ASEE WIED Teleconference Agenda

September 22nd , 2023

9:30am - 10:30 am Eastern Time

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| **Meeting URL:**  | https://ufl.zoom.us/j/95536344906 |
| **Meeting ID:**  | 95536344906 |

Attendees: Kristi Shyrock, Darcie Christensen, Brian Kirkmeyer, Sarah Jayasekaran, Lily Wang, Janet Callahan, Yuchen Huang, Krystel Castillo

( No Quorum)

Excused: Claire McCullough, Idalis Villaneuva Alarcón, Suzanne zurn-birkhimer

1. **ASEE WIED** –Kristi
* Previous minutes – No Quorum
* **Talking Points:**
	+ We also received a notification about our use of ASEE Hub.
* **Actions to Take:**
	+ N/A
1. Treasurer’s Report – Lily
* **Talking Points:** Budget and updates
	+ No major updates
	+ Unfamiliar with ASEE culture
	+ No regular emails have been received yet
	+ Discussion on Gala at Washington DC
	+ Membership dues paid will be moved into our account.
	+ Connected money will not move into our account.
* **Actions to Take:**
	+ N/A
1. **ASEE Conference** – Brian / Idalis
* **Talking Points:** Updates and needs.
	+ We had issues with notifications.
	+ Abstract open October 1st
	+ Gaps in communication about newly elected officers
	+ Membership issues- delegate issues- all fixed
	+ Distinguished lectures situation changed-
		- Survey results indicated that 69 % and above divisions and commissions want to schedule their own distinguished lectures rather than have a single plenary.
		- Each division can invite its own distinguished lecturer.
			* It will still be advertised.
			* Same procedure to get selected.
	+ Paper submission – conflict of interest discussion
	+ Pic 4 program chairs meeting for possible future activities
	+ Continuing with NEMO again for this year
* **Actions to Take:**
	+ N/A
1. **Diversity, Inclusion, and Equity** **–** Claire
* **Talking Points:** Updates
	+ NA
* **Actions to Take:**
	+ N/A
1. Awards – Jessica
* **Talking Points:** Updates and plans
* **Actions to Take:**
* N/A
1. **Elections** – Yuchen
* **Talking Points:** Updates and plans
	+ Touched base with Jenanvive
	+ Past year's materials handed over to me
	+ Some positions are alternating over the years.
	+ Yuchen is working with Kristi to understand bylaws
	+ Call for election in late January.
* **Actions to Take:**
	+ N/A
1. Web manager’s Report – Krystal / Darcie
* **Talking Points:** Updates
	+ No major updates
	+ Lots of Job posting season
	+ Krystal is updating the officer page
	+ Newsletter
		- Working with Idalis for Job postings and announcements
		- Sending it out soon

**Actions to Take:**

* N/A
1. **Other**
* **Talking Points:**
	+ Updates from other officers.
		- * Idalis- if no one is available- willing to volunteer for the CP 12 committee on K-12 education
			* People in the division might be interested- this helps nurture them into our division and benefits everyone.
			* We had multiple people in the panel who did k12 educational work- forward it to them.
			* Get the panelists to do a networking session – help energize our membership.
			* Mentorship program- build on connection- webinar
			* Send a survey out in the newsletter and get ideas from the audience
			* Let's focus on The Mara Washburn award until financial situation is stabilized
* **Actions to Take:**
	+ Lily- Forward this to the panelist.

Meeting adjourned