

American Society for Engineering Education



Tulio Sulbaran, Treasurer-Secretary
Southeastern Section

Instruction ♦ Administration ♦ Research

Spring Executive Board Meeting **Sunday 05 April 2009 – 3:00pm** **Center Ballroom – Southern Polytechnic State University**

Minutes

Attendance:

Claire McCullough, Chair, Awards, University of Tennessee at Chattanooga
John Brocato, Campus Rep, Mississippi State University
Ted Branoff, Chair Instructional Unit, NC State University
B.K. Hodge, Mississippi State University
Brent Jenkins, Vice Chair Programs, Southern Polytechnic State University
Ken Brannan, Newsletter Editor & Web Coordinator, The Citadel
Keith Plemmons, President Elect, The Citadel
Zhaoxian Zhou, Secretary Programs, The University of Southern Mississippi
Donald Visco, Chair Programs, Tennessee Tech University
J.P. Mohsen, VP, ASEE National Elect-President, University of Louisville
Cecelia Wigal, Immediate Pass President, University of Tennessee at Chattanooga
Barbara Bernal, President, Southern Polytechnic State University
Tulio Sulbaran, Secretary Treasurer, University of Southern Mississippi
Priscilla Hill, Vice Chair Pub and Promotions, Mississippi State University
Cindy Waters, Secretary Division Research, NC A&T State University
Edward Hajduk, Chair Division ???, The Citadel
Scott Schultz, Chair - Pub & Promotions, Mercer University
Alice Scales, Vice President Award, NC State University
Paul Palazolo, Vice Chair Awards & Recognition, University of Memphis
Thomas Walker, Virginia Tech
Daniel Kohn, Vice Char Computer Engineering and Tech, University of Memphis
Thomas Banning, Chair K-12, University of Memphis
Dennis Fallon, Chair Zone II, The Citadel

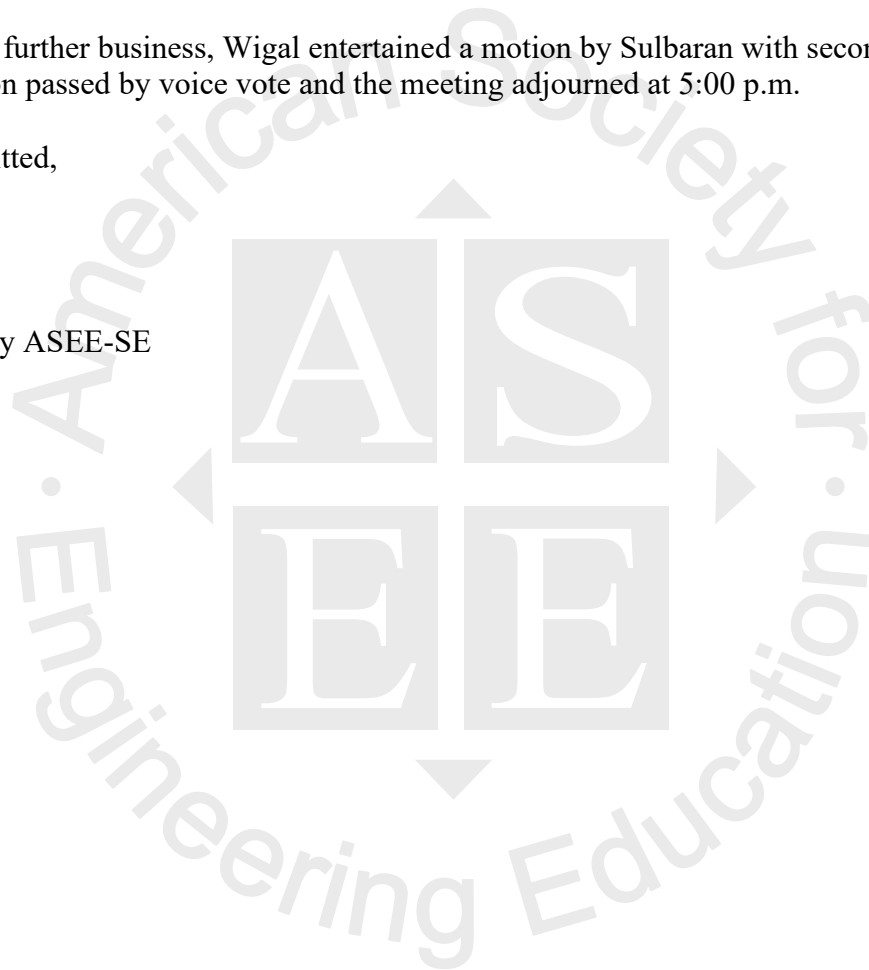
1. The meeting was called to order at 3:05 p.m. with distribution of an agenda. Barbara Bernal (President) welcomed everyone.
2. Tulio Sulbaran distributed minutes from the Fall Executive Board Meeting. After a short discussion, Brent Jenkins made the motion to approve the meeting minutes as corrected, second by Paul Palazola to approve the minutes with modifications. The motion passed by voice vote.

