

ASEE Industrial Engineering Division Business Meeting

Thursday, June 29, 2016

New Orleans, Louisiana

Prepared by Justin Kile

Call to Order

Tish Pohl called the meeting to order at 3:05 PM CST, and welcomed everyone to the Industrial Engineering Division (IED) Business Meeting. She passed around a sign-in sheet for the attendees and asked those present to introduce themselves. The following members were present.

| <i>Name</i> | <i>Institution</i> |
|--------------------------|-------------------------------------|
| Rick Olson | University of San Diego |
| Tish Pohl | University of Arkansas |
| Imelda Olague | New Mexico State |
| Justin Kile | Quinnipiac University |
| Lawrence Whitman | University of Arkansas, Little Rock |
| Ed Pohl | University of Arkansas |
| Gene Dixon | East Carolina University |
| Leonardo Bedoya-Valencia | Colorado State University, Pueblo |
| Jessica Matson | Tennessee Technical University |
| David Elizandro | Tennessee Technical University |
| Paul C. Lynch | Penn State – Erie |
| John M. Usher | Mississippi State University |
| Angelica Burbano | Ices Universidad |
| Aimee Ulstad | Ohio State University |

Tish introduced the officers in attendance. The officers for the year ending June 2016 were:

| | |
|-----------------------------|-----------------------------------|
| Division Chair: | Leonardo Bedoya-Valencia |
| Program Chair: | Letitia Pohl |
| Program Chair-Elect: | Gene Dixon |
| Secretary/Treasurer: | Justin Kile |
| Awards/Past Division Chair: | Heidi Taboada |
| Directors: | Lawrence Whitman (2016) |
| | Jane Fraser (2017) |
| | Jessica Matson (2017) [Confirmed] |
| | Terri Lynch-Caris (2016) |
| Newsletter Editor: | Rick Olson |
| Webmaster: | Lawrence Whitman |
| Diversity Committee | Eric Specking |

Approval of 2015 Minutes

The minutes from the 2015 business meeting were distributed for approval. Rick Olson made a motion to approve the minutes, Leonardo Bedoya-Valencia seconded the motion. The minutes were approved unanimously.

PIC I Chair Report –Agnieszka Miguel

- Finances
 - Overall ASEE finances are looking better.
 - Contact Doug Black about BASS and Operating accounts accounting@asee.org
 - Some awards that are paid out of endowment funds were short this year. ASEE made up difference this year. Looking at a long term solution to this problem.
- Division Meetings
 - ASEE offers a “conference in a box” that can be used by divisions for conferences
- ASEE 2017
 - Commitment to P-12 is next year’s theme. Please include in our call for papers
- Diversity
 - ASEE includes
 - T-shirts can be purchased on-line
 - ASEE is developing and tracking metrics on diversity
 - IED is encouraged to mentor minorities
- ABET Outcomes
 - ABET open comment period on #3 and # 5 is closing soon
 - ASEE has petitioned to move the deadline for feedback, back from 6/30/16 so discussion at ASEE conference can be included
 - There are two surveys on ABET website for your consideration.
 - Criterion #3 and #5 changes
 - Diversity
- Recruitment Recommendation
 - Look at NSF website and invite Career award winners in areas related to Industrial Engineering to conference and to join our division.
- Questions for PIC Chair
 - When are project proposals due?
 - Answer: October, will verify and share information.
 - When does money go into operating account and when is membership counted?
 - Answer: Will look into this and send information.
- Recommendations made to PIC Chair
 - Bags were of low quality and many came apart during conference
 - Keep online session locator active indefinitely to facilitate locating of papers
 - Provide PDF of conference book
 - Walk from hotel to conference location was excessive. Some members found this difficult.

Follow-up conversation to PIC I Chair Report

- Consideration of Field Trip be included for IED members at 2017 conference. Aimee Ulstad mentioned Ohio State may be able to help coordinate. Tish Pohl and Leonardo Bedoya-Valencia agreed to assist.
- Efforts to raise membership of IED. Consider having both at ISERC and ASEM conference to advertise ASEE IED and promote new faculty awards.

PIC I Meeting on Sunday

- 2016 Annual Conference
 - 328 Technical sessions
 - 1683 papers
 - > 4,200 attendees
- Membership
 - ASEE membership is 11,458
 - PIC I membership is 4571 (Down ~11% since 2012)
 - IED membership is 246 (Up, then down since 2012)

Program Chair Report – Tish Pohl

- IED at 2016 Annual Conference
 - 27 abstracts
 - 16 papers accepted
- IED Best Paper Award
 - “Industrial Engineering Students' Perceptions of the Logistics and Supply Chain Industry”. Christina R Scherrer, Michael Maloni, Elizabeth M Boyd, and Stacy M Campbell, Kennesaw State University
- New Attendee Travel Grant
 - Philip Appiah-Kubi, University of Dayton

Financial Report – Justin Kile

As of the 5/31/16, the known balance of the IED accounts are:

Ending BASS account balance = \$22,298.09 (2015-\$21,936.86)

Operating account balance = \$253 (2015-\$282)

New Business

Changes to Bylaws: Consensus agreement to have Tish Pohl and Gene Dixon work to draft new Bylaws to remove requirement of Tenure/Tenure Track appointments and allow for more than one travel grant.

Agreed to update website to include new bylaws.

Work-in-process papers: Rick Olsen made motion, seconded by Ed Pohl. “Include in call for papers that IED will accept Work-in-process papers.” Motion passed unanimously.

Members made request that IED, EED, and EMD work together to return to a rotation of days.

July 6, 2015 – Subject to membership approval at June 2016 Business Meeting

Members made request that P-12 be part of the call for papers.

Members made request that in support of diversity efforts to encourage and mentor new members, and to reach out to HBSC with potential members.

Request made to add awards winners to minutes. (See above)

Gene Dixon made a request with unanimous support of attendees that ASEE Fellows nominate IED award winners to become ASEE Fellows.

Installation of New Officers – Leonardo Bedoya-Valencia

Because the Bylaws provide for orderly transition of officers, only a new Secretary/Treasurer needed to be elected. Just one candidate was proposed for the position: Paul C. Lynch from Penn State – Erie. Paul was elected by acclamation.

Eric Specking's term as Delegate for Diversity Committee concluded. Consensus agreement to appoint Glenda Young to this position.

The terms of Directors Lawrence Whitman and Terri Lynch-Caris ended. Rick Olson agreed to become a director. Lawrence Whitman agreed to continue as a director unless another eligible member wished to fill the position.

The membership accepted the slate of directors as indicated below with the caveat that Tish Pohl would confirm no other eligible members desired to director. The IED officers for the coming year will now be:

| | |
|-----------------------------|--|
| Division Chair: | Letitia Pohl |
| Program Chair: | Gene Dixon |
| Program Chair-Elect: | Justin Kile |
| Secretary/Treasurer: | Paul Lynch |
| Awards/Past Division Chair: | Leonardo Bedoya-Valencia |
| Directors: | Lawrence Whitman (2018) [or other eligible member] Jane Fraser (2017) Jessica Matson (2017) Rick Olson (2018) |
| Newsletter Editor: | Rick Olson |
| Webmaster: | Lawrence Whitman |
| Diversity Committee | Glenda Young |

Adjournment

John Usher made a motion to adjourn. Tish Pohl seconded the motion. All were in favor of adjourning. Tish adjourned the meeting at 4:25PM.