ASEE WIED Teleconference Agenda

November 17th, 2023

9:30am - 10:30 am Eastern Time

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| **Meeting URL:**  | https://ufl.zoom.us/j/96998728747 |
| **Meeting ID:**  | 96998728747 |

Attendees: Kristi Shyrock, Darcie Christensen, Brian Kirkmeyer, Sarah Jayasekaran, Lily Wang, Yuchen Huang, Idalis Villaneuva Alarcón,

Excused: Claire McCullough, Suzanne zurn-birkhimer**,** Krystel Castillo, Jessica perez

1. **ASEE WIED** –Kristi
* Previous minutes – Minutes approved from past few minutes
* **Talking Points:**
	+ No major updates
* **Actions to Take:**
	+ N/A
1. Treasurer’s Report – Lily
* **Talking Points:** Budget and updates
	+ Webinar idea-we didn’t get great response- 5 response.
		- People submitted.
		- Based on the received and Compiled data- received feedback
		- Top few topics- difficult conversation, negotiation skills, Leadership and getting feedback.
		- February will be great to have the webinar.
		- Couple people interested in organizing.
		- Postdoc panelists might also join.
	+ Improvisation skills-propose workshops- ENGG education- learning improv may be good for WIED.
	+ Social event- improv skill for an hour – may be- useful for our next social- we need an outline as we work with MIND and PCE
	+ 20-30 per division in the social
	+ We can receive sponsorship for the social
* **Actions to Take:**
	+ N/A
1. **ASEE Conference** – Brian / Idalis
* **Talking Points:** Updates and needs.
	+ **ASEE Conference updates**
		- We had issues with notifications.
		- We have 56 abstracts, larger than last year 46.
		- We auto assigned- it was assigning a lot to one person.
		- Due by dec 1st-decision on abstract
		- Session request- Mid dec on 15th
	+ Field unit financial meeting- not helpful
		- Program chair and division chairs can submit to their own divisions- reviews must go to PIC chair to assign.
		- Divisions and can nominated and pick distinguished lecturers- open from Nov 1st-dec 15th
		- New money- from membership and ticket sales etc.
		- Push back on money to divisions from early 2024 to later 2024
* **Actions to Take:**
	+ N/A
1. **Diversity, Inclusion, and Equity** **–** Claire
* **Talking Points:** Updates
	+ NA
* **Actions to Take:**
	+ N/A
1. Awards – Jessica
* **Talking Points:** Updates and plans
* **Actions to Take:**
* N/A
1. **Elections** – Yuchen
* **Talking Points:** Updates and plans
	+ No major update
	+ Election materials out in January
	+ Contact Darcie for details to be updated.
* **Actions to Take:**
	+ N/A
1. Web manager’s Report – Krystal / Darcie
* **Talking Points:** Updates
	+ No major updates
	+ Lots of Job posting this season
	+ Krystal is updating the officer page.
	+ Newsletter
		- Working with Idalis for Job postings and announcements
		- Sending it out soon

**Actions to Take:**

* N/A
1. **Other**
* **Talking Points:**
	+ Updates from other officers.
		- NA
* **Actions to Take:**
	+ NA

Meeting adjourned