3. Barbara Bernal indicated that the Feb 27, 2009 virtual meeting minutes was in the back of the agenda. After a short discussion, Don Visco made the motion to approve the meeting minutes, second by Scott Schultz. The motion passed by voice vote.
4. Tulio Sulbaran provided an update of the budgets through 12/31/08. The three section accounts were briefly discussed: operating account, research account, and BASS account.
 - a. The balance in the BASS account was \$13,908.16.
 - b. The balance in the research account was \$9,472.40.
 - c. The balance in the operating account was \$550.00. This account can only be used toward publication of a newsletter. This account will be zeroed after partial payment for the section newsletter.
 Daniel Kohn made motion, second by Alice Scales to accept the report. Motion passed by voice vote.
5. Visco presented the statistics of the Technical Papers 143 abstracts were submitted to the conference and 102 Presentation with 92 Manuscripts, and 10 Presentation only. Discussion took place regarding the number of abstracts that were not submitted as final manuscripts.
6. Bernal presented the report on the Proceedings CD this year which includes the Proceedings since 1998. There were 170 CDs were burned for the conference and another 150 CDs will be burn for the Dean mail out that will take place early Fall 2009. There is room in the CD for 10 more years of Proceedings.
7. Cecelia Claire reported that the nomination committee is recommending Claire McCullough for President Elect and Tulio Sulbaran as Treasure. Paul Palazola made motion, second by Cindy Waters to accept the slate as presented. Motion passed by voice vote.
8. Alice Scales reported on the selection of Outstanding Teaching, Mid-Career Teacher, New Teacher, Thomas Evans Instructional Paper, and Tony Tilmans Service, of the ASEE-SE 2009 conference. McCullough indicated that some nominations came in hardcopy/paper and electronic. McCullough requested everybody to submit nominations electronically.
9. Tom walker presented the Call for papers. The Central Topic is "The Engineering Educator of 2016". The conference will be hosted from April 18-20 at the Inn at Virginia Tech. The rate for the rooms is 109\$/night single and double occupancy and 10\$ per each additional person in the room. Breakfast and lunch is 62\$ per person for a complete day for Monday and \$43 per person for half day for Tuesday. The hotel is providing a ball room and a breakout room. Each additional breakout room cost 125\$/day. Audio/Video equipments are standard in the room. There is charge of 35\$/hr for technician with a minimum of 4hr per day. Private room has been reserved for the dinner with a price start at \$25. There is a parking fee.
10. The Citadel will be hosting the conference in 2011. Mississippi State will be hosting the conference in 2012.
11. Kenneth Brannan indicated that in consideration of the budget The Citadel have closed the printing and copying center. Therefore, Brannan is looking for alternative places to make the copies of the newsletter. Brannan requested Tom Walker (2010 Host Institution) to provide a brief description of the host institution and activities that can be done in the area where the conference will be hosted. Brannan also requested a file with the call for papers.

