



CPDD Business & Awards Meeting - CIEC
Thursday, February 2, 2012
Orlando, Florida
7:30 – 8:35 am

Call to Order and Introductions

Nancy Kruse, Chair, called the meeting to order at 7:35 am and made introductions of board members. There were 33 attendees. Nancy thanked Julayne Moser for her contributions as Program Chair.

Review and Approval of Minutes from ASEE – CPDD Business Meeting in Vancouver, BC, June 2011

Rita Burrell, Secretary, noted the reorganization of the cycle for Business Meeting minutes review such that CPDD CIEC attendees review and approve the Business and Awards Meeting minutes from the previous CIEC annual meeting. CPDD ASEE attendees will review and approve the Business Meeting minutes from the previous ASEE annual meeting. CIEC 2011 Business and Awards Meeting minutes were approved at ASEE 2011.

Summary of Treasurer’s Report

-Greg Ruff, Treasurer, presented the Treasurer’s Report. The report included a financial summary of income and expense categories. CPDD continues to be fiscally strong and expenses continue to be low. The group discussed utilization of funds for marketing and increased membership.

-Greg noted the increase in dues and membership to \$10.00.

Conference Reports & Updates

CIEC 2012: Julayne Moser – General Conference Chair

-Attendance is good (229 w/74 first time attendees); there are two CPDD pre-conference workshops and 27 speakers.

-The Red Star Reception was very successful. Chris Higa (Northrop Grumman) was instrumental in the success.

-The Hospitality Suite was co-sponsored by IACEE and was well attended.

-There were a total of 14 sponsors, one at the Platinum level.

-The plenary was sponsored by Un of MO S&T; Mr. John Eash, Director F/A-18 Production, The Boeing Company, was plenary speaker.

-Thank you to Paul Jewell and crew for AV assistance.

CIEC 2012: Pam Dickrell – CPDD Program Chair

-Everything has run smoothly. Thank you to all division members who have contributed their time and energy to make this a successful conference, as well as speakers, moderators, and attendees.

-Gift bags were prepared for the speakers.

-Ellen Elliott will be chair for CIEC 2013.

ASEE 2012: Pam Dickrell – CPDD Program Chair

-Registration is now open.

-The CPDD board is reviewing standards/criteria for papers.

-There were 28 abstract submitted; there are now 18 paper submissions with 16 slots available.

-Thank you to all who served as reviewers.

-The board is working to increase faculty membership in the division.

-Please be reminded of the business meeting luncheon which is a ticketed event.

CIEC 2013: Ellen Elliott – CPDD Program Chair

-CIEC 2013 will be held at the Arizona Golf Resort and Conference Center, Phoenix, AZ, February 6-8.

-She is working with Paul to bring the paper submission online. Please provide feedback.

-The focus for CPDD programs is the added value gained from affiliation with the division.

-There will be two golf events.

ASEE 2013: Pam Dickrell – CPDD Program Chair

-ASEE 2013 will be held in Atlanta, GA, June 23-26, 2013, at the GA World Congress Center.

-Abstract submission opens August 1 and runs through September 21, 2012. Additional information will follow.

Membership Drive

- Nancy Kruse, Membership Chair, noted that the board is working to increase membership in the CPD Division.

-The division was awarded funds (\$500) from Phase I of the Focus Membership Project which was sponsored by the PIC Chairs. The funds were utilized for a mail-out of 350 to current and potential members which contained information about the benefits of becoming a CPDD member. If you know of potential members, please provide Nancy their names and contact information.

Are you interested in getting more involved with CPD? - CPD Board members

-Board members shared information regarding the benefits of CPDD membership and noted the importance of active members. If you are interested in assuming an active role in CPDD, please let one of the board members know.

CPDD Board Nominations and Elections

-Julayne Moser, Chair, noted that board nominations were provided to attendees; electronic ballots were emailed so that members who could not attend CIEC would have opportunity to vote. The slate follows:

- Chair-Elect, Paul Jewell, Un IA (term 2012-2014)
- Director Nominations
 - Pam Dickrell, Un FL (term 2012-2015)
 - Ellen Elliott, Johns Hopkins Un (term 2012-2015)
- Secretary, Rita Burrell, MS State Un (term 2012-2014)
- Board Chair Positions in earlier elections
 - Incoming Chair, Kim Scalzo, SUNY-Albany
 - Outgoing Past-Chair, Julayne Moser, Purdue Un
 - Incoming Past-Chair, Nancy Kruse, Un Tulsa

-There were no nominations from the floor.

-On motion by Mark Schuver and second by Nelson Baker, the division voted to approve the nominations as submitted.

-Julayne noted that Keith Plemmons has resigned his position as Director on the CPDD board. As allowed by the by-laws, the board as appointed Pat Hall to complete Keith's term.

Future Meetings

- 2014: CIEC February 5-7, 2014 (Savannah, GA) and ASEE (Indianapolis, IN)
- 2015: CIEC (Palm Springs CA) and ASEE (Seattle, WA)

SIG Update

-Mark Schuver provided an update on SIG activities. The 5 groups include: Faculty; Industry; Delivery; International; and Administrative. Each group has a leader.

-The SIG breakfast tomorrow morning will be a brainstorming session to generate potential meeting topics and generate added value.

-The SIG listserv is available to promote dialogue, as well as share issues and successes. Please let Greg know if you would like to join the listserv.

-Please let Mark know if you would like to become a SIG member.

IACEE Update

-Nelson Baker provided the update.

-IACEE appreciates the opportunity to co-host the Hospitality Suite with CPDD. He reminded attendees that IACEE grew out of CPDD with the goal of expanding the group to an international level.

-The 13th IACEE World Conference will be held May 14-17, 2013, Shanghai, China.

-The DAETE Project for Strategic Planning will go online in spring 2013.

Presentation of CPDD Honors and Awards

-Kim Scalzo, Chair Elect, noted that it is important to honor those in the division who have made notable contributions.

-There were no nominations for the Biedenbach Award this year.

-Certificates of Appreciation were awarded to:

- Pam Dickrell, Un FL, CPDD Program Chair
- Keith Plemmons, The Citadel, Past CPDD Program Chair
- Ellen Elliott, Johns Hopkins Un, Director
- Lea-Anne Morton, Un MO S&T, Director and CPDD Program Chair
- Rita Burrell, MS State Un, Secretary

-Kim noted the importance of teamwork in order to hold successful conferences. A special thank you goes to Nancy and Julayne for they have done to ensure the success of CPDD.

Other Business

-There was no additional business.

-Greg called to adjourn at 8:40 am. So moved.