Minutes
ERM Division Business Meeting
ASEE2004 – 22 June 2004
12:30-1:45 PM
Salt Lake City, UT

Submitted by Dave Voltmer, ERM Secretary

0. Call to order. Eric Soulsby called the meeting to order. He distributed several documents describing the ERM award winners and recent ERM data.

1. Self-introductions were made. Those in attendance were as follows:

Robin Adams       Univ. Washington          radams@engr.washington.edu
Cindy Atman       Univ. Washington          atman@engr.washington.edu
Taryn Bayles      Univ. Maryland, Baltimore tbayles@umbc.edu
Kevin Bower       The Citadel               kevin.bower@citadel.edu
Veronica Burrows  Arizona State             burrows@asu.edu
Sandy Courter     Univ. Wisc-Madison         courter@engr.wisc.edu
Dick Culver       SUNY Binghamton           rculver@binghamton.edu
Denny Davis       Washington State University davis@wsu.edu
Kay C. Dee        Rose-Hulman               dee@rose-hulman.edu
Heidi Diefes-Dux  Purdue University         hdiefes@purdue.edu
Beth Eschenbach   Humboldt State University  eae1@humboldt.edu
Susan Fellows     SUNY Binghamton           fellows@binghamton.edu
Cindy Finelli     Univ. Michigan             cfinelli@umich.edu
Norman Fortenberry National Acad. Engineering nfortenb@nae.edu
Michael Gregg     Virginia Tech             greggmh@vt.edu
Trevor Harding    Kettering University      tharding@kettering.edu
Kamyar Haghighi   Purdue University         haghighi@purdue.edu
Joe Hughes        Georgia Tech               joe.hughes@ece.gatech.edu
P.K. Imbrie       Purdue University         imbrie@purdue.edu
Joan Kampe        Virginia Tech             kampej@vt.edu
Richard Layton    Rose-Hulman               layton@rose-hulman.edu
Angela Linse      Univ. Washington          linse@u.washington.edu
Glen A. Livesay   Rose-Hulman               livesay@rose-hulman.edu
Donna Llewellyn   Georgia Tech              donna.llewellyn@ctel.gatech.edu
Jenny Lo          Virginia Tech              jlo@vt.edu
Susan Lord        Univ. San Diego            slord@sandiego.edu
Susan McCahan     Univ. Toronto              mccahan@mie.utoronto.edu
Rob McLaughlan    Univ. Technology, Sydney  robertmclaughlin@uts.edu.au
Roy McGrann      SUNY Binghamton            mcgrann@binghamton.edu
Jim McGuffin-Cawley Case-Western Reserve    jxc41@po.cwru.edu
Georgette Michko  Univ. Houston             gmichko@uh.edu
Dan Moore         Rose-Hulman               dan.moore@rose-hulman.edu
Barb Moskal       Colorado School Mines      bmoskal@mines.edu
David Niebuhr     Cal Poly State Univ SLO   dniebuhr@calpoly.edu
Matt Ohland       Clemson University        ohland@clemson.edu
Vince Prantil     Milwaukee School Engr.     prantil@msoe.edu
David Radcliffe   Univ. Queensland          d.radcliffe@uq.edu.au
2. Election results were announced. Teri R. was elected Secretary-Treasurer, Trevor H. and Ron Miller were elected directors. Out-going vice-chair elect for the ASEE2004 program, P.K., invited everyone to Brouhaha. The position of vice-chair elect for ASEE2004 is unfilled.

3. The ERM Treasurer’s report was given by Dave V. The current balance (as of May 31) is $61,785.44 for the Bass account and $294.50 for the Operating account.

4. P.K. reported that the call for papers for ASEE2004 has been issued. Rigor will be expected in submitted papers.

5. Dan M., ERM program chair for FIE2004, announced that about 325 papers were submitted and completed. The registration form for FIE2004, to be held in Savannah, is available on line.

6. Beth E. has been named ERM program chair for FIE2006. Susan L. is the General co-Chair of FIE2006 to be held in San Diego. A Saturday-Tuesday format has been chosen with the conference ending on Halloween.

7. The ERM website has been much improved by recent up-dates by Dan Budny.

8. Ruth S., ERM vice-chair for teacher development, asked ERM members to rethink the role of the Regional Effective Teaching Institutes (RETIs). Perhaps we need to consider appealing to other constituents.

9. Apprentice Faculty Grant (AFG) recipients were introduced by AFG chair, Robin A. This recipients introduced were Taryn Bayles, Jessica Yellin, Tammy VanDeGrift. Ms. Csavina of Arizona State University was not able to attend the business lunch. Robin A. will head the AFG committee again next year.

10. The ERM Distinguished Service Award winner for FIE2003 was Mike Pavelich; the winner for 2004 will be Larry Richards.

11. The Ben Dasher Award committee, Debbie Follman and Marilyn Dyrud, had no report.

12. The Helen Plants Award committee report was given by Dick C. The winner for 2003 was announced as Bill Oakes, Purdue.
13. The ERM Mini-Grant committee report was given by Charlie Y. Though there have been great candidates and winners, the committee recommends that a hiatus for the award this year during which the outcomes of the Mini-Grant awards can be assessed.

14. The ERM Nominating Committee was named as Larry R. (chair) and Rich L.

15. There was no Old Business.

16. New Business focused mainly upon several proposed changes in the ERM bylaws namely that the ERM program chair for FIE be made an official position in the bylaws, that RETIs be consolidated under the ERM vice-chair for teacher development, that several previously elected positions be made by appointment by the chair and that the elected officers include the Chair, the Secretary-Treasurer, and ERM directors. Teri R. and P.K., ERM ASEE program chairs, both feel strongly that there is a need to share the burden by having the program chair elect serve as an apprentice for their first year and the full chair the second year. Additionally, Larry S. suggested editorial changes to include “engineering” in the wording of objectives. These changes to the bylaws were approved.

17. Eric S. solicited volunteers to serve as committee chairs for the Dasher and the Plants awards.

18. All those attending their first ASEE conference introduced themselves.

19. Teri R. commented on this year’s ASEE program. She noted that there was a 32% acceptance rate for papers. Coordination with other societies on several sessions was useful. She reminded ERM members of the Brouhaha tonight.

20. Taryn Bayles extended her appreciation for receipt of an AFG award.


22. The next ERM Business meeting will be at ASEE 2005. The meeting adjourned at 1:45PM.

Respectfully submitted, Dave Voltmer, ERM Secretary.