

American Society for Engineering Education Pacific Southwest Section
Executive Board Meeting Minutes

April 26, 2014

Sunset Ballroom, Long Beach CA Holiday Inn

I. Call to Order

a. PSW Chair Raeisi called the meeting to order at 1:59 pm., and declared a quorum. He welcomed all present.

Members Present: Raeisi, Enriquez, Rezaei, Marayong, Lanning, Macedo, Phillips, Korman (phone), Piroozan, Abbaschian (phone), Gossage, Parisay.

Proxies: Dal Bello and Simeus to Enriquez; Orwin and Plotkin to Phillips; Bangs to Raeisi; Tester to Lanning. ^[L]_[SEP] ^[L]_[SEP] Guests: Brian Self, Cal Poly SLO; Mohammad Amin, National University; Boniface Talla Sohoue; Fariborz Tehrani, CSU Fresno.

^[L]_[SEP] b. **MSP** to approve Minutes of Fall 2013 meeting with minor corrections. ^[L]_[SEP]

c. **MSP** to approve the agenda as presented.

II. Section and Committee Reports

a. Chair Raeisi reported that the best ASEE National paper for 2014 came from PSW, and that PSW also produced the best paper candidate for 2015.

He then reported that Southern California Edison has made a \$5,000 grant to U. C. Riverside. Half will remain at UCR, \$1,250 is for a UCR scholarship and \$1,250 will come to the PSW Section.

Raeisi then thanked the 2014 Zone IV Conference organizers Gossage and Maryayong, for a great conference. It was **MSP** that a letter of thanks should go from the Chair to both Gossage and Marayong.

He announced that the Spring 2015 PSW Conference is to be held at National University in San Diego. Amin then proposed the dates of April 2-4, 2015. It was observed that April 5 would be Easter Sunday. A **motion** to approve these dates was passed with three abstentions. The Spring 2016 conference is to be held at Cal Poly Pomona.

And finally, Raeisi noted that there are a large number of vacancies for the PSW Board to be filled in the upcoming election.

b. ASEE Report. [L] [SEP] No Report.

c. Past Chair: Enriquez reported on the PSW Board vacancies in more detail.

d. Chair-Elect, Campus Rep: Razaei reported that he plans to email Campus Representatives in the PSW Section to encourage participation. He then said that he was looking forward to serving as PSW Chair. [L] [SEP]

e. Treasurer report: **MSP** to accept the Treasurer's report as presented. [L] [SEP]

f. Membership: Macedo reported that the PSW Section has 1024 members, and 30 active Universities. He has a list of active Universities available.

He then said that he was leaving the Board in order to create more openings for Board service.

X Directors Reports: There were no Directors reports

g. Relations with Industry (RWI): No reports.

h. Webmaster: No Report.

[L] [SEP] i. Community College: There is a Community College award this year.

[L] [SEP] j. New Faculty: Lanning made a brief report.

[L] [SEP] k. Student Awards: Marayong reported that she had 11 nominations for the outstanding student award.

[L] [SEP] l. Faculty Awards: Marayong reported that there were 6 or 7 nominations for the Outstanding Faculty award.

III. Old Business

a Spring 2014 Zone IV Conference Summary:

Date: April 24-26, 2014

Venue: Holiday Inn Long Beach Airport Hotel & Conference Center

Number of participants: 201 (based on the number of conference registrations)

PSW Award recipients:

Outstanding Teaching Award: Dr. Behzad Razavi, UCLA
Outstanding Community College Educator award: Elizabeth Rozell,
Bakersfield College
Engineering Education Undergraduate Student award: Matthew Vance,
Cal Poly SLO

After discussion, it was **MSP** that any income for the Zone IV Conference exceeding expenses should be returned to the PSW Section. There was one abstention.

b. Revisit 2015 Conference Awards: There were no applications for the \$200 travel awards for Community College conference attendance this year. The \$5,000 SCE grant to UCR was discussed again.

c. Fall 2014 PSW Board meeting and Spring 2015 Conference: Already discussed. The Fall Board meeting will be at National University, date not determined.

IV. New Business

a. Nominating Committee and 2014-2015 Elections: The Nominating Committee for this year's PSW election was formed. Enriquez as Chair, Macedo, and Piroozan. Enriquez announced that there are four vacant Board positions.

The following nominations were made from the floor:

President Elect: Gossage, Executive Secretary: Enriquez, Director: Fariborz Tehrani (CSU Fresno)

At this point, 2:58 pm, Phillips had to leave the meeting. He said that he was leaving the Board this year. And that he had enjoyed his time on the Board, hoped that he had contributed, and that he wished the PSW Section and Board well.

Enriquez acted as Executive Secretary for the remainder of the meeting.

b. 2016 PSW Conference and beyond

2016: Cal Poly Pomona

2017: Chair Raeisi will contact Northern Arizona University
(Director Tester)

c. Other New Business: Enriquez announced that he is organizing a workshop sponsored by NSF to address articulation issues on lower-division engineering courses. The tentative date is October 23, 2014 at Merced College. Support is needed to promote wide participation from CSU and UC faculty.

V. Adjourn

Chair Raeisi adjourned the meeting at 3:15 p.m.

Respectfully Submitted

J. Richard Phillips

Executive Secretary, ASEE PSW Section