

Multidisciplinary Engineering Division Business Meeting June 20, 2006

1. Convening of meeting by chair, Jim Farison (4:30 PM)
2. Circulation of attendance sign-in sheet and self introductions
(Jim Farison, Catherine Skokan, Steve Cobb, Joan Gosink, Fred Driscoll, Steve VanderLeest, Gail Ermer, Dayne Aldridge, Suzanne Keilson, Nelson Macken, Sue Vazakas, Steve Northrup, Devdas Pai, Gary Crossman)
3. Introduction of Current officers: Steve VanderLeest (vice-chair and program chair) Catherine Skokan (Secretary-treasurer)
4. Distribution of Multi- Division information (By-laws, officers, and website)
5. Report of Multi-division program and status:
 - a. Current membership (as of June 9, 2006) – 524, 20th in size of about 48 divisions
 - b. 2006 annual meeting program – program chair Steve Vanderleest
 - c. Introduction of Professional Interest Council (PIC) II Chair – Gary Crossman – Is our representative to board of directors. Role is to meet in October to plan program for Honolulu , a \$50 increase for Honolulu registration to compensate the anticipated reduced participation from exhibitors, hotel have fewer rooms, may have to arrange distant hotels with shuttle, determine plenary and distinguished speakers (we should nominate from MULTI – Inform Gary so he can campaign for us), Joan asked if there were benefits for plenary and distinguished speakers, Registration but not travel is covered apparently. Board is looking at role of ASEE in society, looking at mission expansions/revisions) Report of ASEE role in ABET multidisciplinary engineering program accreditation . Steve suggested that co-sponsored sessions and Multi sessions not overlap. Breakfast and registration conflicts at 700 on Monday. Supply computers at sessions. Operation funds (postage and printing outdated – Gary will tell us what it is)
6. Proposed Bylaw Addition:

Section 5. Amendments approved by the division membership shall be submitted through the cognizant PIC Chair for approval by majority vote of the ASEE Board of Directors and shall take effect only upon such approval.

 - a. (as the bylaws state—if 100% of attendees at business meeting approve, then we can do this without electronic means)Fred moved, Steve, seconded – yes for both consideration and for passing...unanimous recommendation to Board Steve and I will send the new bylaws to Gary for Board approval.
7. Report of ASEE role in ABET multidisciplinary engineering program accreditation
Jim reported. PEVs trained that equal about the number of review needed. Need for 19 and 20 PEV's some PEV's can accommodate two schools. Number of schools varies so we need to be prepared
Suzanne Keilson...went through Beta training, two day curriculum to train evaluators, simulates program visit,

Session for next year on this topic proposed (we did have one this year) Joan described differences in various multi universities

8. Preparation and procedure for election of new officers next year:

Nominating committee (past chair, chair, and one other member) selects two nominees for each office (chair, vice chair, and secretary/treasurer), submitted to the secretary/treasurer no later than March 15 and ballot distributed to membership prior to April 1. Voting is by e-mail referendum, completed by May 1. Election is by simple majority of ballots cast.

Jim – Looked at continuation and history

Problems: Conflict of interest if candidate is sec/treasurer, an alternate must be found (Fred did it last year), Spam may cause problems in broadcast e-mails, non-current e-mails

9. Next year's annual conference: Honolulu, June 24 – 27, 2007

10. Other business and discussion from the floor

Nanotechnology – topic suggested by Devdas Pai for next year's program, possibility of international participation

Joan suggested Service Learning.

After abstracts received – Steve has 4 days to divide papers into sessions, must estimate number of people attend to get assignments

Question about charging dues...we are free now, could a \$2 fee be charged

11. Adjournment (5:45 PM)