

WIED Teleconference Minutes
April 26, 2013

Susan L, Jenna, Kristen, Sandra, Donna, Brian, Beena

1. Minutes from March teleconference were approved.
2. Annual Conference 2013 – Beth
 - a. Reception planning (Beena)

So far 40 are registered. Selling on-site tickets is OK. This should be communicated to ASEE so they do not sell more than the upper limit on these tickets.
 - b. Division mixer:

We have the pins ready for the mixer. We need to information sheets, and bookmarks with the session information. Beena will email to Kristen a copy of the last year's bookmark to use as a sample for preparing the bookmarks this year.
 - c. Panel update
 - i. Entrepreneurship panel – has been sponsored
 - ii. Early Career – Negotiations – has been sponsored
 - d. Sessions:

The 7am session on Wed is canceled.
 - e. Donna will bring the pins to the meeting.
 - f. Paper status – We have a total of 29 papers, one of which will be presented in the poster session.
 - g. Ticketed sessions – 23 tickets have been sold. These are tickets for the Business Luncheon and Reception. Some members may just want to attend the meeting but do not buy the lunch. It is OK to either bring lunch or do not have lunch during the meeting. This information should be shared with the people that arrange for this meeting, so we will have enough sits for everyone.
 - h. WEPAN joint session (Beena)

The agenda has been sent out.
3. Awards Status –

Winners are all notified. Presentation of the awards will happen during the lunch business meeting (instead of reception).

4. Treasurer's Report
No change/updates in report from last time because there is no new information on membership.
5. Letter(s) on Membership initiative – Kristen
She will send the letter today to Dwight at ASEE.
6. Webmasters' Report – Mary & Sandra
Kristen sent a letter out to remind members to vote for new officers. Traffic on the website is down. There are no many job postings at this time of the year.
7. Elections: Susan Lantz
Deadline – April 30, 2013
Kristen did send out reminder to rest of membership to vote. There was not an exact count of the votes.
8. Next meeting: May 24, 1 p.m. CST

Adjourned.