

2021 ASEE Environmental Engineering Division Agenda
13581 Environmental Engineering Division Business Meeting
Wednesday, July 28, 2021 8-9:30 AM (PDT)

Attendance:

1. Michelle Marincel Payne,
2. Fethiye Ozis,
3. David Sanchez,
4. Shannon Parks,
5. Alexa Rihana,
6. Veera Gnanaswar Gude,
7. Beth Holloway,
8. Jean Andino,
9. Roman Taraban,
10. Stephanie Laughton,
11. Sanjay Tewari,
12. Felipe Gomez Gallo,
13. Daniel Oerther,
14. Andrew Pfluger,
15. Beth Holloway,
16. Cherish Vance
17. Junko Munakata Marr

- 1- Introductions of participants – if <10, verbally, otherwise via chat message
- 2- Approval of minutes from 2020 business meeting
 - Fix one less n in Alexa's name
 - Motion by Fethiye, seconded by Alexa
- 3- Reminder of evening social: July 28, 2021 7:00-9:00 PM
 - Thank you to Dave for leading it. Please join we will announce the Award Winners and there are games and prizes.
- 4- Officer reports:
 - A) PIC IV Chair, Beth Holloway (Holloway@purdue.edu)
 - Her role is the liaison to the Board of Directors.
 - Changes to Distinguished Lecture proposal (see PIC slides)
 - ASEE is getting rid of paper management Monolith for a new paper management system
 - i. System to be launched in September 2021, Program Chairs watch your email
 - Non-Academic (corporate) membership is down. Not unique to ASEE. It's happening across others.
 - Planning 2022 in-person conference. Current consideration for COVID attestation to mandated for in person participation. Still in Discussion at the Board.

- Question about conference finances: While ASEE National conference is typically set up to be a money maker, the fees were set up to break even this
- ASEE attendance: 3100 attending 2021 (about the same as last year). 3300 from last in-person conference in Tampa.
- Idea offered to potentially have a Hybrid conference to expand participation. Beth said she would take that to the Board.
- **End 8:35am**

B) Division Chair (MMP)

- Additional comments or questions related to the PIC IV chair presentation
- Reminder about four conference calls during the academic year with officers
 - Sept. 15th, Dec. 8th, March 16th and June at the annual conference EED business meeting. Secretary will send out the invites.
- Division Directors (four total; a three-year appointment)
 - Alison Cupples (2016-2020) - **ended term**
 - Mary Cardenas (2017-2021) - **ending term**
 - Stephanie B. Velegol (2018-2022)
 - Mónica Palomo (2019-2023)
 - Veera Gnaneswar Gude (2020-2024)
 - Michelle Marincel Payne (2021-2025) – **incoming**
 - **End 8:38am**

C) Program Chair (FO)

Updates from 2020-2021 paper submission process:

- 23 abstracts submitted
- 9 draft papers did not produce a final paper
- 14 papers accepted and finalized
- No posters this year
- Collaborations this year:
 - “Panel: Advocacy and Allyship by Men for Women in Engineering-Related Fields at the College Level” with the Women In Engineering Division – we have one panelist from EED contributing
 - “Interdivisional Town Hall Meeting” – Shannon Isovitsch Parks is representing EED by moderating the breakout session, “Rethinking Sustainability”
 - “Collaborations across three Environmental Engineering Professional Organizations: ASEE, AEESP, AAEES” discussion session
- Big THANK YOU to all reviewers, authors and moderators who make EED happen!!!
- **End 8:41am**

D) Treasurer (SIP)

- Status of account \$5043.73 as of June 30th
- Costs for 2021: Plaques and shipping \$264.82, 4 panel speaker registrations \$500
- Balance after 2021 conference expenses paid: \$4,278.91

5- Diversity Committee Delegate (Alexa Rihana-Abdallah appointed 2019)

