ASEE WIED Teleconference Minutes

OCTOBER 25th 2024

11:00 am- 12:00 pm Eastern Time

Meeting URL: <https://unab-cl.zoom.us/j/3300026250>

Meeting ID: 330 002 6250

Attendees: Brian Kirkmeyer, Monica Quezada, Margaret Pinnell, Yuchen Huang, Chiamaka Asinugo, Kristi Shryock, Sarah Jayasekaran (Quorum)

Excused: Idalis Villanueva, Suzanne Zurn-Birkhimer, Darcie Christensen, Lily Wang, Laura Gelles, Gozde Ustuner, Claire McCullough, Jessica Perez

1. **ASEE WIED** –Brian
* **Talking points**
	+ Previous minutes approved.
	+ Discussion regarding the scheduling of timeslots for business and social meetings. Tuesday evening recommendation (social).
	+ It remains to be determined who will organize the social meeting.
	+ Deadline for abstract reviews (before November 1st).
	+ Electronic rubrics as a tool for the reviewers.
1. Treasurer’s Report – Lily
	* No new updates.
2. **ASEE Conference** – Idalis / Suzanne
3. **Diversity, Inclusion, and Equity** **–** Claire
* No new updates
1. Awards – Jessica
* No new updates
1. **Elections** – Yuchen Huang
* No new updates
1. Web manager’s Report – Darcie / Chiamaka
* **Talking points:**
	+ The team has been working on learning how to update the website.
	+ No new updates.
1. Interdivisional Town Hall – Gozde Ustuner
* No new updates
1. **Other**
* No new updates.

Meeting adjourned.