

FIE 2013
ERM Business Meeting Agenda
Thursday October 24, 2013
4:00 – 5:30 PM
Meeting Room 1

Officer and Committee Reports

1. Chair's Report – Elliot Douglas
 - Elliot out sick, Larry Richards presiding

2. Secretary/Treasurer – Daria Kotys-Schwartz
 - Treasurer report as of June 30, 2013 shows \$0.00 in the Operating account and \$66,344.35 in the Bass account. Historical comparisons are as follows: Treasurer report as of January 30, 2013 in the Operating account was \$0.00 as of 6/28/12, and \$0.00 as of 3/31/12. In the Bass account, there was \$66,601.00 as of 1/30/13, \$76, 216.54 as of \$96,542 3/31/12 as of 6/30/11, there was \$113,103.36 as of 6/30/2010.

 - Note: There was a change in Accountants at ASEE. If you did not receive a reimbursement from summer 2013, please let Daria know. I have already found some disbursements that fell through the cracks.

 - Question: Do we have money to spend? Answer: No additional money coming in from FIE. The \$5,000 that we got from last year is not that much.

3. Vice Chair for FIE 2013 Programs – Teri Reed
 - Registration for FIE: 481 registered; 415 for early registration. To break even we need 500. For exhibits, we had 17, plus the FIE booth.

 - For Corporate sponsorships, we got 8K. This was low. Sponsorship distribution: 65% from US, 17% from Europe, Latin America 11%, Asia 3%.

 - Largest topics: Software engineering, electrical & computer, K-12

 - Need data for workshops, some well attended, some only 3-4 people.

 - Vice Chair for FIE 2014 Programs – Monica Cardella

 - FIE 2014 will be in Madrid, abstract deadline 2/7. Registration fee will be the same.
 - Will be in dollars.

 - How many registrations do we need to break even? 574.

 - NSF pulled a whole FIE session due to the shutdown. 2-3 people could not get govt. visas related to shutdown as well.

4. Vice Chair for ASEE 2014 – Julie Martin
 - A new call for papers was developed by a committee assigned by the ERM Chair, resulting in

- new paper types this year.
 - 177 abstracts were submitted, all have been assigned for review. If other divisions request a transfer to ERM, I will assign a reviewer to those papers as necessary. This is above our "historical" average of 162 (as reported by ASEE, I do not know how they calculated that).
 - 3 special session and 1 workshop proposal were submitted and are in review
 - All the necessary sessions for ERM (e.g. business meeting, Brouhaha, etc) have been requested.
 - Based on prior history of number of accepted papers resulting from the abstract phase, ASEE estimates that we will be assigned 15 technical sessions. There will also be a poster session.
5. Vice Chair for ASEE 2015 – Shane Brown; no report
 6. Webmaster – Adam Carberry; no report
 7. Apprentice Faculty Grant Committee – Micah Lande
 - Call for AFG applications is now updated and live
 - online at <http://erm.asee.org/afg>, paper copies (attached) will be on hand at FIE
 - emails will be sent beginning of next week to ASEE student chapters, distribution lists, etc.
 - same as 2012, 2013 call
 - thanks to Holly for sharing recent materials
 - Related milestones for the 2014 cycle are:
 - January 23, 2014 - application deadline
 - February 28, 2014 - notification of status to all applicants
 - May 2, 2014 - assignment of ERM conference host / mentor to grantee
 - June 17, 2014 - award presentation at ERM Brouhaha
 - Will recruit ERM reviewers in mid-January; ERM mentors in April
 - Last year received 16 applications, awarded 4 grants
 - Applications due 1/23. If you would like to be a mentor, let us know. People are encouraged to be mentors
 8. Vice Chair for Publications – Glenn Livesay, no report
 9. Distinguished Service Award Committee – Elliot Douglas
 - Larry says it is usually last three chairs, Elliot will take care of it.
 10. Benjamin Dasher Award Committee – Jenefer Husman
 - Other FIE societies don't know who will be representing them. Given to best paper and presentation at the conference. Persistent problem w/computer society having a representative. Is an award not focused on ERM. This issue is being worked on. But, we have a communication issue w/other societies. Information on best paper award does not always come through, gets lost. Was in there this year. Consider nominating a paper. Is there someone who plans to join Jenefer in the next year with an eye towards succession?
 11. Helen Plants Award Committee – Marisa Orr
 - Mats Daniels representing the IEEE computer Society will be organizing because Cordelia Brown of the IEEE Education Society is unable to attend. As of this afternoon, the IEEE Education Society has not found a replacement representative, but Mats and I will be able to cover all the sessions. There are seven special sessions this year.
 - Also confusion in this process, figuring out who was on the committee. Matt Daniels is representing the computer society. Education society did not send anyone. There was confusion between mini-workshops and special sessions. Planned to do away with mini-

workshops, but they appeared here again. If it is a mini-workshop, it is not eligible for the Helen Plants award. If you see a good paper, let Marisa know. Hand out a form to all special sessions. Have to get other societies to do their part.

- In the last FIE meeting it was noted that the mini-workshop option was going to be dropped, however there are several mini-workshops this year. We are only considering the special sessions for the Helen Plants Award.

12. Best Paper Award for 2014 ASEE Conference – Vacant, old chair report:

- We received 15 papers, challenge was miscommunication at the conference, encouraged to pay more attention to work at the conference. This is announced in program booklet, and each division nominates best paper. DEED announces at the end of the session. Cool idea!
- One year commitment, can still submit a paper to ASEE. Commitment has a short fuse in terms of reporting. Volunteer is Jenefer Husman”

13. Nominating Committee – Larry Richards

- Need chair, treasurer, chair director, and program chair.

14. National Effective Teaching Institute – Rich Felder

- Was oversold, popular, 2 per year now, offered prior to ASEE every year. Aimed at all faculty. Make sure your Dean knows, paperwork comes to the Deans.

Old Business

None.

New Business

Please send suggestions to Daria and Elliot

- Come to FIE strategic meeting at 4pm tomorrow.