ASEE Construction Division  Meeting Minutes 2018

Tuesday, June 26
5:00 - 6:00 pm
Room 252 Convention Center, Salt Palace
Salt Lake City, UT

Agenda:

1) Welcome and introductions
2) Updates
   a) PIC 1 meeting report (Johnt, Agnieszka Miguel)
   b) Treasurer’s Report (Nick)
   c) Conference Stats (Norman)
3) Old Business
   a) Paper Review Guideline Update (Norman)
   b) Bylaws (Jim Otter)
   c) Outreach (John)
4) New Business
   a) Planning for 2019 Conference in Florida (Norman)
      i) Joint Social Event?
      ii) Local Tour?
      iii) Sessions
5) Best Paper Award:
   Tailoring Construction Management Instruction to the Emerging Adult Learner, Dr.
   Robert Austin - Bowling Green University

Social Event: Immediately following

Minutes

Call to Order

1) Welcome and Introductions
   a) Members Present
      John Tingerthal – ASU, john.tingerthal@nau.edu (Division Chair)
      Norm Phillip - Pitt State, nphilipp@pittstate.edu (Program Chair)
      Rachel Mosier, OSU, rachel.mosier@okstate.edu (Secretary)
      Nicholas Tymvios – Bucknell, nt013@bucknell.edu (Treasurer)
      Andrea Ofori-Boadu – NCA&T, andreao@ncat.edu
2) Updates
   a) PIC 1 Update (Professional Interest Council) Agniezska Miguel, Chair
      ● Continuing as PIC chair also VP of PICs, ASEE Exec. Board
      Officer meeting Sunday
      ● Code of Conduct: Unprofessional behavior in past conferences
        No codified process for violating code of conduct
        Ethics task force established by board
        No shows
        Plagiarism
        Author submitted without agreement of co-authors
      ● Financial, ASEE doing well, over 4 years, Reserves in 2017 350k deposited, again
        in 2018, Need 25-30% operating cost in reserves (of $2 million)
      ● BASS accounts – have plans to spend money, provide programming
      ● By-laws: all divisions updated, add awards and diversity statements PIICs also
        adding by-laws, members have to vote
      ● Update: 3,800 attendees compared with 4,063 last year, varies by city
      ● Losing 400 members annually, where can we find new members, not enough
        2-year institutions
      ● Comments: Can we request a number of attendees by division? Papers pulled
        due to non-registration, can the Chair be notified? Cost of conference. Need
        more seating in hallway. Application needs to be available offline.
      ● Submit officer list
   b) Treasurer’s Report (Nicholas)
      i) Quarterly reporting now
      ii) Bass Account $5,629, Operating Account $137
   c) Conference Stats (Norman)
      i) Reduction in division membership
         Construction 16 accepted papers presented and 2 posters
         Lost 2 papers because author did not register for conference

3) Old Business
   a) Minutes – Approved, Jim Otter motion, Lauran 2nd, passed unanimously
i) Call for papers – Task Force to review and revise for next year: Bob Austin Andrea Ofori-Boadu & Norm Philipp
   (1) Add paper categories? (Education/Pedagogy, Industry Focus, Case Studies/Work in Progress)
   (2) Request for targeted paper session topics
ii) Instruction to reviewers
iii) Provide process for conference papers becoming an ASEE journal paper
b) Paper Review Guideline Update (Norman)
c) Bylaws (Jim Otter): Need to update bylaws. Jim Otter to take lead and work with Exec Committee. Revisions should include
   i) Division Award (best paper)
   ii) Diversity Statement
   iii) Includes dues increase (no increases planned)
   iv) Diversity committee representative (appointed)
d) Outreach (John)
   i) SWAG, luggage tags & pencils purchased this year
   ii) Future ideas: Concrete coasters?
   iii) Pop-up banner, motion to spend up to $300 (Norman), 2nd (Jim Otter), passed unanimously, Clark to help with Art, Norm to order
4) New Business
   a) Planning for 2019 Conference in Florida (Norman)
      i) Joint social event with Architectural Division (Rachel), find host through UF or other programs
      ii) Local tour, Norman found possible tour site though conference folks
         (1) Sunday 9-noon
         (2) Architect’s office with discussion
      iii) Session ideas (Norm – needs committee members)
         (1) Applications, Sunday morning workshop, dozen stations with technology, mini-expo
         (2) White papers and case studies, educators co-authoring with sales, ABET or ACCE criteria met, information on curriculum
         (3) Panel session with Industry, how and what technology is being used as interns or workforce
         (4) Current poster session for dual credit with industry session
      iv) Collect names of previous members, outreach to campus representative (Norm & Jim)
         (1) Would a focus encourage more interest?
         (2) Personal call to Florida programs (ASC Region 2) and identify some connections for social
      v) $5 dues, if you are not a member, you are not on listserv and do not receive communications
5) Best Paper Award
   a) Tailoring Construction Management Instruction to the Emerging Adult Learner, Dr. Robert Austin – Bowling Green
Social Event: Immediately following