

# **ASEE Manufacturing Division Award Policies and Procedures**

## **Best Paper Award**

- The Best Paper Award is presented annually to the author(s) of the highest-rated paper within the division, based on submissions to the annual conference. The award is given during the division's social event.
- Selection is based solely on the peer-reviewed ratings across all evaluation categories. No separate nominations are required.
- In cases where multiple papers receive similar high ratings, the final decision is made by the Awards Committee, which includes the Awards Chair, Division Chair, and Program Chair of the Manufacturing Division.
- The award does not carry any monetary prize. However, the winning paper may have the opportunity for complimentary publication in select ASEE journals.
- The selection process begins once the Program Chair finalizes the paper ratings.

## **Outstanding Young Faculty Award**

- The Outstanding Young Faculty Award recognizes a junior faculty member in the manufacturing field. Eligible candidates are identified through either their authorship of annual conference papers or nominations by division members.
- The award is presented during the division's social event at the annual conference.
- The selection is made by the Awards Committee, consisting of the Awards Chair, Division Chair, and Program Chair of the Manufacturing Division.
- Depending on the division's budget, the award may include a monetary component.
- The selection process takes place during the Spring and Summer semesters leading up to the annual conference.

## **David Wells Service Award**

- Any member of the Manufacturing Division may nominate a candidate for the Service Award during the Spring semester, prior to the annual conference.
- Selection is based on the nominee's outstanding contributions and achievements in the field of manufacturing.
- The award is presented at the division's social event during the annual conference.
- The Awards Committee, consisting of the Awards Chair, Division Chair, and Program Chair, is responsible for selecting the recipient.
- Depending on the division's budget, the award may include a monetary component.

## **Announcement and Presentation of Awards**

- The Awards Chair holds full responsibility for the announcement and presentation of all awards.
- Awards are publicly announced at the annual conference and published on the Manufacturing Division's website.
- Any modifications to award policies or procedures require unanimous approval from the Awards Chair, Division Chair, and Program Chair.