ASEE WIED Teleconference Agenda

March 28th, 2023

1:00 pm- 2:00 pm Eastern Time

|  |  |
| --- | --- |
| **Meeting URL:** | https://ufl.zoom.us/j/93881154694 |
| **Meeting ID:** | 93881154694 |

Attendees: Kristi Shryock, Idalis Villaneuva Alarcón, Darcie Christensen, Brian Kirkmeyer,Sarah Jayasekaran, Jenahvive Morgan, Krystel Castillo, Rachelle Reisberg, Lily Wang

(Quorum)

Excused: Jessica O Perez, Claire McCullough

1. **ASEE WIED** –Kristi

* Previous minutes approved
  + Moved (Idalis), Second (Brian)
* **Talking Points:**
  + Agenda item to follow up on next time:
    - How to create a community for people to become involved in, especially graduate students, without having to run for a position
    - Could the Director at Large or someone on the board be involved in getting students involved, helping with panels, awards, etc.
      * Recognition for a certain amount of service/involvement
      * Leader in training
* **Actions to Take:**
  + NA

1. Treasurer’s Report – Lily

* **Talking Points:** Budget and updates
  + Michigan Tech was interested in helping with the awards this year so we can give funds
* **Actions to Take:**
  + N/A

1. **ASEE Conference** – Brian / Idalis

* **Talking Points:** Updates and needs
  + NEMO to be better by conference, They are working on reducing inconsistencies in communication
  + 44 draft papers submitted out of original 62 abstracts - some withdrew on their own, some missed deadline because of lack of notification
  + have 39 outstanding reviews still
  + Still working on the social (Monday from 7-9 pm, currently in Brent room at the Hilton) –
    - Currently have a space secured
    - Working on the plan for the event
* **Actions to Take:**
  + N/A

1. **Diversity, Inclusion, and Equity** **–** Claire / Rachelle

* **Talking Points:** Updates
  + Budget restrictions exist, having a small exhibitor booth at the expo
  + Rachelle is still in position through the conference
  + Service coming up for Claire, may need to nominate someone else for the position - need to look up in bylaws; Jenhavive can volunteer to take a position if needed since her term is coming up.
* **Actions to Take:**
  + N/A

1. Awards – Jessica

* **Talking Points:** Updates and plans
  + Some info on the last newsletter for awards
  + The Michigan Tech funding needs to be checked - Kristi will get an email out to clarify what the funding can cover as far as awards go.
* **Actions to Take:**
* Kristi will get an email out to clarify what the funding can cover as far as awards go

1. **Elections** – Jenahvive

* **Talking Points:** Updates and plans
  + Everything is set up to go for voting in April
* **Actions to Take:**
  + N/A

1. Web manager’s Report – Krystal / Darcie

* **Talking Points:** Updates
  + This year’s conference page should be updated with needed information - check in on that and get updated for the newsletter
  + Newsletter is doing well

**Actions to Take:**

* Conference page should be updated with needed information

1. **Other**

* **Talking Points:**
  + Updates from other officers;
    - N/A
* **Actions to Take:**
  + N/A

Meeting adjourned