

MINUTES

ASEE – TELPhE Division Annual Business Meeting

Tuesday, June 27, 2023, 9:15 AM
Baltimore Convention Center/Hilton, Baltimore, MD

Officers Present: J. Reisel, K. Goodman, S. Fatehiboroujeni, S. Frezza, C. Hilgarth, J. Heywood

1. The meeting was called to order by J. Reisel at 9:15 p.m. and the agenda was approved.

2. Presentation of Awards

David Goldberg was presented the Meritorious Award.

Janna Rosales, Amit Sundly, Svetlana Barkanova, and Cecilia Moloney were awarded the Best Paper Award for their paper.

3. PIC I Chair Elliott Douglas provided an update from the Board of Directors.

There are approximately 4000 attendees at the conference, which is down about 700 from last year. There are over 1900 papers being presented at the conference.

The Board has been working on implementing a consistent paper schedule for future years, in which the same deadlines will be used every year.

Members are invited to submit nominations for the Hall of Fame. The Hall of Fame differs from the honor of Fellow in that a Fellow is generally expected to have contributed significant service to ASEE.

The Best PIC I Paper was from the LEES Division, and the Best Overall Paper is from the Faculty Development Division.

The ASEE Finances are now stabilized and in relatively good shape. Funds for the BASS accounts are gone, as they have been co-mingled with ASEE operating funds. However, the amounts that should be in BASS accounts are known, and will be restored over a several year period. There was no evidence of criminal activity with the ASEE financial problems, nor of inappropriate spending. The issues appear to have been related to a lack of a capital budget, and poor use of accounting methods.

John Heywood raised an issue with the usefulness of the conference proceedings, and suggestions were offered on ways to raise the status of the conference papers so that faculty seeking tenure and promotion could benefit more from participating at the conference.

4. The minutes of the June 28, 2022 TELPhE Division Business Meeting were approved.

5. Officer Elections

The Program Chair will be Stephen Frezza.

The Program Co-Chair will be Suzanne Keilson.

The Secretary will be Kate Goodman.

The Treasurer will be Carl Hilgarth.

The Director-at-Large will be John Heywood.

6. Officer Reports:

Treasurer – The BASS account is currently empty, but the division is owed \$1402.15 by ASEE as it replenishes the BASS accounts over the next several years. There is also likely another \$800 that was never paid by the bank for travel for last year's annual meeting.

Program Chair – There were 16 abstracts submitted to the division, 12 papers accepted, and 12 papers presented at the conference in 2 paper sessions. There was also a panel discussion.

Director-at-Large – John Heywood led a discussion on the image of the division and that there is a lack of understanding among ASEE membership about what we do. There was a discussion yesterday that led to a decision to leave the division name unchanged, but to work on a revision of the mission statement. Such a revision was proposed by Carl Hilgarth, and the division will have an on-going discussion about this proposed revision. Until any change is formally approved, the revision presented can be used as a brief description of the division. It is desired to make a pamphlet that describes the activities of the division, for distribution at next year's conference Division Mixer, with a target of producing a draft by September so that it can be used in the next Call for Papers. John H. and Carl. H. will work on creating the pamphlet.

7. Chair Report

John Reisel reported that the division has 605 members, up about 50 from last year, but consistent with pre-pandemic numbers of members.

8. There was discussion on having the division sponsor a workshop on the implications of AI at next year's conference, continuing efforts to publish division work, and cooperating more closely with other divisions in setting up sessions for next year's conference.

9. The meeting adjourned at 10:49 a.m.

Submitted by

John R Reisel
TELPhE Division Chair