

# Meeting Minutes 2014

Tuesday, June 17, 2014 10:59 AM

Business Meeting of the Construction Engineering Division  
Monday, June 16, 2014. 6:15pm

Present:

John Tingenthal, Northern Arizona University

Philip Dunn, University of Maine

Jon Elliot, Colorado State University

Rodolfo Valdes, CSU Fort Collins

Norman Phillip, Pitt State

Gouranga Banik, Tennessee State University

John Hildreth, UNC Charlotte

Bruce Gerhig, UNC Charlotte

Draft Minutes

2014 Conference statistics

65 Abstracts submitted, 31 papers, 3 posters

7 technical sessions

Business meeting, Chair/Program Director Meeting, Social Event

50 Attendees

Membership: 153 members

Treasurer's Report: (6/10/2014)

BASS Account: \$7820.53

Operating Account: \$173.00

Total: \$7993.53

Estimated Annual Income 153members x \$6=\$918

Old Business:

Awards.

John H. Sent proposal to ASEE for Best Paper award in Feb, 2013. Have not heard back on approval, but learned that we need to incorporate awards and process into bylaws

Discussion:

Division should give best paper and best poster. Possibly best presentation, but if we revise tech session format, might be

problematic. Potential of awarding outstanding educator.

Action:

committee to discuss and propose (see below)

New Business:

Use of Funds in account:

Indications from PIC that ASEE is eyeing division balances, so it might be in our best interest to spend funds. As a minimum, we should be spending the \$913 income.

Possible uses of funds:

Awards: 2@\$100 + expense of plaques (~\$300 total)

Executive meeting at annual conference (~\$200)

Host workshop and use to offset costs

Outreach:

Sponsor table at ASC to promote ASEE and increase membership

Purchase tablecloth, pins, knick-knacks for Mixer & Outreach

Produce tri-fold brochure for Division

Sponsor jr faculty/grad student to attend ASEE conference

Honorarium for guest speaker at 2015 conference

Food for social/business events at conference

Action:

Philip Dunn to inquire with ASC regarding cost of table at ASC conference in College Station 2015

Agreed to spend \$500 on outreach purchases. John Tingerthal to follow up

Agreed to fund \$500 on sponsorship of jr faculty/grad student attendance. John Hildreth to follow up

Agreed to fund \$100/award + plaques. Committee to follow-up

Technical Session / 2015 conference Discussion

7 technical sessions may be too many for our division. Discussion regarding whether we should reduce the number of accepted papers.

Potential Problems:

Venue for publishing papers and presenting is important to tenure-track members

Quality of reviews is inconsistent and sometimes inadequate for rejection/acceptance

Proposals:

Reduce number of sessions to 4 or 5 and shift lower-quality papers to poster session.

Change format of some (all?) of sessions to be short (5minute)

presentation followed by panel discussion.

Admin/Chair/Program Director meeting: consider joining with CET next year

Social / Guest speaker for 2015 conference ideas

NAWIC representative

Net-Zero facility

Panel Session ideas for 2016

Accreditation (CMAA, ACCE, ABET)

Industry

Target call for papers to specific topics for 2015:

BIM Pedagogy

Diversity Recruitment

Application of Technology

Assessment/ Student Learning Outcomes

Solicit topics from membership

Action:

Bruce Gerhig to solicit topics from membership and propose modifications to exec board prior to call for papers (August)

John Hildreth to pursue contacts in Seattle regarding Social/Guest speaker

Bruce Gehrige to look at panel sessions and solicit panelists

John Hildreth to consult with CET regarding joint

Admin/Chair/Program Director meeting

Outreach

Propose hosting table at 2015 ASC in College station.

Tasks to complete

Secure position (Dunn)

Develop Elevator Speech - what are benefits of ASEE to ASC members (Exec Committee, based on revised bylaws)

Video

Trifold

Bylaws

Proposal to modify bylaws to do the following

Include process for awards

Review exec board positions to provide for a program-chair elect to assist program chair with duties and to aid in transition. Perhaps secretary?

Revisit Goals of Division to differentiate this group from other groups (such as AGC, ASC)

Action:

Ad-hoc committee formed consisting of Exec Committee (Hildreth,

Tingerthal, Gerhig, Kormann) and Norman Phillip to draft revisions by mid August. Need to send to members for 30 day review and vote

Website:

We do want to have a division Website. Will be responsibility of Secretary. It will serve to archive:

Awards

Announcements

Officers

Minutes

Action:

John Hildreth to determine what support ASEE will provide.