

1. Welcome and Introductions

Paul Jewell, Division Chair, called the meeting to order at 7:20 am and welcomed attendees. He shared information on the benefits of CPD membership. Goals of the division are to support industry and faculty in continuing engineering education. Board members were introduced.

2. Review and approval of minutes from CPD Business Meeting at ASEE 2013, Atlanta

Rita Burrell, Division Secretary, called for review. On motion by Greg Ruff and second by Julayne Moser, the minutes were approved as distributed.

3. Treasurer's Report Summary

Greg Ruff, Division Treasurer, presented the Treasurer's Report. On motion by Soma Chakrabarti and second by Lea-Anne Morton, the Treasurer's Report was approved as distributed.

4. 2014 ASEE CPDD Program Review

Mark Schuver and Mitch Springer provided updates. Mark thanked everyone for supporting and working together to accomplish the mission of continuing professional development. Mitch noted there will be 3 sessions with 5 papers per session. Ten minutes are allocated for presentation and 5 minutes for Q&A.

The plenary session will be held on Monday, 8:45-10:15 am in the Sagamore Ballroom.

5. Future Conferences/Meetings

Paul noted the following conferences and encouraged participation. The conference brochure for CIEC 2015 was distributed. Please take the opportunity to meet colleagues and become engaged with CPD members.

CIEC 2015 – Palm Springs, CA – February 4-6, 2015

ASEE 2015 – Seattle, WA – June 15-18, 2015

6. ASEE PIC V Update

Lea-Ann Morton, PIC V Chair, shared that the role of this position is to support CPD, CIP, CED, and ETD on the ASEE Board. This is a 3-year position elected by the noted division members. There are some 3000 attendees at ASEE this year. Please note that the new ASEE Logo was unveiled on Tuesday; the logo will be sent to division chairs within the next two weeks.

7. Ongoing work of the CPD Division and How to Get Involved!

Mark Schuver, Chair Special Interest Groups (SIGs), provided a handout of the SIG areas. The role of the SIGs is to support division members with timely information and generate conference topics that reflect what we are doing in our work in support of continuing engineering education. An example of this is the virtual tours that the division is sponsoring for members of the delivery technology of our online programs. Greg noted the use of the list serves for each SIG. Mark noted that we need SIG Leaders in the areas of Administration and Industry.

8. Other Business

Paul provided a walkthrough of CPD Commons. In order to create this dynamic website, the division had to receive permission for a domain from ASEE. The site will support social media and will be introduced at CIEC 2014 in Savannah. The goal is to “keep the conversation going” in order to engage division members.

Pat Hall encouraged attendees to participate in the CIEC Conference. This conference is a collaboration of CPD, CIP, CED, and ETD. The #1 challenge for continuing engineering education is engaging industry. Lea-Anne noted the opportunities for networking at this conference and stressed the importance of sharing best practices.

On motion by Mark and second by Soma Chakrabarti, the meeting adjourned at 8:30 am.