Minutes
ERM Division Business Meeting
ASEE2003 – 24 June 2003
12:30-2:00 PM
Submitted by Dave Voltmer, ERM Secretary

0. Call to order. Eric Soulsby, incoming ERM chair, opened the meeting (for outgoing chair Dan Moore who could not attend) at 12:30PM. Self-introductions were made. Those in attendance were as follows:

- Robin Adams  Univ. Washington  radams@engr.washington.edu
- Rajeev Agrawal  Kettering Univ.  ragrawal@kettering.edu
- Emily Allen  San Jose State  elallen@email.sjsu.edu
- Cindy Atman  Univ. Washington  atman@engr.washington.edu
- Steve Beyerlein  Univ. Idaho  sbeyer@uidaho.edu
- John Brader  Univ. South Carolina  brader@engr.sc.edu
- Shane Brown  Oregon State  browns@onid.orst.edu
- Lisa Bullard  NC State  lisa_bullard@ncsu.edu
- Veronica Burrows  Arizona State  burrows@asu.edu
- Heather L. Cooper  Purdue  hcooper@purdue.edu
- Sandy Courter  Univ Wisc-Madison  courter@engr.wisc.edu
- Dick Culver  Binghamton Univ.  rculver@binghamton.edu
- Kay Dee  Tulane  kcdlee@tulane.edu
- Donald Elger  Univ. Idaho  delger@uidaho.edu
- Cindy Finelli  Kettering Univ  cfinelli@kettering.edu
- Sherry Frillman  Clemson Univ.  sfmillman@clemson.edu
- Tamy Fry  Univ. Oklahoma  tmyfry@ou.edu
- Roger Hadgraft  RMIT University  Roger.Hadgraft@RMIT.edu.au
- Joe Hughes  Georgia Tech  jehughes@ece.gatech.edu
- Theresa Jones  UT/Austin  tjones@flash.net
- Richard Layton  Rose-Hulman  rlayton@rose-hulman.edu
- Jenni Light  Washington State Univ. jlight@wsu.edu
- Angela Linse  Univ. Washington  linse@engr.washington.edu
- Donna Llewellyn  Georgia Tech  dllewell@ctl.gatech.edu
- Susan Lord  Univ. San Diego  slord@sandiego.edu
- Heidi Loshbaugh  Colorado Mines  hloshbau@mines.edu
- Jim Mayhew  Rose-Hulman  jmayhew@rose-hulman.edu
- Roy McGrann  Binghamton Univ.  rmcgrann@binghamton.edu
- George “Lee” Nickles  Georgia Tech  nickle@isye.gatech.edu
- Christine Noble  Miami Univ.  cnoblecd@muohio.edu
- Bill Oakes  Purdue  bcoakes@purdue.edu
- Matt Ohland  Clemson  mohland@clemson.edu
- Jerry Paskusz  Univ. Houston  jerry.paskusz@uh.edu
- Amy Pritchett  Georgia Tech  amy.pritchett@isye.gatech.edu
- Carla Purdy  Univ. Cincinnati  carla.purdy@uc.edu
- Alexander Quinn  Georgia Tech  aquinn@isye.gatech.edu
- David Radcliffe  Univ. Queensland  dradcliffe@thiess.com.au
- Terri Reed Rhoads  Univ. Oklahoma  teri.rhoads@ou.edu
- Larry G. Richards  Univ Virginia  larry@virginia.edu
- Mary Besterfield-Sacre  Univ. Pittsburgh  massacre@engr.pitt.edu
1. Teri Reed Rhoads, Vice-Chair Elect for Programs who will be managing the ASEE 2004 program, reminded all of the need for volunteers to serve as reviewers and moderators. She also invited everyone to Brouhaha and announced the special blue-grass entertainment that was planned. This Spring, P. K. Imbrie was elected to serve as Vice-Chair Elect for Programs and will be managing the ASEE 2005 conference.

2. Sandy Courter, Vice-Chair for Programs managing the ASEE 2003 conference, reviewed this year’s program. ERM has sponsored 5 workshops and a Distinguished Lecturer as well as numerous technical sessions. Sandy also reminded all that reviewers for abstracts and papers for ASEE 2004 are needed. Workshop proposals are sought as well.

3. Eric reminded everyone that P.K. Imbrie served as the ERM Program Co-Chair for the FIE 2002 conference held this past year in Boston. FIE 2003 will be held November 5-9 in Westminster, CO, jointly sponsored with IEEE Education and Computer societies. The ERM Program Co-Chair for FIE 2003 is Cindy Finelli and Alisha Waller will be coordinating the special “interactive session” presentations.

4. ERM election results for 2003 were announced. Veronica Burrows and Rich Layton were introduced as the newly elected ERM Directors serving two-year terms. Eric also introduced Emily Allen and Ruth Streveler who will be in their final year of being a Director this coming year. Matt Ohland and P.K. Imbrie were also acknowledged for serving as At-Large Directors for the past year.

5. Dick Culver will coordinate the awarding of the re-activated Helen Plants Award. This is to recognize quality presentations in the FIE special sessions, added for FIE 2003 and 2004. For FIE2003, eight (8) special sessions were selected from 23 proposals. After several years in the role, Susan Lord is relinquishing her duties as the ERM representative to the Ben Dasher (best FIE paper) committee. Deborah Follman and Marilyn Dyrud will be co-chairing the Dasher committee for the next year.

6. Robin Adams, chair of the Apprentice Faculty Grant program, introduced Sean St. Clair, Lisa Bullard, and John Brader. John Freland was presenting a paper at this time. There are 4 annual AFG awards to graduate students (or non-tenure track faculty). This year there were nearly 40 applications; the competition was very competitive. Robin Adams will continue to Chair the AFG committee for the next year.

8. As part of the required business to be conducted at the meeting, nominations for two members to serve on the Nominating Committee along with the newly appointed Chair, Sandy Courter, were sought. One of those nominated must be an Officer of the Division; while the second needs only to be a member of ERM. Current Officer Emily Allen and Larry Richards were nominated and elected by those present.

9. Elections this coming April will include the Vice-Chair for Programs Elect (who will manage the ASEE 2006 conference), two Directors, and the Secretary/Treasurer positions.


11. RETI’s and NETI’s – Jim Stice provided a brief history of the NETI and a summary of the successful one just concluded. While the coordinator of the RETI activity was still being determined, in the interim contact Eric if you wish to host a RETI on your campus.

12. Eric reviewed the Executive Board meeting of Sunday and thanked those who had stepped forward to volunteer their service in the many roles. Eric indicated his belief that the better the information exchange the better the society.

13. The next ERM Division Business Meeting will be at ASEE 2004. The meeting adjourned at 1:35PM.

Respectfully submitted, Dave Voltmer, ERM Secretary.