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Business Meeting 2007 – Meeting Minutes

Meeting opened at 12:30 pm by Frank Liou, held at Bubba Gump's Shrimp Co., Ala Moana Center, Honolulu, HI

Introductions by attendees: David Wells, James Rumpf, Can Saygin, Dan Bee, Sean Falkowski, John Anderson, Priya Manohar, Janet Dong, Sarah Leach, Frank, Bob Meyer, Salame Amr, Hugh Jack, Dave Kim

Summary of items from PIC I business mtg.:

revised Manufacturing Division bylaws have been approved
publish to present is now required for all divisions

PIC I to organize the poster session. It was suggested that poster session quality might be improved by awarding/rewarding best papers. Also suggested, (by the PIC 4 Chair) that poster sessions go through the same process as presentation papers, and be available for presentation if "slots" become available.

Moved to have a PIC I poster session as an option for submitted papers. The authors must be advised that the status will be for a poster session, with publication but not presentation, before they register for the conference. It will be clearly identified that the papers will still be peer-reviewed and will go through the same review process as presented papers.: Moved by David Wells, seconded by Sean Falkowski. Amended by Danny Bee. approved by vote

Next Conference Pittsburgh

Moved by Danny Bee that Robert Morris personnel provide special activities
Seconded

Low participation for voting for PIC officers

Can discussed the 2007 program: 42 papers, 35 institutions, 10 sessions, generic session times, some sessions had 5 papers, Authors were made reviewers by default. That might be a good idea. Can has a spreadsheet with over 500 contacts for academic reviewers.

Dave Wells suggested that two themes from this year: Emerging Technologies, Future of Manufacturing.

Minutes from 2006 were reviewed, no corrections or additions. David Wells moved to approve the minutes, Can Saygin seconded, voted, approved.

Membership 390 or 420: about the same as last year.

Sarah presented the treasurers report. No questions.

Can discussed the best presentation award progress, no decision had yet been made, and there were still sessions to be completed.

Sean Falkowski presented the MERC progress towards sharing papers online. authors can send the papers to Sean. Also, Can cleared up the copywrite issues with Faith. According to David Wells, the copywrite issues for presentations are not included in ASEEs agreement. MERC will host the presentations if the authors submit them. Faith is stepping down in August, so contact should be made with Sean.

Can: call for papers will be updated, MERC info will be included. Sean also solicited new members and any info that people would like to submit.

Election of Officers

2007-2008 Manufacturing Division Officers:

Past Chair: Frank Liou

Chair: Sarah Leach

Program Chair: Can Saygin

Associate Program Chair: Dave Kim

Assistant Program Chair: Arif Sirinterlikci

Secretary/Treasurer: Sean Falkowski

Awards Chair/Historian: David Wells

Membership Chair: Alan Leduc

Director-at-large: Mark Stratton (term to be 2006-2009)

Webmaster: Hugh Jack

Other Directors-at-large: Winston Erevelles (term 2004-2007) and

Devdas Pai (term 2005-2008)

new Director at large Bob Meyer (term 2007-2010)

Hugh Jack agreed to continue as Webmaster

Bob Meyer Director agreed to be a Director-at-Large (term 2008-2011)

David Wells moved to nominate Sean Falkowski for Secretary /Treasurer.

Seconded by John Anderson.

Vote: all in favor, passed

Proposed sessions: 10 sessions this year. Possible ideas for new sessions: Emerging Technologies, Manufacturing Sustainability. It was suggested that the call for papers emphasize the need for educational content. Possibly, the call could mention that the criteria for presentation be educational relevance. Also the reviewers should provide comment on the educational content. For joint sessions, Can is soliciting ideas. David Wells said that some other divisions like entrepreneurship, are interested in joint sessions: perhaps something in Product Realization? The concept of manufacturing engineering starting with a product...it would be a good partnership to focus on the product, for manufacturing. Hugh Jack might volunteer a paper in this area? Environmental engineering or DEED would be good partners. Sean Falkowski mentioned that other divisions have sessions on Recruitment. Can mentioned the difficulty of coordinating with other divisions, and suggested limiting the cooperating to 4 or 5. Arif was suggested as a person to work on that.

Other Items

more t-shirts, coffee mugs, keychains?

Current Inventory will be 1 XX, 2L, 14 XL no other sizes.

They can be ordered 144 at a time.

Action Item: reorder shirts? change anything?

Move to reorder shirts: Frank Liou voted: approved

Arif will work to find souvenirs for the Pittsburg meeting. travel mugs

Also suggested end-of-session door prizes

moved by David Wells, seconded by Frank Liou voted: approved

Moved to authorize making the get acquainted meeting Manufacturing with MERC, SME industry....and maybe with a speaker

Banquet speaker, moved, David Wells, seconded, Danny Bee
voted: approved.

Hugh Jack reminded us that ASEE allocates sessions based on membership and attendance.

David Wells announced that Diana Tusher should be inducted as an honorary member of the Manufacturing Division in recognition of her efforts towards finding a venue for the Banquet. A Proclamation was issued to that effect, read by David Wells on behalf of the Division.

Meeting was adjourned at 1:55pm.