12. Dennis gave a report of national. ASEE is growing at a steady pace. An endowment was created to provide grant funds to support engineering economy teaching.
13. Donald Visco indicated that Tennessee Tech University may be interested in hosting the 2013. But, it will have to be in March because April is already been taken.
14. Saffan (Vice President Academic Affairs Southern Polytechnic) welcome the board and everybody to campus. He indicated that the time was very appropriate because Southern Polytechnic was celebrating its 60th anniversary.
15. Bernal announced that the Fall meeting will be from November 6 and 7 in the same location that was in Fall 2007 (North Side of Atlanta)
16. There being no further business, Wigal entertained a motion by Sulbaran with second by Kohn to adjourn. Motion passed by voice vote and the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Tulio Sulbaran
Treasurer- Secretary ASEE-SE



American Society for Engineering Education



Tulio Sulbaran, Treasurer-Secretary
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Minutes Luncheon Business Meeting 07 April 2009 Marietta, Georgia

1. Barbara Bernal called the meeting to order at 12:35 pm
2. Tulio Sulbaran read the minutes of the spring 2009 luncheon business meeting. Minutes were recommended for approval by Claire McCullough and second by Salame Amr. The meeting minutes was approved unanimously.
3. Cecelia Wigal announced nominations for President Elect and Secretary-Treasurer which were presented to the executive board at the April 5, 2009 Sunday executive board meeting:
Claire McCullough – President Elect
Tulio Sulbaran - Secretary/Treasurer
4. Cecelia Wigal opened the floor for additional nominations, no additional nominations were made. On recommendation by Keith Plemmons and second by Paul Palazolo the slate of officers was approved unanimously.
5. Thomas Waker announced the 20010 ASEE-SE Annual meeting that will be held in Blacksburg, Virginia and hosted by the Virginia Tech. The conference will be held on or near the campus.
6. Keith Plemmons read the list of resolutions expressing appreciation to all who helped with conference preparations. Motion made by Paul Palazolo with second by Cecelia Wigal to approve the resolutions. The resolutions were approved unanimously.
7. Barbara Bernal announced that the new section President was Keith Plemmons.
8. Keith Plemmons gave plaque to the president Barbara Bernal. Barbara gave a plaque to Brent Jenkins.
9. Keith Plemmons adjourned the meeting at 12:55 p.m.

Respectfully submitted,

Tulio Sulbaran
Secretary

RESOLUTION for the Annual Meeting
April 7, 2009
Southern Polytechnic State University, Marietta, GA

Whereas the Southeastern Section of the American Society for Engineering Education has been the guest of Southern Polytechnic State University at Marietta, Georgia during its 2009 annual meeting, and

Whereas the members of the Section wish to acknowledge with grateful appreciation the efforts of those responsible for the hospitality and outstanding arrangements and have contributed to the success and fellowship of the meeting.

THEREFORE LET IT BE RESOLVED:

FIRST, that we thank the Southern Polytechnic State University and its faculty and Administration for the invitation to meet in Marietta, Georgia and for the pleasant and worthwhile experiences which resulted; and

SECOND, that we express our particular appreciation to the host institution, President Lisa A. Rossbacher, and to each member of the Host Committee who worked so effectively under the capable leadership of the Host Site Coordinator, Jeffrey L. Ray, in particular Brent Jenkins, Tom Currin, and Barbara Bernal, who constituted the on-site working committee; and

THIRD, that we thank the Southern Museum of Civil War and Locomotive History and the Williamson Brothers Barbeque for the reception and fellowship provided on Sunday evening; and

FOURTH, that we thank the Executive Committee of the Southeastern Section, the Dean, Jeffery L. Ray, and Erica McCain for their part in planning and executing an excellent program; and

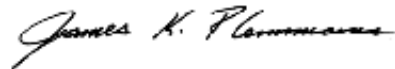
FIFTH, that we express our appreciation to Dr. George Blanks, Director of the K-12 Engineering Outreach for the Samuel Ginn College of Engineering at Auburn University, for an outstanding Keynote Address; and

SIXTH, that we recognize the continued fine efforts of the Proceedings Editor, Barbara Bernal; and

SEVENTH, that we thank Southern Education Systems their display, and other support for this meeting.

