

ASEE BED Minutes, 2010

BED Business Meeting, Tuesday, June 22, 2010

Louisville International Convention Center, Room 104

1. Paul Benkeser, BED Chair, called the meeting to order at 12:32 PM. Twenty-eight members were in attendance. Introductions of attendees were made.
2. Ann Saterbak, PIC II chair presented information from ASEE administration.

BED is a healthy division, with stable membership and number of conference sessions. We will now receive \$1 per member in our operating accounts (use it or lose it). We get \$3 for each BED member which goes into our BASS account.

This was the last conference for SmoothPaper. The company supplying SmoothPaper has gone out of business. So, the knowledge of the system was lost and it is no longer supported. Monolith, which was developed internally, is coming online, resulting in a new ASEE website affecting membership, conferences, and financials. Interactive webinars for chairs and authors will be held. Call the ASEE staff with any problems, but also send Ann a message for her records so she can provide feedback to the Board of Directors.

Strategic initiatives: The Board of Directors has not identified any new initiatives, but the international focus will continue.

As of Sunday afternoon, conference registrations are down from last year.

3. Minutes from June 2009 were distributed. The minutes were approved as presented.
4. Treasurer's report: Judy Cezeaux presented the treasurer's report. She noted that ASEE had charged some of the Biological Engineering Divisions expenses to our account. She will bring this up to ASEE financial office. The treasurer's report was approved.
5. BED Chair report: Paul Benkeser discussed the workshop to be supported by the Council of Chairs of Bioengineering and Biomedical Engineering that will take place prior to the BMES meeting. The Council of Chairs has decided to sponsor a mini educational summit every two years, alternative with the BMEIdea meeting at BMES. The date/time for the workshop is Wednesday, October 6 from 8 AM to 2:30 PM. This workshop was somewhat absorbed by BMES who set the venues and stipulated a registration fee of \$199. The program committee needs volunteers to put on the workshop. Anyone interested should contact Paul Benkeser. The focus of the meeting will be on outcomes in labs, problem solving, and modeling. The Council of Chairs is providing funding for industry travel to the event. The Council of Chairs website or the BMECareer Alliance will be the repository for the slides from the event.
6. Program Chair report: Jim Sweeney gave statistics related to BED sessions for the 2010 conference. Abstracts: 36 submitted, 3 withdrawn, 2 not accepted. The goal was to have more than three reviews of each abstract. This yielded 22 papers in 6 platform sessions. The BED gave up one platform session and one poster session that had been assigned by

ASEE. The program includes the Council of Chairs meeting offsite at the University of Louisville, the Awards Dinner, and the BED business meeting. The division survived SmoothPaper issues. The program chair requests the number and timing of the platform and poster session. The BED requested the 7 AM slot on Tuesday, but not the 7 AM slot on Wednesday. A requested mid-morning session on Monday was not approved.

7. Vice Chair for Career Development and Awards report: Aura Gimm announced the winners of this year's awards. This year, Dan Cavanagh received the Theo C. Pilkington Outstanding Educator Award and Joe Tranquillo received the Biomedical Engineering Teaching Award. The BED Best Paper award was given to Alyssa Taylor et al. for the paper entitled "Impact of Team and Advisor Demographics and Formulation on the Success of Biomedical Engineering Senior Design Projects.". Aura sent thanks to the committee of Willis Tompkins, Mary Verstraete, John Gassert, Richard Goldberg, and Tim Allen. The best paper committee was Aura Gimm, Dan Cavanagh, and Jim Sweeney.
8. Topics for 2011 meeting in Vancouver: Timothy Allen, Program Chair for 2011 conference in Vancouver opened discussion of suggested topics for sessions/invited papers. Suggestions included innovative pedagogies, quantitative modeling, BME design, tech transfer, entrepreneurship, project management, experiential learning/immersive experiences, diversity, novel assessment techniques, and program evaluation.

There is a new fee structure for workshops held at ASEE. It is no longer \$250 plus \$25 per person. Now \$100 minimum with lower per person cost.

There will be a panel discussion session on the BME summit meeting.

The division has been asked if they would like to nominate an individual for the Distinguished Lecture. The deadline is mid-fall. PIC Chairs will accept nominations and choose by November. Please email Timothy Allen with any suggestions.

9. Election results:
 - a. Program-Chair Elect: Conrad Zapanta
 - b. Secretary-Treasurer: Judy Cezeaux
 - c. Vice Chair, Honors and Awards: Aura Gimm
 - d. Member-at Large (3 year): Naomi Chesler
 - e. Member-at-Large (1 year): Richard Goldberg (replacing Conrad Zapanta)

10. New business

A question was posed asking if reports from affiliated societies could be on the agenda next year.

11. The meeting was adjourned at 2:06 PM.

Minutes submitted by Judy L. Cezeaux