2019 MIND Business Meeting

Tampa, Florida

June 18, 2019

500 p.m.

Beth Holloway – PIC Chair

* Concerns about Best Papers (visibility) – Poster session added; added presentations
* Action Item: Make sure we document Best Paper and Best Diversity Paper selection processes in bylaws
* Works-in-Progress papers no longer accepted at PIC level for Best Paper awards
* Share moderator handbook
* Ethics task force – process for reporting conduct and ethics violations plus penalties; integrating plagiarism policy in code of ethics
* Reduced conference rate for K-12 teachers
* Starting October 1, 2019, no operating accounts; remaining funds now roll over to the next year, no overhead
* Hired consultant to work towards replacing Monolith
* Look for first time attendees (star pin/sticker) and reach out
* PIC reorganization – Considering various scenarios
  + Random (i.e., alphabetical order)
  + Complimentary divisions
  + Size/finance
  + All – Discipline-specific spread throughout
* Questions for PIC
  + Discount for ASEE if attending CoNECD
  + Status of Diversity Recognition Program
  + Data Meeting – Let everyone know that the meeting is open
  + Data collection
    - ASEE reporting – demographic data for NTT faculty
    - Membership – optionally identify disability

Introductions

2018-19 Activities

* CoNECD
  + Need clear objectives for CoNECD and ASEE
  + 381 paid attendees
  + ~$50,000 in sponsorships
  + 82 papers; 20 rejections
  + Concern: CoNECD papers may interfere with AS
* Officer Elections
  + Chair Elect: Trina Fletcher
  + Member at Large: Sondra Johnson-Austin

Program Chair

* 59 submitted
* 32 final
* 5 rejected
* 11 withdrawn
* 11 missed deadline
* Best Paper plus Best Diversity Paper

Travel Stipends

* Four awards

Distinguished Lecture co-sponsored with WIED

Looking Forward

* Programs Committees
  + CoNECD
  + Travel grant
  + Annual conference paper review
* Paper Award Pins
  + Diversity paper pin
  + Best diversity paper pin
* Chair Shadowing Program

Financial Report

* BASS
  + Starting: $26,248.64
  + Ending: $27,369.81
* Operating
  + $533
* Does not include revenue from CoNECD (~$7,000) or travel grant expenditures
* Consistent membership (~500 members; 221 by ~March 31)

Ideas for Spending

* Keynotes, distinguished lecturers
* Competitions
* Advertising, promoting MIND and events

CDEI Briefing

* Darryl represents partnership subcommittee (internal and external)
* Connections to ASEE Strategic Plan (upcoming)
* Awards for divisions’ DEI efforts
* Soliciting “friends” of the committee

Discussion

* PIC reorganization
  + Look for email asking for input
  + **Chair: Will send info on organizational structure before asking for input**
  + Think about what works best for inserting new divisions when created
  + PICS give divisions a voice at the table
* Business meeting at CoNECD?
* Strategic Planning Committee
* Ideas/Needs
  + How can we capture what we’ve done? What’s worked? What hasn’t?
  + Website updates/social media
  + How do we get more members? More active members?
  + Communicate committee expectations/duration
  + What are the demographics of division members? What’s the impact on strategic visioning?
  + How do we maintain and measure impact?
  + Spend money on awareness
  + Engage graduate students
    - Travel award
    - Mixer
    - Mentor matching
  + Rewards for people who contribute
  + Grants for research-practice partnerships
  + Elevation pitches
  + Structured program – High 5s one year,
  + Recruitment at other organizations
  + Incentivize using research grants focused on special topics
  + Practitioner panels
  + Partnerships with ABET, ASCE, ASME, IIMSE, IEEE, etc.
  + Email to new members inviting engagement; emails to existing members - “What have you done for MIND lately”? Show different levels of efforts.
  + Professional development opportunity
  + Training workshops – focus at ASEE
  + Submit funding requests to UEF, NSF for funding
  + Can we employ an undergraduate to work on MIND projects?
  + Meeting topics – electronic meetings; webinars
  + Lunch and learn – Sharing topics
  + Moment of inclusion resources