ASEE WIED Teleconference Agenda

September 22nd , 2023

9:30am - 10:30 am Eastern Time

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| **Meeting URL:** | https://ufl.zoom.us/j/95536344906 |
| **Meeting ID:** | 95536344906 |

Attendees: Kristi Shyrock, Darcie Christensen, Brian Kirkmeyer, Sarah Jayasekaran, Lily Wang, Janet Callahan, Yuchen Huang, Krystel Castillo

( No Quorum)

Excused: Claire McCullough, Idalis Villaneuva Alarcón, Suzanne zurn-birkhimer

1. **ASEE WIED** –Kristi

* Previous minutes – No Quorum
* **Talking Points:**
  + We also received a notification about our use of ASEE Hub.
* **Actions to Take:**
  + N/A

1. Treasurer’s Report – Lily

* **Talking Points:** Budget and updates
  + No major updates
  + Unfamiliar with ASEE culture
  + No regular emails have been received yet
  + Discussion on Gala at Washington DC
  + Membership dues paid will be moved into our account.
  + Connected money will not move into our account.
* **Actions to Take:**
  + N/A

1. **ASEE Conference** – Brian / Idalis

* **Talking Points:** Updates and needs.
  + We had issues with notifications.
  + Abstract open October 1st
  + Gaps in communication about newly elected officers
  + Membership issues- delegate issues- all fixed
  + Distinguished lectures situation changed-
    - Survey results indicated that 69 % and above divisions and commissions want to schedule their own distinguished lectures rather than have a single plenary.
    - Each division can invite its own distinguished lecturer.
      * It will still be advertised.
      * Same procedure to get selected.
  + Paper submission – conflict of interest discussion
  + Pic 4 program chairs meeting for possible future activities
  + Continuing with NEMO again for this year
* **Actions to Take:**
  + N/A

1. **Diversity, Inclusion, and Equity** **–** Claire

* **Talking Points:** Updates
  + NA
* **Actions to Take:**
  + N/A

1. Awards – Jessica

* **Talking Points:** Updates and plans
* **Actions to Take:**
* N/A

1. **Elections** – Yuchen

* **Talking Points:** Updates and plans
  + Touched base with Jenanvive
  + Past year's materials handed over to me
  + Some positions are alternating over the years.
  + Yuchen is working with Kristi to understand bylaws
  + Call for election in late January.
* **Actions to Take:**
  + N/A

1. Web manager’s Report – Krystal / Darcie

* **Talking Points:** Updates
  + No major updates
  + Lots of Job posting season
  + Krystal is updating the officer page
  + Newsletter
    - Working with Idalis for Job postings and announcements
    - Sending it out soon

**Actions to Take:**

* N/A

1. **Other**

* **Talking Points:**
  + Updates from other officers.
    - * Idalis- if no one is available- willing to volunteer for the CP 12 committee on K-12 education
      * People in the division might be interested- this helps nurture them into our division and benefits everyone.
      * We had multiple people in the panel who did k12 educational work- forward it to them.
      * Get the panelists to do a networking session – help energize our membership.
      * Mentorship program- build on connection- webinar
      * Send a survey out in the newsletter and get ideas from the audience
      * Let's focus on The Mara Washburn award until financial situation is stabilized
* **Actions to Take:**
  + Lily- Forward this to the panelist.

Meeting adjourned