BE IT FURTHER RESOLVED, that a copy of these resolutions be included in the minutes of this meeting, and that the Secretary be instructed to transmit copies to all concerned.

Respectfully submitted by the Committee on Resolutions.



James K. Plemmons, PhD, PE, PMP
Chair, ASEE SE Committee on Resolutions

American Society for Engineering Education



Tulio Sulbaran, Treasure-Secretary
Southeastern Section

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Conference Planning Meeting

12 November 2009 – 9:00am – Microtel Inn & Suites – Atlanta, Ga

Minutes

Attendance [Name (ASEE SE Officer) Dept – University]:

- Dennis J. Fallon (Zone II Representative), School of Engineering – The Citadel
- Brent Jenkins (Vice-President Programs), ECET- Southern Polytechnic
- Daniel Kohn (Chair Computer Division), Eng. Tech - Univ. of Memphis
- Hodge Jenkins (Sec. Pub & Prog. Unit), ME - Mercer Univ.
- Jerry Newman (Chair Electronic Tec. Division) – Eng. Tech – Univ. of Memphis
- Tom Banning (Chair Comp Division) – Eng. Tech – Univ. of Memphis
- Keith Plemmons (President) Civil Engineering - The Citadel
- Barbara Bernal (Past President), SWE - Southern Polytechnic State University
- Paul Palazolo (VP Awards), Civil Engineering - University of Memphis
- Tom Walker (2010 Site Chair), Engineering Education – Virginia Tech
- Ken Brannan (Newsletter Editor and Webmaster), Civil & Environmental Eng - The Citadel
- Thomas Dion (Campus Rep. Coord), Civil and Environment Engineering – The Citadel
- Claire McCullough (President Elect) Computer Science & Engineering – UT Chattanooga
- Michael Woo Civil & Environmental Engineering – The Citadel
- John Brocato (Campus Rep. – Sec. for Administrative Division) Dean of Engineering - Miss. State University
- Donna Reese - Dean of Engineering - Miss. State University
- Tom Banning (Chair for K-12 Division) Ener. Tech. – University of Memphis
- Scott Schultz (Sec for Program Unit & Vice-Chair Industrial Engineering) ISB – Mercer University
- Zhaoxian Zhou (Program Chair) Univ. Southern Miss.
- Tyson Hall () Southern Adventist University

1. Keith Plemmons opened the meeting at 9:05 p.m. with those attending introducing themselves.
2. Plemmons announced some details for the day including check out time and projected adjourning.
3. The meeting minutes from the Fall 2008 Conference Planning Meeting were distributed. Corrections to the minutes were:
 - Attendance
 - Spelling of Tom Banning's name
 - Jeff Ray, Eng. Technology – (Host 2009) Southern Polytechnic State University

- Item 3
 - 2008 → 2009
- Item 4
 - weather → whether

Motion was made by Hodge Jenkins second by Paul Palazolo to approve the meeting minutes. The meeting minutes was approved unanimously.

4. Zhaoxian Zhou gave the statistics on the 2010 abstract submissions.
5. Zhaoxian Zhou gave an overview of the paper submission dates and review process.
6. Zhaoxian Zhou gave an account of the proposed technical program.
7. Barbara Bernal discussed the continuous improvements on the conference publications. The authors' final papers need to be PDF file format and the final extended abstracts need to be DOC or DOCX file format for the publications. Discussions of providing the reviewers with the papers containing line numbers for facility to comment on exact line numbers of the papers were taken. Authors would be asked to submit two files – paper and paper with line numbers.
8. Tom Walker from Virginia Polytechnic Institute and State University presented the 2010 conference information. The ASEE-SE 2010 will be held at The Inn at Virginia Tech and Skelton Conference Center.
9. There being no further business. Bernal made a motion, second by Palazolo to adjourn the meeting. Motion passed by voice vote. The meeting adjourned at 11:20 a.m.

Respectfully submitted,

Barbara Bernal for Tulio Sulbaran
Treasure-Secretary