

WIE (PIC IV) Teleconference Minutes

December 8, 2020

1:00-2:00 pm EST

Meeting URL: <https://ufl.zoom.us/j/93113629528?pwd=OC9ZRERtbUdCZUdkZ21QT1JkOVFXZz09>
Meeting ID: 931 1362 9528
Passcode: 224081

Attendees: Bethany Brinkman, Brian Kirkmeyer, Janet Callahan, Lily Gossage, Jenahvive Morgan, Jessica Perez, Kristi Shyrock, Idalis Villanueva

Excused: Claire McCullough

Absent: Krystel Castillo; Sandra Eskioglu

1) Approval of minutes from November 2020 teleconference –

- (October 2020 minutes approved on 11/17/2020)

2) Bylaws Update- Janet

- **Talking Points:** An email with a survey link was sent on November 23, 2020 for comment. Some comments were collected in the Google Form survey while others were collected in the past meeting on December 8, 2020. Based upon recommendations to replace the options for names to “Allies for” and “Alliance for” as well as create a new copy of the survey, the resultant instrument can be found here:

https://docs.google.com/forms/d/17nesKjHWgSgH_CWKcQi96m9vLTp8To2Ij5S39j_vc8Q/edit?usp=sharing

- **Actions to Take:** Gather feedback and approve the survey for dissemination by Janet in the future in coordination with Idalis.

3) Awards Update– Lily

- **Talking Points:** Lily will send another email to seek additional volunteers for the awards and has requested access to the website from Krystel. Discussions took place about the swag from the Long Beach conference (e.g., lotions, hand sanitizers) that is under \$1 to order at least 500 items.
- **Action to Take:** Bethany stated that she is meeting with Krystel to get national access. Bethany took care of Lily’s suggested changes. Bethany will meet with Krystel with the ins and outs of the webpage. It was suggested that the swag for the Long Beach conference be eco-friendly. Another suggestion was toys (e.g., Jacob’s ladder). Swag can be purchased in January and Angela (treasurer) can provide reimbursement.

4) Update about ASEE Conference- Kristi

- **Talking Points:** Kristi will send the announcements of talks, job postings, and other announcements via email. She indicated that MIND wants to do a seminar panel with WIE to elevate our papers with a diversity focus and asked if WIE members can serve on a panel with them. MIND is looking for authors who have written exemplary papers to be on the panel.
- **Action to Take:** It was decided that the best paper awardees can serve on the panel. In the case an awardee does not respond or says “No” to serving on the panel, Jessica has agreed to be a back-up panelist.

5) Treasurer’s Report – Angela

- **Talking Points:** Nothing to report.
- **Actions to Take:** N/A

6) Webmasters’ Report – Bethany and Krystel

- **Talking Points:** Nothing to report.
- **Actions to Take:** N/A

7) Other items – Idalis

- **Talking Points:** Idalis will send out a poll to find out the meeting times for the spring 2021 semester. Idalis verified if the paper on the history of DEI applies for the DEI award application but it doesn’t because it was done in 2018.
- **Actions to Take:** Upon approval of the survey layout on the next meeting, follow up with Beth in January to identify if the Full Board approved the DEI Statement provided in the prior meeting.