

## **Biomedical Engineering Teaching Award Nomination Instructions**

This award is conferred by the Biomedical Engineering Division (BED) to recognize contributions in the field of biomedical engineering education by new faculty members as evidenced by innovative teaching materials, curricula, textbooks and/or professional papers and by activity in ASEE/BED and/or other biomedical engineering organizations. Awardees must have a primary educational role in biomedical engineering, either through a dedicated BME/Bioengineering program or through a related engineering program. Only faculty members who have no more than 5 years of teaching experience (by June 1 of the year in which the award is given) with primary course responsibility at the university/college or community college level are eligible for this award. The award consists of \$350 and a commemorative plaque.

**Nomination packages are due before February 15 to the BED Awards Chair.**

**1. COVER PAGE** (see page 2)

**2. BASIS FOR NOMINATION** - A statement not to exceed 750 words on why the candidate is being nominated for the award.

**3. CURRICULUM VITAE** - Degrees earned (university and granting dates); other postgraduate study; record of positions held (starting with most recent and working back, outlining duties for each); Teaching experience; ASEE activities and offices; other society memberships and offices; awards, honors and inventions.

**4. SUPPORTING LETTERS** - No more than four brief supporting letters from colleagues and former students should be included with all nominations. Do not attach exhibits, samples, etc. Voluminous materials are not useful in selecting awardees.

**IMPORTANT:** To receive this Society award, upon notification of selection, the awardee must agree to attend the award ceremony at the ASEE Annual Conference. Otherwise, the award will be given to the next highest ranked candidate who agrees to attend.

Membership in the American Society for Engineering Education is a requirement for eligibility for this award.

Any member of the Society may nominate candidates for this award. However, current members of award selection committees are excluded as nominators and/or as candidates for any award under the purview of their respective committees.

# Biomedical Engineering Division Nomination Cover Sheet

Name of Award: Biomedical Engineering Teaching Award

## **Nominee Information:**

Name:

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Present Position(s):

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Department Institution or Organization:

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Address:

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ASEE Membership History (member since XXXX or total number of years as member):

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## **Nominator Information:**

Name:

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Department Institution or Organization:

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Address:

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Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_