

ASEE Manufacturing Division Business Meeting

6/25/2003

Market Street Brewery and Public House, Nashville, TN

Agenda

Approval of 2002 Business Meeting Minutes
Treasurer's Report
Council of Manufacturing Engineering Chairs
Division Bylaws
Division Election
Presentation Guidelines
Best Paper Guidelines
2004 Salt Lake City Program
Purchase of Division Banner
Heimdahl Effect

Additional Information

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The meeting was called to order by Division Chair, Pete Heimdahl at 1:30 p.m. A short discussion occurred to ensure the correct agenda topics were included.

Attendees: Pete Heimdahl (University of Wisconsin-Stout), Hakan Gurocak (Washington State University), Can (Jon) Saygin (University of Missouri-Rolla), Ismail Fidan (Tennessee Tech), Brenda Puck (University of Wisconsin-Stout), Arif Sirinterlikci (Ohio Northern University), Frank Liou (University of Missouri-Rolla), Danny Bee (University of Wisconsin-Stout), Beverly Davis (Purdue University), Mark Stratton (Society of Manufacturing Engineers), Rich Rothaupt (University of Wisconsin-Stout), Lin Stradins (University of Wisconsin-Stout), David Wells (North Dakota State University), Brad Kramer (Kansas State University), Sarah Leach (Purdue University), Devdas Pai (North Carolina A&T State University)

Agenda

Approval of 2002 Business Meeting Minutes

Motion by Dan Bee, second by Bev Davis to approve the minutes of the 2002 Business Meeting. Motion passed unanimously.

Treasurer's Report

Discussion: Dan Bee presented the following report on current account balances. \$2242.97 [BASS Account] and \$781.02 [Operating Account]. Approximately \$1500 will be paid out for the Banquet which generated \$1200 from attendee ticket sales. This banquet cost will be reimbursed from the operating funds first (since there is no carry over on this account and then the BASS account.

Conclusions: A general consensus was reached to continue the subsidization of the banquet beyond the \$45 ticket price and that the ticket price be kept at \$45 for the 2004 Banquet.

Council of Manufacturing Engineering Chairs

Discussion: Brad Kramer presented information on the Council of Manufacturing Engineering Chairs (CoMEC) to the Division. He explained the group's current connection to SME and how it was founded by J.T. Black and has been holding its meetings in conjunction with the National Conference on Manufacturing Research (NAMRC). He explained CoMEC's action to endorse the continuation of the SME Manufacturing Science and Systems Journals. He also explained the council's concerns about the decline in the number of Manufacturing Engineering programs as well as enrollments within the remaining programs nationwide.

Conclusions: It was agreed by the attendees that there needed to be ties to the CoMEC group and the ASEE Manufacturing Division. It was also agreed that all parties, whether it be the CoMEC group or the Manufacturing Division needs to be involved in discussions concerning the current trends in the reduction of Manufacturing Engineering and Manufacturing Engineering Technology programs across the nation.

Division Bylaws

Discussion: Pete brought up the issue that the current bylaws of the Manufacturing Division on the ASEE website is dated 1984. David Wells pointed out that the Division had done a complete revision of the bylaws in 2000. He thought he also had an electronic copy of this revision.

Action items: David Wells will provide this electronic file to Hakan for him to upload to ASEE and have them replace the outdated one on the web.

Division Election

The following slate was presented to the attendees for election as the 2003-2004 Division Officers:

Chair: Hakan Gurocak

Program Chair/Chair Elect: Bev Davis

Associate Program Chair: Dan Bee

Assistant Program Chair: Frank Liou

Secretary/Treasurer: Sarah Leach

Webmaster: Jon Saygin

Membership Co-Chairs: Rich Rothaupt, Arif Sirinterlikci, and Pete Heimdahl

Members At Large: the current expiring member will move into the new term

Motion by David Wells, second by Brenda Puck to accept the slate of division officers for election, close nominations and cast a unanimous vote for the new slate of Division Officers. Motion passed unanimously.

Presentation Guidelines

Discussion: Pete Heimdahl recognized Bev Davis for her outstanding work as the Associate Program Chair and thanked her for developing the Presentation Guidelines that were provided to all presenters this year. He felt that these guidelines had contributed to the high quality of presentations in all sessions this year. Bev provided a copy of these guidelines to all and asked for input on them and suggestions for improvement. Bev also stated that we will be developing our own session evaluation form that will reflect these presentation guidelines.

Best Paper Guidelines

Discussion: Bev and Hakan also stated that a similar document will be developed this year detailing the process for best paper selection and that the new document would also be provided to all authors at the time of abstract acceptance. It was also stated that the double-blind review process of the Division should be made more visible. For this purpose, the paper acceptance letter sent to the authors at the end of the review process will be updated to highlight the double-blind review process.

2004 Salt Lake City Program

Discussion: A general discussion was held to brainstorm ideas for the 2004 Salt Lake City Conference. These topics need to be provided to ASEE by June 30 for inclusion in the PRISM printed call for papers. Some of the topics discussed include: contemporary issues, lab development, capstone design projects, industry collaboration, information needs of engineering technology and engineering educators, competitive manufacturing education, manufacturing logistics, manufacturing education in the Salt Lake City region, and manufacturing with the environment in mind.

Purchase of Division Banner

Discussion: A motion was made by Dan Bee, seconded by Bev Davis to purchase a Manufacturing Division banner and portable stand to be used at the annual conferences. The motion passed unanimously.

Heimdahl Effect

Discussion: A proposal to adopt and promote the Heimdahl Effect was discussed and received unanimous support. The proposal states: "Proposal to encourage ASEE to promote the dissemination of the following proven engineering principle throughout the engineering education community and that this effect continue to be practiced in the proclamation recognition process of this Manufacturing Division: ***The Heimdahl Effect:*** The more you discuss a well-defined topic, the more obscure it becomes."

Adjournment

A motion to adjourn was made by David Wells and seconded by Brenda Puck. The motion passed and the meeting was adjourned at 2:40 p.m.

Submitted by 2002-2003 Secretary, Danny Bee. June 25, 2003.