



CPD Business Meeting Minutes
February 5, 2009
Royal Plaza Hotel
Orlando, FL

Approved June 16, 2009

WELCOME AND INTRODUCTIONS

Julayne Moser, Chair officially called the business meeting to order at 8:00 am.

Those in attendance were asked to introduce themselves and provide their affiliation and role (if any) within the Continuing Professional Development Division. We had 40 people at this breakfast event. The room was full.

Review and Approval of Minutes from CIEC 2008 Business Meeting

Helene Demont prepared the minutes from the business meeting held June 24, 2008 in Pittsburgh, PA. Copies were placed on each table. Those in attendance were given a few minutes to review the minutes. There was no discussion.

Lynette Krenelka made a motion to approve the minutes as written. Kim Scalzo seconded the motion. All were in favor. Minutes were approved as written.

Treasurer's Report – Greg Ruff

Greg Ruff distributed the CPDD Treasurer's Report. We currently have a balance of \$47,849.89 in the BASS account. The operating account has a balance of \$291.31. CPD did purchase table space at the EXPO here in Orlando at a cost of \$150.

Conference Updates

CIEC 2009 Orlando – Lynda Coulson

Lynda Coulson prepared a detailed Program Guide for all CPDD sessions. These were distributed to each table and were also available at every CPD session throughout the conference.

There were approx. 236 attendees. The breakdown by division: CED (79), CIP (21), **CPD (47)**, ETD (63), Other/none (26). Of the total, 77 were first timers. There were an additional 20 companions registered.

In addition to one workshop, CPD had eleven (11) sessions, a Division Cracker Barrel & Logo Theme Breakfast, Division Business Meeting Breakfast, Division Luncheon and Business Meeting (SIG's) and a CPD Awards Reception.

Julayne Moser took on the leadership role for the Industry/University EXPO this year. There were fourteen (14) tables involved with the EXPO. CPD was one of them.

As a reminder, The CIEC Awards for the 2008 (New Orleans) Conference were presented during the all conference breakfast held on Wednesday February 4th. The CPD winners were:

Best Workshop

Selection and Implementation of Effective Tools and Technologies for distance Learning

Moderator: Julayne Moser

Presenter: Marie-Pierre Huguet

Best Session

What Services and Products Should you Provide? Using QFD to Discover What, When and How

*Moderator: Sally Coovert

*Presenter: Patrick Patterson

*Note: Both were unable to attend. Awards were mailed.

Best Speaker

Marie-Pierre Huguet

Best Moderator

Julayne Moser

Later in the day, the following Division Awards were presented during the CPDD Awards Reception.

Certificate of Appreciation

Lynda Coulson
Rolls-Royce Corporation
2009 CIEC CPDD Program Chair

Eugene Rutz
University of Cincinnati
2008 ASEE Annual Conference CPDD Program Chair
*Note: Eugene was unable to attend. His award will be mailed.

Kim Scalzo
Rensselaer Polytechnic Institute
Outgoing Director – CPDD Board

Linda Krute
North Carolina State University
Outgoing Director – CPDD Board

Certificate of Merit

Greg Ruff
Auburn University
For Dedication & Outstanding Service as the CPDD Treasurer

Eugene Rutz
University of Cincinnati
For Dedication & Outstanding Service as the CPDD Newsletter Editor

In addition, the **Joseph M. Biedenbach Distinguished Service Award** was presented to:

Dr. Linda D. Krute

In recognition of her outstanding service to the continuing professional development of engineers and her noteworthy leadership and service within the CPDD.

Congratulations to all our award winners!

A warm round of applause was given to Lynda Coulson for her work as the CPDD Program Chair.

ASEE 2009 – Keith Plemmons

Keith Plemmons, The Citadel, is the CPDD Program Chair for the ASEE Annual Conference. Conference is being held in Austin, TX June 14-17, 2009.

Abstracts were due October 10th. CPDD received 13 abstracts of which 2 were rejected. The deadline for paper submission is February 6th. As of this writing, 8 papers were received and are under review.

By-Laws Modification (emailed to membership on 12/12/08)

The existing part of the By-Laws that we propose a change reads as follows:

IV. ELECTION AND SUCCESSION OF OFFICERS

E. Nominations and Elections

1. A Nominating Committee consisting of the retiring Chair, the previous Past Chair and one (1) voting member of the CPD Division appointed by the

Retiring Chair no later than the ASEE Annual Conference CPDD Board meeting.

The proposed new wording:

1. A nomination Committee consisting of the past chair, chair-elect and one (1) active voting member of the CPD Division appointed by the past chair no later than the ASEE Annual Conference CPDD Board Meeting.

All wording will stay the same for 2. through 7.

Mark Schuver made a motion to approve the Bylaws change as presented. Ray Fujioka seconded the motion. Motion passed as presented.

Nominations

Lynette Krenelka, as past-chair led the discussion and nomination for three vacant board positions (2 directors and 1 treasurer)

Lynette opened the floor the nominations. None were received.

Mary Bonhomme made a motion that the nominations from the floor be closed. Frank Burris seconded this motion.

Frank Burris made a motion to close the nominations by proclamation. Mary Bonhomme seconded the motion. All approved.

The following were nominated:

Directors

Kim Scalzo (2009-2012) – second 3-year term
Rensselaer Polytechnic Institute

Ray Fujioka (2009-2012) – first 3-year term
University of Southern California

Treasurer

Greg Ruff (2009-2011) – second 2-year term
Auburn University

Congratulations and thank you for your dedication to CPDD.

International Association for Continuing Engineering Education (IACEE)

Frank Burris informed the group of the upcoming IACEE World Conference. It will be held in Singapore October 17-19, 2010. This meeting is usually held in the April-May time frame, but is being moved to October since the ASEE Global Colloquium and the International Federal of Engineering Education Societies (IFES) will be held at that time.

The next IACEE Executive Board meeting will be held in Denmark on October 27-28, 2009.

Other

Nancy Kruse, membership chair reminded the group to attend the CPD Awards Reception tonight. Event will be held in doors due to weather. [note: award winners are listed above]

The business meeting was adjourned at 8:30 am.

Respectfully Submitted,

A handwritten signature in black ink that reads "Helene Demont". The signature is written in a cursive, flowing style.

Helene Demont
Secretary (2007-2010)