

**Construction Engineering Division
Business Meeting Agenda
June 28, 2016**

Call to Order: Bruce @ 4:48 PM 6-28-16

Attendees: (11 total) (See end for list of meeting attendees)

Updates

- Membership (Bruce):
 - Current: 145 (down 31 or 18% since 2012) – ASEE down 7%
 - Diversity: 18% women, 22% minority
 - Attending: 37 – last year was 40
- Treasurer's Report (Nick):
 - BASS Account: \$5285.23 - \$5348.69 (dues)
 - Changed accountants 3 times in last months
 - ASEE moving to a monthly statement
 - \$544 in op account
 - \$154 in 310 account (from membership numbers – must spend each year)
 - Possibility that ASEE will recall funds if account values get too high for an extended period
 - Brought in 17 tickets for social ~ use up a couple hundred to break even
 - TBD Awards ?\$115? + \$50 for presenter gifts
 - \$225 for the luggage tags
- PIC Chair update (Adrienne):
 - See PIC Chair slides
- Conference Stats (John):
 - Abstracts: 59 – 5 rejected
 - Papers: 22 (37 last year) 11 diversity related
 - Sessions: 4 + Poster session (8 + poster session last year)
- Updated graphic on paper review process – to be sent out to division
- Best Paper Award (John):
 - Paper: *A Comparison of Construction Management and Engineering Student Learning Styles*
 - Authors: Christine L Chasek, Eric A Holt, and Mark Shaurett
 - Session: In case it hasn't already been presented (Session 2: PM, BIM and Collaboration – Mon 1:15 pm)
 - Award: To be presented at the social event
- Bylaws – update to incorporate diversity? (Bruce):
 - “What are our Goals and Objectives?” ~ To be covered in New Business
 - Add a diversity clause to the bylaws (from ASEE template for insertion into bylaws)
 - **MOTION** – made by John Tingerthal , second Jim Otter, approved as presented and will be included with other bylaw changes

Old Business:

- Website Status (Norman): links to announcements, meeting minutes, schedules, acknowledging the awards, bylaws, tagline

- \$ award for best paper status (Bruce): plaque and \$100 award
- Outreach (swag) (John): publicity/exposure – luggage tags, each member take additional back to share in departments.
- Ideas for next year – post-it notes, continue luggage tags
- Attendance Scholarship (Bruce):
 - ASEE Special Projects Award application due by October up to \$500
 - Attendance scholarship? Guest speakers (industry panel), Industry Tour
- Community Engagement partnership (John):
 - Feedback for this year's project – well received, John Tingerthal attended
 - Do we want to continue next year?
 - How do we organize and plan (committee?)

New Business:

- Report out from Round-table discussion earlier in the day (John):
- What distinguishes us from ASC?
- Marketing a revised identity (video or brochure)

- BYLAWS
 - Revision to by-laws (rewording + add diversity clause)
 - MOTION to form ad-hoc committee for by-law revision 1st Bruce, 2nd John
 - Jim Otter, Carla Lopez, Norm Philipp, + Exec board
 - Comm to gen draft and send out for approval by division
 - Language should include wording regarding interdisciplinary and collaborative
- Possibly limit the topics to a couple specific + one general
 - Targeted round tables or best practices workshop regarding specific topics and interact with other divisions to show crossovers between divisions
- Adding PechaKucha style sessions
 - Jim Otter to champion one on apps for construction
- Division Activities and Goals 2016-17 and Beyond? (Bruce)
 - How do maximize value to division members? By Laws
- Planning for 2017 conference (John):
 - Social event Rachael Mosier
 - Sessions
 - PechaKucha – on Construction Apps (Otter)
 - Project Management (???)
 - Special sessions need confirmation by January
 - Construction site visits? Interest expressed, possibly between multiple divisions; maybe a self-guided walking tour (Championed by Rachel Mosier) John allowed to threaten with 2x4 to remember commitments
- Other (Bruce):
 - Incoming PIC Chair: Agnestia ???
 - Finances are improving
 - Awards that are/are-not endowed
 - PIC Townhall Meeting 8-9:30 on Wednesday ~ Conference In A Box

- Commit to P-12
- Diversity T-shirts
- Mentoring and encouraging minorities to take leadership roles in divisions
- ABET – many changes trying to implement, look for surveys on their webpage (June 30th)
- Expand the review software to allow for a second program chair (program chair elect)
~include change in bylaws for a second pic/program chair
- No new officers form, no change in officers

MOTION to adjourn - 1st Bruce, 2nd Phil

Meeting Attendees:
Nicholas Tymvios
Gouranga Bank
Kleio Avrithi
James Otter
Phil Dunn
Saeed Rokooei
Rachel Mosier
John Tingerthal
Norman Philipp
Young Bai
(Gary Bruce Gehrig)

