ASEE WIED Teleconference Agenda

April 10th, 2024

4:00 pm- 5:00 pm Eastern Time

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| **Meeting URL:**  | https://ufl.zoom.us/j/96347083190 |
| **Meeting ID:**  | 96347083190 |

Attendees: Kristi Shryock, Sarah Jayasekaran, Yuchen Huang, Brain Kirkmeyer, Suzzane Zurn-Birkhimer, Darcie Christensen, Idalis Villanueva, (Quorum)

Excused: Claire McCullough, Jessica Perez, Janet Callahan, Krystel Castillo

1. **ASEE WIED** –Kristi
* Previous minutes approved
* **Talking Points:**
	+ NA
* **Actions to Take:**
	+ NA
1. Treasurer’s Report – Lily
* **Talking Points:** Budget and updates
	+ Lily- summary bass accounts
	+ Our updated account balance is  $7,120.00
	+ We could likely award the Mara Washburn award this year.
* **Actions to Take:**
	+ N/A
1. **ASEE Conference** – Brian / Idalis
* **Talking Points:** Updates and needs
* ASEE Conference
	+ 1 didn't submit/ Didn’t respond.
	+ Paper with good revisions accepted.
	+ May 1st deadline final paper
	+ May 15th will assign sessions.
	+ 31- 32 papers – we will have about 6-7 sessions
	+ ASEE Social gathering:
		- Suzzane meeting with PCE/MIND
		- Brief comments from the program chair at the gathering
		- We could hire Musicians
		- Bingo to get people to mingle.
* **Actions to Take:**
	+ N/A
1. **Diversity, Inclusion, and Equity** **–** Claire
* **Talking Points:** Updates
	+ NA
* **Actions to Take:**
	+ N/A
1. Awards – Jessica
* **Talking Points:** Updates and plans
	+ She has the call to go out: $2000 travel grant
	+ Discussion on the grant announcement
	+ Motion approved for a $2000 stipend.
	+ Proposal for $ 2000 as a stipend
	+ May 15th deadline for Mara Washburn award
	+ Idalis and Darcie will volunteer.
* **Actions to Take:**
	+ $2000 stipend for Mara Washburn- May 15th deadline
1. **Elections** – Yuchen
* **Talking Points:** Updates and plans
	+ We have 33 votes already.
	+ Send another reminder a week before the end of April.
* **Actions to Take:**
	+ Reminder to vote.
1. Web manager’s Report – Krystal / Darcie
* **Talking Points:** Updates
	+ Job postings & announcements are up to date.
	+ Awards will be updated when needed.

**Actions to Take:**

* + N/A
1. **Other**
* **Talking Points:** Updates from other Officers
	+ NA
* **Actions to Take:**
	+ N/A

Meeting adjourned