

WIED Teleconference Minutes,

Nov. 9th, 2018

11:00 am EST

Join from PC, Mac, Linux, iOS or Android: <https://zoom.us/j/123456789>

Minutes to be taken by Pitiporn Asvapathanagul

Present: Bethany Brinkman, Janet Callahan, Sandra Eksioglu, Brian Kirkmeyer, Jenahvive Morgan, Rachelle Reisberg, Pitiporn Asvapathanagul

Absent: Lily Gossage, Claire McCullough, Panadda Marayong, Jodi Prosis, Kristi Shryock, Beena Sukumaran

- Approval of minutes from October 2018 teleconference. The minutes is in Dropbox. Minutes moved, seconded and approved (all members present on this call)
 - 1) Annual Conference 2019 – Janet
 - a. Abstract decision deadline 11/11:
 - i. Pitiporn is assigned three abstracts to review and Janet resends all abstracts to Pitiporn. Pitiporn will complete the reviews today.
 - ii. Rachelle and Jenahvive offer help to review abstracts as well.
 - iii. So far, we have 57 abstracts. One is rejected. One might be rejected. 55 abstracts are now accepted, which three of them should be for the panel session.
 - b. Session requests approved 11/19 Deadline.
 - i. We have to submit the session requests. Panel is a separate request and Distinguish session is another separate request.
 - 2) MIND/PCEE/WIED Reception for the Annual Conference – Kristi (Excused)
 - a. Finalize ticket information – 12/17
 - 3) Diversity Conference – Beena (Excused)
 - 4) Treasurer's Report – Brian:
 - a. No update about Treasurer's Report after last year conference.
 - b. WEID will host the Reception for the Annual Conference with MIND and PCEE. Kristi is in charge (see #2). Sandra mentions there were 800-1,000 participants last year. Sandra has an experience organizing the Annual Reception.
 - 5) Webmasters' Report – Claire and Bethany (excused)
 - 6) Awards Committee – Lily (excused)
 - a. Sandra will email Lily requesting for an update.
 - 7) Nominating Committee – Jenahvive.
 - a. The election message is posted on the website. All opening WIED positions for Spring 2019 election are included. This is an early

advertisement before winter break, so the spring 2019 election will go smoothly.

- 8) Delegate to Diversity Committee – Rachelle.
 - a. The Diversity Equity Inclusion (DEI) Committee is working on a number of initiatives: conference planning, conference programming, communications, etc. WIED members are very welcome to contribute feedback and ideas.
 - b. In the future, we should ask WIED members how WIED can be involved at the DEI pavilion (at the conference). Perhaps some members would be willing to take a time slot at the DEI pavilion while at the conference.

- 9) Other business items?
 - a. December Teleconference is changed to Dec 12th from 4-5PM Eastern Time.

Next division meeting: Wed., Dec. 12th, 4-5PM Eastern Time.