

## **ASEE ECE Division 2016 - ASEE Annual Conference Meeting Minutes**

- Division Chair, Dr. Steve Williams opened the meeting and presented the agenda
- 2015 meeting minutes approved unanimously
- Agenda for 2016 meeting approved unanimously
- PIC 1 Chair Dr. Adrienne Minerick and Dr. Agnieszka Miguel reported from the PIC meeting
  - ASEE finances are in the black
  - Division awards for divisions that are in the red are being suspended until they can show sufficient funds
  - 2016-2017 is the commit to p-12 year of action
  - Includes t-shirts displayed
  - ASEE is tracking leadership positions relating to underrepresented minorities
- Dr. Steve Williams and Dr. Ed Jones presented awards
  - ECE Meritorious Service Award to Dr. Agnieszka Miguel
  - ECE Distinguished Educator Award to Dr. Raman M. Unnikrishnan
  - PIC 1 Best paper nominee and best diversity paper nominee announced
  - HP Frederick Emmons Terman Award to be given at FIE 2016: Dr. Sanjit Seshia
- Treasurer's report
  - Sohumi Sohoni reported the expenses and the income from dues
  - Unable to obtain information on IEEE Education Society reimbursement- advised to contact Patti about the invoice
- Program Chair's report
  - Stu Wentworth provided a detailed account of this year's technical program
  - One workshop in 2016, call for more submissions for next year
  - Healthy outlook as far number of papers submitted, number of reviews/reviewers etc. 78 papers accepted, 13 of which were posters. Total abstracts submitted were 131.
  - Advised to Include a statement about anonymity of papers in next year's CFP
- Election of officer (Secretary/Treasurer)
  - Dr. Hamid Vakilzadian and Dr. Steve Watkins as the candidates
  - Dr. Steve Watkins elected
- Other business, presided over by Dr. Steve Williams
  - From the PIC 1 business meeting: PIC 1 membership decreasing and so is ECE division
  - Everyone attending introduced themselves

- ASEE ECE division website re-introduced <http://sites.asee.org/eced>
- Division by-laws revisions (driven by looking at the model by-laws):
  - Dues setting- taking out the \$5 specification on the dues
  - Proposed change “members of the ECE division” instead of unit
  - Electronic balloting to amend by-laws (same change as before- unit changed to division, and remove the word fax)
  - Awards approval
  - Statement on diversity and inclusion
  - Add the word “Equity” in the second sentence and strike the word “also” from the first line.
- Division by-laws revision approved unanimously
- Vice Chair, Dr. Russ Meier presented the proposed institution of ECE Division Best Paper Awards
  - Proposed change: Presented at *the paper’s technical session*, ECE Business Meeting or Social Event
  - Criteria used will be ASEE’s for the best paper
  - Create a statement in the CFP reflecting the best paper
  - Two awards, best paper and outstanding equity, diversity and inclusion award
- Frederick Emmons Terman award update
  - Sponsorship has gone away
  - We could provide a plaque, but do away with the honorarium
  - Proposal to bring in other companies as sponsors
  - Perhaps do this every other year
  - Tabled and looked at by the executive board (2 opposed, one abstain)
- Update to ACM/IEEE computer engineering curriculum reported by Dr. Vic Nelson <http://faculty-web.msoe.edu/durant/ce2016/>