- Short Report:
 - i. This year's priority: 2021-2022 is the Year to create Impact on Racial Equity in engineering (YIRE). Fired up to do lots of change.
 - ii. Our members can volunteer to serve on a task force, or our division can choose to do a project, for that visit:
<https://diversity.asee.org/deicommitee/yire/>
 - iii. Many amazing workshops are available at: <https://bit.ly/2WaFqDY> or <https://diversity.asee.org/deicommitee/workshops/>
 - iv. Four social justice areas have been hard-hit this year with the COVID-19 pandemic: Housing/houselessness, food insecurity, immigration, and LGBTQ populations. CDEI has compiled a list of non-profits if members would like to donate, or if divisions would like to fundraise for or partner with these organizations to advance social justice. You can find the list at: https://docs.google.com/document/d/1kNyyvH53_6HxA93S1C12smvsHEoCpeInrm1-cdpYrYUU/edit?usp=sharing
- End 8:46am

6- P-12 committee (LTC Andrew Pflüger appointed as representative for 2020-2022)

- Short Report on P-12 Committee activities:
 - Thanks for the opportunity to serve as the P12 representative for our division this year! The P12 Commission hosted an informational meeting during the ASEE Conference this past week. If you are interested in learning more about opportunities promoted by P12, please see the attached .pdf file from the meeting (emailed to listserv). Opportunities are numerous and include certifications, workshops, webinars, summer camps, amongst others.

7- Officer Elections (MMP)

- Please vote through Wednesday, July 28th, 11:59 pm PDT (thank you to David for setting up the virtual nominations and ballot!)
 - Treasurer/PIC IV Best Paper Candidates Reviewer for 2022-23
 - Shannon shared outline of Treasurer duties (attend quarterly meetings, learn the ropes of the conference, review the account reports sent to you, review candidates and papers)
 - Nominations: Dan Oerther nominated Sanjay Tewari and Junko Munakata Marr nominated Andy Pfluger. Both accepted nomination and spoke for two minutes.
 - The following link serves as the ballot. Votes cast by 11:59pm PDT tonight will be counted.
 - https://pitt.col.qualtrics.com/jfe/form/SV_cCr2UHBLbggUN3o
 - Result: Andy Pfluger was elected for Treasurer
 - Diversity—current: Alexa Rihana-Abdallah, up for election
 - P-12—current: LTC Andrew Pflüger, will carry out 2nd year of 2-yr term in AY 2021-22

- Logo:
 - Ideas for creating logos. Anyone interested in taking this on?
 - Dan suggested that they hold a student competition a they did with the Academy *student video competition*
 - Andy's wife is a graphic designer and would be willing to help
 - Gnaneswar suggested approaching other experts/professionals who are art oriented.
 - Other suggestion was to Send to student clubs
 - Conclude that Andy will make the request for his wife to help.
- End 9:14am

8- 2022 Annual Conference (MMP)

- Minneapolis, Minnesota, June 26-29, 2022
- Call for Papers
 - Specific new ideas for call (can review previous year for ideas):
 - Lessons learned/what is being retained from hyflex learning environment in 2020
 - Workshops: Alexa had one had planned for 2021 that is postponed to 2022: *How Can Faculty Help Engineering Students Hone Their Communication Skills?*
 - Collaboration ideas:
 - Discussion session ideas:
 - The interdivisional town hall on Sustainability was very unique and fits great in our field. It would nice to host those themes.

9- New business (MMP)

- Amend by-laws to add 2-yr Diversity and P-12 Committee Reps elections to by-laws (off-cycle from each other), election process for treasurer (virtual nominations, live pitch and in-person vote, at discretion of executive (nominating) committee)
- Outside of the a couple of typos, no changes were recommended.
- New activities ideas:
- Suggestions/concerns:

10- Reminder of Social Event Wednesday, July 28th 7-9 pm PDT (MMP)

- Awards presentations—congratulations to our best paper and diversity paper winners!
- Games and prizes!
- Bring your own beverage and ice cream; pajamas welcome!

11- Meeting ended at 9:30am exactly.