ASEE WIED Teleconference Agenda

March 20th, 2024

4:00 pm- 5:00 pm Eastern Time

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| **Meeting URL:** | https://ufl.zoom.us/j/99037765831 |
| **Meeting ID:** | 99037765831 |

Attendees: Kristi shyrock, Sarah Jayasekaran, Yuchen Huang, Brain kirkmeyer, Suzzane Zurn-Birkhimer, Darcie Christensen, Claire McCullough (Quorum)

Excused: Idalis Villanueva, Kystel Castillo, Jessica Perez

1. **ASEE WIED** –Kristi

* Previous minutes approved
* **Talking Points:**
  + NA
* **Actions to Take:**
  + NA

1. Treasurer’s Report – Lily

* **Talking Points:** Budget and updates
  + Lily- summary bass accounts
  + Generating quarterly-Since dec
  + $4000 money available
  + Unusable funds
* **Actions to Take:**
  + N/A

1. **ASEE Conference** – Brian / Idalis

* **Talking Points:** Updates and needs
* ASEE Conference
  + 14 waiting on revisions
  + Needs review by 15th April
  + Sessions – total 9 session
  + 32 presentations
  + Mixer on Sunday
  + A flyer supporting saying Purdue - visibility for sponsoring
* **Actions to Take:**
  + N/A

1. **Diversity, Inclusion, and Equity** **–** Claire

* **Talking Points:** Updates
  + Nomination for new chair
  + Virtual panel
  + Evaluating new DEI changes -Criteria 5 and 7
* **Actions to Take:**
  + N/A

1. Awards – Jessica

* **Talking Points:** Updates and plans
  + NA
* **Actions to Take:**
  + N/A

1. **Elections** – Yuchen

* **Talking Points:** Updates and plans
  + All nomination received
  + All election Materials sent out
  + Election material discussions
  + Discussed Director at Large position
* **Actions to Take:**
  + N/A

1. Web manager’s Report – Krystal / Darcie

* **Talking Points:** Updates
  + Job posting and announcements are posted
  + Awards page will be updated soon

**Actions to Take:**

* + N/A

1. **Other**

* **Talking Points:** Updates from other Officers
  + Checked in on ASEE renewal.
  + Discussed about the possibility of a webinar.
* **Actions to Take:**
  + N/A

Meeting adjourned