN, abstract and mailing address to the Treasurer
 - ii. Invite the Authors to the WIED-MIND reception for the Certificate Presentation
 - iii. Create the certificates to be presented
 - e. The Webmaster will put the announcement of the Best Paper on the WIED website with the abstract.