

ASEE – Environmental Engineering Division Executive Meeting

September 15, 2020

12pm EST

PRESENT: Michelle- Marincel Payne (Division Chair), Fethiye Ozis (Program Chair), David Sanchez (Secretary), Shannon Parks (Treasurer), Alexa Rihanna (Diversity representative), Andrew Pfluger (p12 representative)

AGENDA

1. Check-In (how are you doing?)

- CFP is published.
- Abstracts open since Sep 8, as of today 1 abstract submitted
- Reminders about the abstracts and CFP to email listserv
- Goal is to have abstracts at least 22

- Panels:
 - Alexa's Panel
 - No other at this point
- Co-sponsored sessions
 - Minorities in Engineering
 - Women in Engineering
 - Civil Engineering and Faculty Development

- 135 Reviewers were invited, 26 reviewers accepted, 12 declined the request to review for 2021
 - Invites will be resend in a week.
 - Goal is to have at least the same number of Reviewers as Abstracts
 - Process for Awards – used the combination of numerical data and best paper nominations. Michelle said last year there were 3 that rose to the top and then she ask our ASEE-ENV board of directors to rank those based on the rubric.

- Logo Design/ Contest for Environmental Engineering Division?
 - Discussion about logo.
 - Andrew and David have an internal bet (lunch at next in-person ASEE National conference). David is claiming that the COVID-19 virus will make its appearance on the ASEE-Env Logo.
 - Ideas:
 - We all agree to push out the call and crowdsource a logo from the division. Fethiye and Michelle will discuss.

- Executive board offer it as extra credit to your environmental engineering students?
- Member involvement during AY?
 - Alexa: we had talked about exchanging on-line information at the Social and Business meeting. She was going to share it. David had talked about a hub for hosting on-line resources.
 - Let's have a resource/tab on our website – ASCE ExCEED, ASEE Community Exchange webinars, working group AEESP, If you have any other resources you'd like to see here, please send them along.
 - Dave will look into hiring a student to help curate the above site.
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- Additional Items
 - Ideas to expand voting participation and announcement (we should post this to the next meeting regarding outreach to the broader division. Voting will now expand

-Publishing these minutes

Meeting Link (Just in case):

Topic: ASEE- Environ. Engr. Division Meeting

Time: Sep 15, 2020 11:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://pitt.zoom.us/j/92528825662>

Meeting ID: 925 2882 5662

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