

ASEE WIED Teleconference Agenda

October 26th, 2022

3:00 pm- 4:00 pm Eastern Time

Meeting URL: <https://ufl.zoom.us/j/97962783197>

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Attendees: Kristi Shyrock, Brian Kirkmeyer, Idalis Villanueva, Sarah Jayasekaran, Lily Wang, Janet Callahan, Darcie Christensen, Rachelle Reisburg, Jessica Perez(quorum)

Excused: Jenahvive Morgan, Claire McCullough

1) ASEE WIED – Kristi

- Minutes of the May 19th and business meeting on June 27th were approved
- **Talking Points:**
 - Meeting Minutes approved for August and September
 - Announcement: stepping down from treasurer role: Lily G
 - Lily Wang absorbed the position, Dual role
 - In case of such future events, we will turn to directors to step into the role.
 - Motion moved and approved to Officially remove Lily G and absorb Lily Wang into the role Effective immediately as the treasurer
- **Actions to Take:**
 - Let the headquarters know about the change of treasurer position - Kristi

2) Treasurer's Report – Lily

- **Talking Points:**
 - Update on Budgets and updates
 - Budget and updates
 - NA
 - **Last year's panel,**
 - Can we award the candidates for the paper submission?
 - Can we cover the journal submission cost?
 - Check in the bylaws or with the headquarters
 - Meanwhile, submit it as an abstract
 - Discussion on how to classify this award
- **Actions to Take:**
 - Check in the bylaws or check with the headquarters

3) ASEE Conference – Brian / Idalis

- **Talking Points:**

- Newsletter
 - Newsletter responsibility, access to stuff related to the newsletter
 - Automate using the google form for the newsletter if possible
- **Actions to Take:**
 - Look into Automation using the google form
- 4) **Diversity, Inclusion, and Equity – Claire / Rachelle**
 - **Talking Points:** Updates
 - All hands meeting happened
 - Good turnout with more division and delegates
 - For Quick catch up:
<https://diversity.asee.org/deicommitee/2022/10/11/cdei-update-from-the-chair-october-2022/>
 - **Actions to Take:**
 - N/A
- 5) **Awards – Jessica**
 - **Talking Points:**
 - N/A
 - **Actions to Take:**
 - N/A
- 6) **Elections – Jenahvive**
 - **Talking Points:**
 - N/A
 - **Actions to Take:** N/A
- 7) **Web manager’s Report – Krystal / Darcie**
 - **Talking Points:** all up to date
 - Added all Job posting
 - **Actions to Take:** N/A
 - Look into Automation using the google form
- 8) **Other**
 - **Talking Points**
 - College sponsorships
 - If 10 Colleges support it, it would make a big difference
 - Let’s think about the next panels with the grad student-postdoc panel for next year
 - Thank u gift to Lily G from us
 - Is there any aspect of the ASEE conference that would be virtual?
 - **Actions to Take:**
 - Panel papers to Lily W
 - Thank you Gift for Lily G
 - Email regarding sponsorships

Meeting adjourned