ASEE WIED Teleconference Agenda

November 17th, 2023

9:30am - 10:30 am Eastern Time

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| **Meeting URL:** | https://ufl.zoom.us/j/96998728747 |
| **Meeting ID:** | 96998728747 |

Attendees: Kristi Shyrock, Darcie Christensen, Brian Kirkmeyer, Sarah Jayasekaran, Lily Wang, Yuchen Huang, Idalis Villaneuva Alarcón,

Excused: Claire McCullough, Suzanne zurn-birkhimer**,** Krystel Castillo, Jessica perez

1. **ASEE WIED** –Kristi

* Previous minutes – Minutes approved from past few minutes
* **Talking Points:**
  + No major updates
* **Actions to Take:**
  + N/A

1. Treasurer’s Report – Lily

* **Talking Points:** Budget and updates
  + Webinar idea-we didn’t get great response- 5 response.
    - People submitted.
    - Based on the received and Compiled data- received feedback
    - Top few topics- difficult conversation, negotiation skills, Leadership and getting feedback.
    - February will be great to have the webinar.
    - Couple people interested in organizing.
    - Postdoc panelists might also join.
  + Improvisation skills-propose workshops- ENGG education- learning improv may be good for WIED.
  + Social event- improv skill for an hour – may be- useful for our next social- we need an outline as we work with MIND and PCE
  + 20-30 per division in the social
  + We can receive sponsorship for the social
* **Actions to Take:**
  + N/A

1. **ASEE Conference** – Brian / Idalis

* **Talking Points:** Updates and needs.
  + **ASEE Conference updates**
    - We had issues with notifications.
    - We have 56 abstracts, larger than last year 46.
    - We auto assigned- it was assigning a lot to one person.
    - Due by dec 1st-decision on abstract
    - Session request- Mid dec on 15th
  + Field unit financial meeting- not helpful
    - Program chair and division chairs can submit to their own divisions- reviews must go to PIC chair to assign.
    - Divisions and can nominated and pick distinguished lecturers- open from Nov 1st-dec 15th
    - New money- from membership and ticket sales etc.
    - Push back on money to divisions from early 2024 to later 2024
* **Actions to Take:**
  + N/A

1. **Diversity, Inclusion, and Equity** **–** Claire

* **Talking Points:** Updates
  + NA
* **Actions to Take:**
  + N/A

1. Awards – Jessica

* **Talking Points:** Updates and plans
* **Actions to Take:**
* N/A

1. **Elections** – Yuchen

* **Talking Points:** Updates and plans
  + No major update
  + Election materials out in January
  + Contact Darcie for details to be updated.
* **Actions to Take:**
  + N/A

1. Web manager’s Report – Krystal / Darcie

* **Talking Points:** Updates
  + No major updates
  + Lots of Job posting this season
  + Krystal is updating the officer page.
  + Newsletter
    - Working with Idalis for Job postings and announcements
    - Sending it out soon

**Actions to Take:**

* N/A

1. **Other**

* **Talking Points:**
  + Updates from other officers.
    - NA
* **Actions to Take:**
  + NA

Meeting adjourned