ASEE WIED Teleconference Agenda

March 20th, 2024

4:00 pm- 5:00 pm Eastern Time

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| **Meeting URL:**  | https://ufl.zoom.us/j/99037765831 |
| **Meeting ID:**  | 99037765831 |

Attendees: Kristi shyrock, Sarah Jayasekaran, Yuchen Huang, Brain kirkmeyer, Suzzane Zurn-Birkhimer, Darcie Christensen, Claire McCullough (Quorum)

Excused: Idalis Villanueva, Kystel Castillo, Jessica Perez

1. **ASEE WIED** –Kristi
* Previous minutes approved
* **Talking Points:**
	+ NA
* **Actions to Take:**
	+ NA
1. Treasurer’s Report – Lily
* **Talking Points:** Budget and updates
	+ Lily- summary bass accounts
	+ Generating quarterly-Since dec
	+ $4000 money available
	+ Unusable funds
* **Actions to Take:**
	+ N/A
1. **ASEE Conference** – Brian / Idalis
* **Talking Points:** Updates and needs
* ASEE Conference
	+ 14 waiting on revisions
	+ Needs review by 15th April
	+ Sessions – total 9 session
	+ 32 presentations
	+ Mixer on Sunday
	+ A flyer supporting saying Purdue - visibility for sponsoring
* **Actions to Take:**
	+ N/A
1. **Diversity, Inclusion, and Equity** **–** Claire
* **Talking Points:** Updates
	+ Nomination for new chair
	+ Virtual panel
	+ Evaluating new DEI changes -Criteria 5 and 7
* **Actions to Take:**
	+ N/A
1. Awards – Jessica
* **Talking Points:** Updates and plans
	+ NA
* **Actions to Take:**
	+ N/A
1. **Elections** – Yuchen
* **Talking Points:** Updates and plans
	+ All nomination received
	+ All election Materials sent out
	+ Election material discussions
	+ Discussed Director at Large position
* **Actions to Take:**
	+ N/A
1. Web manager’s Report – Krystal / Darcie
* **Talking Points:** Updates
	+ Job posting and announcements are posted
	+ Awards page will be updated soon

**Actions to Take:**

* + N/A
1. **Other**
* **Talking Points:** Updates from other Officers
	+ Checked in on ASEE renewal.
	+ Discussed about the possibility of a webinar.
* **Actions to Take:**
	+ N/A

Meeting adjourned