ASEE WIED Teleconference Agenda

April 10th, 2024

4:00 pm- 5:00 pm Eastern Time

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| **Meeting URL:** | https://ufl.zoom.us/j/96347083190 |
| **Meeting ID:** | 96347083190 |

Attendees: Kristi Shryock, Sarah Jayasekaran, Yuchen Huang, Brain Kirkmeyer, Suzzane Zurn-Birkhimer, Darcie Christensen, Idalis Villanueva, (Quorum)

Excused: Claire McCullough, Jessica Perez, Janet Callahan, Krystel Castillo

1. **ASEE WIED** –Kristi

* Previous minutes approved
* **Talking Points:**
  + NA
* **Actions to Take:**
  + NA

1. Treasurer’s Report – Lily

* **Talking Points:** Budget and updates
  + Lily- summary bass accounts
  + Our updated account balance is  $7,120.00
  + We could likely award the Mara Washburn award this year.
* **Actions to Take:**
  + N/A

1. **ASEE Conference** – Brian / Idalis

* **Talking Points:** Updates and needs
* ASEE Conference
  + 1 didn't submit/ Didn’t respond.
  + Paper with good revisions accepted.
  + May 1st deadline final paper
  + May 15th will assign sessions.
  + 31- 32 papers – we will have about 6-7 sessions
  + ASEE Social gathering:
    - Suzzane meeting with PCE/MIND
    - Brief comments from the program chair at the gathering
    - We could hire Musicians
    - Bingo to get people to mingle.
* **Actions to Take:**
  + N/A

1. **Diversity, Inclusion, and Equity** **–** Claire

* **Talking Points:** Updates
  + NA
* **Actions to Take:**
  + N/A

1. Awards – Jessica

* **Talking Points:** Updates and plans
  + She has the call to go out: $2000 travel grant
  + Discussion on the grant announcement
  + Motion approved for a $2000 stipend.
  + Proposal for $ 2000 as a stipend
  + May 15th deadline for Mara Washburn award
  + Idalis and Darcie will volunteer.
* **Actions to Take:**
  + $2000 stipend for Mara Washburn- May 15th deadline

1. **Elections** – Yuchen

* **Talking Points:** Updates and plans
  + We have 33 votes already.
  + Send another reminder a week before the end of April.
* **Actions to Take:**
  + Reminder to vote.

1. Web manager’s Report – Krystal / Darcie

* **Talking Points:** Updates
  + Job postings & announcements are up to date.
  + Awards will be updated when needed.

**Actions to Take:**

* + N/A

1. **Other**

* **Talking Points:** Updates from other Officers
  + NA
* **Actions to Take:**
  + N/A

Meeting adjourned