ASEE WIED Teleconference Agenda

March 28th, 2023

1:00 pm- 2:00 pm Eastern Time

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| **Meeting URL:**  | https://ufl.zoom.us/j/93881154694 |
| **Meeting ID:**  | 93881154694 |

Attendees: Kristi Shryock, Idalis Villaneuva Alarcón, Darcie Christensen, Brian Kirkmeyer,Sarah Jayasekaran, Jenahvive Morgan, Krystel Castillo, Rachelle Reisberg, Lily Wang

(Quorum)

Excused: Jessica O Perez, Claire McCullough

1. **ASEE WIED** –Kristi
* Previous minutes approved
	+ Moved (Idalis), Second (Brian)
* **Talking Points:**
	+ Agenda item to follow up on next time:
		- How to create a community for people to become involved in, especially graduate students, without having to run for a position
		- Could the Director at Large or someone on the board be involved in getting students involved, helping with panels, awards, etc.
			* Recognition for a certain amount of service/involvement
			* Leader in training
* **Actions to Take:**
	+ NA
1. Treasurer’s Report – Lily
* **Talking Points:** Budget and updates
	+ Michigan Tech was interested in helping with the awards this year so we can give funds
* **Actions to Take:**
	+ N/A
1. **ASEE Conference** – Brian / Idalis
* **Talking Points:** Updates and needs
	+ NEMO to be better by conference, They are working on reducing inconsistencies in communication
	+ 44 draft papers submitted out of original 62 abstracts - some withdrew on their own, some missed deadline because of lack of notification
	+ have 39 outstanding reviews still
	+ Still working on the social (Monday from 7-9 pm, currently in Brent room at the Hilton) –
		- Currently have a space secured
		- Working on the plan for the event
* **Actions to Take:**
	+ N/A
1. **Diversity, Inclusion, and Equity** **–** Claire / Rachelle
* **Talking Points:** Updates
	+ Budget restrictions exist, having a small exhibitor booth at the expo
	+ Rachelle is still in position through the conference
	+ Service coming up for Claire, may need to nominate someone else for the position - need to look up in bylaws; Jenhavive can volunteer to take a position if needed since her term is coming up.
* **Actions to Take:**
	+ N/A
1. Awards – Jessica
* **Talking Points:** Updates and plans
	+ Some info on the last newsletter for awards
	+ The Michigan Tech funding needs to be checked - Kristi will get an email out to clarify what the funding can cover as far as awards go.
* **Actions to Take:**
* Kristi will get an email out to clarify what the funding can cover as far as awards go
1. **Elections** – Jenahvive
* **Talking Points:** Updates and plans
	+ Everything is set up to go for voting in April
* **Actions to Take:**
	+ N/A
1. Web manager’s Report – Krystal / Darcie
* **Talking Points:** Updates
	+ This year’s conference page should be updated with needed information - check in on that and get updated for the newsletter
	+ Newsletter is doing well

**Actions to Take:**

* Conference page should be updated with needed information
1. **Other**
* **Talking Points:**
	+ Updates from other officers;
		- N/A
* **Actions to Take:**
	+ N/A

Meeting adjourned