

ASEE LED 2004 Minutes
taken by Sarah Pfatteicher
6/22/04

1. Frank Croft, PIC III Chair reported the following from the Board of Directors:

- a. National Outstanding Teaching Award to be announced at June 2004 meeting.
- b. Division Profiles need to be done. Frank will email sample to LED division chair in July.
- c. Japan Society for Engineering Education is here. Japan graduates ~100K engineers/year vs. US's ~70k.
- d. k-12 Workshop this past Saturday was connected to announcement that the new Pre-College Division is official as of this meeting.
- e. NSF Fellowship Program to be administered by ASEE for the next 5 years.
- f. ASEE has a Caucus B membership in the American Assn of Engineering Societies and considered applying for Caucus A membership. When value of membership was explored (what does AAES do for ASEE?), membership was dropped altogether.
- g. The 2004 meeting has over 2000 "prime" registrations and over 3000 total registrations (including guests, etc.).
- h. ASEE is launching its new website.
- i. Sherra Kerns, pres. Elect of ASEE. ASEE is now the lead society in ABET for general engineering science programs. ASEE's ad hoc committee on accred. has become standing committee as a result.
- j. Division By-Laws should be updated by all divisions (LED has done so). ASEE Board must approve any changes to by-laws.
- k. Dues changes must also be approved by the board; the board will need a count of the vote on such changes in a division.
- l. Retiree registration will be 1/2 of regular registration.
- m. Future ASEE meetings will be in Portland (2005), Chicago (06), Honolulu (07), Pittsburgh (08), and Austin (09).
- n. ASEE budget is healthy. (One example of increased prestige of ASEE is that NAE invited board members to annual awards banquet.) \$29K = common pool for divisions, which is then re-allocated by membership in PIC. ~\$6800 for PIC III, which is then divided by membership in division. Operating budget of division can now be used almost like BASS account, but not to pay registration.
- o. Design Graphics division holds mid-year meeting of division (appears to be only division doing so). Hasn't lost money doing it, so LED may want to consider doing similar.
- p. Questions for Frank Croft elicited the following:
 - i. He will find out how membership on accreditation committee is composed and explore LED contribution to same.
 - ii. Delay in updating LED portion of ASEE website appears to be b/c only 1 person responsible for entire society's site.

2. this year's attendance sheet (provided to division chair as separate document) also includes list of volunteers willing to help as reviewers for 2005 program.

3. White Paper follow-up session being held -- session #2461.

4. Election of Officers approved unanimously

Julia Williams, Div. Chair

John Krupczak, Div. Chair Elect

Jamie Wetmore, Sec'y/Treas.

Jerry Gravander, Program Chair

Borjana Mikic, Prog Chair Elect

5. Dinner to be held tonight at Cucina Toscana on Pierpont at 7:30, RHIT is sponsor.

6. Olmsted Award '04 presented to Bruce Seely (cmte was Heinz Luegenbiehl, Barbara Olds, John Krupczak, and Joe Herkert). Olmsted 2005 Committee is Heinz, Barbara, John, and Sarah Pfatteicher.

7. Outgoing Chair plaque presented to Bernie Carlson.

8. Discussion of paragraph on ASEE website describing LED. Consensus of group that language currently on site should be changed (unclear who created it). Suggested changes include deleting list of subjects, creating a more functional (than topical) description, emphasize link to ABET, emphasize link w/ engineers, re-order existing sentences, change "non-engineers" to "liberal education scholars" or something, change word "politics," and/or re-order list of topics. Changes approved in spirit; details to be sorted out by 6/28/04 deadline. Establishment of Eng'g Ethics Constituent Committee has prompted concern with accuracy of ASEE's representation of LED.

8. Suggestions from the floor: list of communication sessions would be useful in future (not all are sponsored by LED) to help people find sessions across divisions. Expenditure from Operating Funds approved for copying costs. Flyer to be posted on LED website as well as distributed at the meeting.

9. Consider mid-year meeting of LED (as per Frank Croft's info above). Perhaps use regional ASEE as a gathering point? Bernie Carlson will ID a committee by dinnertime.

10. Report on Engineering Ethics Constituent Committee meeting over lunch yesterday by Jerry Gravander. Change has been made to EECC by-laws to have LED member an officer in EECC. LED proposes that Program Chair be that link. Multidisciplinary Constituent Committee also being formed. Both will have Jerry as liaison for next year. Move that division chair appoint a rep to serve. Approved. Bear in mind that multi-year rep will be useful for continuity, but that rep should still link to program development even if not program chair.

11. Jerry Gravander asked for program ideas for 2005. Rosalind Williams as possible mini-plenary speaker (now called Distinguished Lecturer). Consider Roundtable or Pre-Conference Workshop.

12. Question asked whether Olmsted Award can be presented at ASEE banquet. It's already listed in the banquet program.

13. Budget report unavailable as treasurer not in attendance.