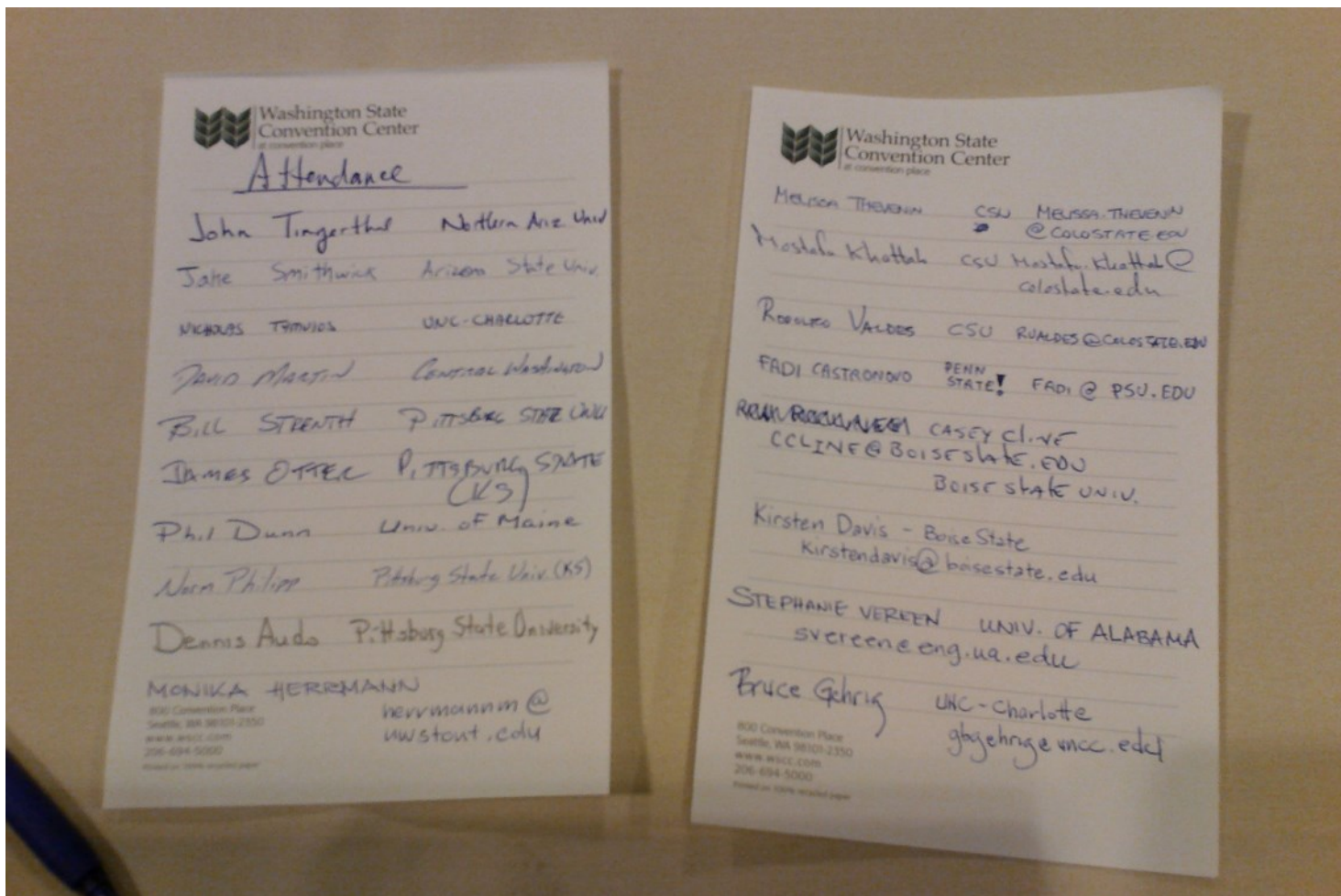


Meeting Minutes 2015

Tuesday, June 16, 2015 4:02 PM



State of the division:

- 158 members in the division- ranks 9th out of 12 in the PIC (down a little bit)
- estimate 40 people here

2015 conference

91 abstracts from 61 authors and 43 institutions
37 papers accepted from 32 authors from 25 schools
(7 rejected, 16 withdrawn, 31 did not meet deadline) 41%
8 tech sessions, 1 poster sessions
188 invited to review, 94 accepted, 84 reviewed
(see handout)

Report: Adrienne M. PIC chair

ASEE pleased with our division activity
ABET is reviewing Criteria 3 & 5
This year, moved away from paper fee and opens up for creative sessions
We can conduct business online (voting)
Special Project funds: There are matching funds available. Ideas: activities that increase membership. \$500 limit
Best PIC paper - we submitted, but were not selected
BASS overhead
society operating in deficit for 5 years. \$1M this year.
Divisions must have balanced budgets, which means we need to self-sustain (pay for salary of 1 person)
30% of \$\$ coming into BASS accounts starting Oct 1st (outside funds).
Not Internal transfers.
Expectation is that ticket sales will go to op account and will not be taxed.
Dues will be taxed. \$5 right now.

Best Paper Award

top 5 based on reviewer ranking
exec board (4) re-ranked: Melissa & Jonathan (Colorado State) - efficacy.

Treasurer's Report

(Add in here)

What to do with Funds?

(read minutes from last meeting)

Continue to support \$100 for best paper. Bruce to follow up on policy, and if possible to award for this year

approve continue with \$500 outreach funding. Tingerthal.

approve continue with \$500 attendance scholarship. Bruce to find template.

Phil Dunn reported that ASC table was too expensive and did not

Raising Dues for Construction Division: Decision not to raise now since BASS account is solid.

Community Engagement group -> Casey to follow -up by end of week.

Can we give out prof dev credits? - lots of hoops to jump through. How about providing a 'cert of attendance'? Bruce to follow up to see if there is a process in place.

Format of next conference:

Construction site visits: create a standing committee for annual events? Bill (Pitt), Casey, Phil D. Proposal to

Program chair by end of September. (tap into AGC)

Support for combining sessions with other Divisions. ERM, for instance. Arch E, Cive, K-12

Avoid concurrent division sessions.

Topic ideas

hands-on, K-12,

format: 10 minutes + group discussions -- half of them.

Exec board elections / nominations

Division Chair -- Bruce G. Nominated Elected

Program Chair -- John Tingerthal Nominated & Elected

Treasurer -- Nick Tymvios Nominated & Elected

Secretary -- Norm Phillipp Nominated & Elected

We do want to have website Norm to follow up.

We are pressured to update bylaws to include diversity statement. Bruce to follow up.

Delegate to Diversity: Bruce to send out email to membership.