

## WIED Teleconference Minutes, December 18 at 3 p.m. CST

Kristen, Adrienne, Beth, Brian, Sandra, Susan L., Susan M., Mary, Bette

Minutes taken by Bette Grauer

1. Approved minutes from the November teleconference
2. Treasurer's Report – Adrienne
3. Response from Dwight Wardell about membership initiatives.
  - a. Recruiting at the mixer – use signup sheets.
  - b. Draft a promotional email about the division. (Kristen will do this)
  - c. Will send our email to the divisions with high female membership.
  - d. Suggests that we forgive partial year dues for those that join.
  - e. We might try half-price for those who join at the mixer.
4. Webmasters' Report – No report
5. AEG – Finalizing wording – document sent in e-mail
  - a. Name changed to EEEG (with Mara Washburn title)
  - b. Need to address wording that the travel grant is only available to those who do not have travel funding.
  - c. Will send notice out after the first of the year.
  - d. Need to decide if we will only fund women.
  - e. Susan M. will draft an announcement to send out this week.
6. Annual Conference 2013 – Beth
  - a. Panel update – not available.
  - b. Time conflict with business meeting and co-sponsored panel – will leave both the business meeting and the panel at scheduled time – otherwise the panel would likely be moved to a 7 a.m. slot.-
  - c. Paper status – 7 submitted, 36 drafts
  - d. Beth sent an email to all reviewers and to lead authors reminding of the due date.
  - e. The WIED distinguished lecturer nomination was declined.
  - f. Headquarters would like to know the max number of people for ticketed events – we will ask Donna if she has a rough number of attendees from last year.-
  - g. Business meeting – Box lunch is 26/person. We will charge 20 and subsidize 6/lunch.
  - h. Will specify that we need more chairs than the number of tickets for people who do not plan to eat.
  - i. Best paper winners must be submitted to PIC by March 22.
  - j. Beena has contacted MIND and K-12 about reception.

7. Need to send any division changes to the PIC IV chair by March 22.  
We will notify Bev of the changes in the AEG – EEG award.
8. Next meeting: January – Bette will send out Doodle Poll to set the meeting after mid-January.